

Dublin City Council
Local Community Development Committee
22nd June 2022
10AM-11.30AM
Online meeting
Meeting Minutes

PRESENT – PUBLIC SECTOR MEMBERS	ORGANISATION
Cllr Carolyn Moore (Chair)	DCC Elected Representative
Cllr Racheal Batten	DCC Elected Representative
Cllr Tara Deacy (Vice Chair)	DCC Elected Representative
Greg Swift	Head Enterprise and Economic Development, Dublin City Council
Ellen O’Dea	HSE, Head of Service Health and Wellbeing - Community Healthcare Office of Dublin North City & County
PRESENT – PRIVATE SECTOR MEMBERS	ORGANISATION
Dr Sarah Miller	Social and Economic (CEO, Rediscovery Centre)
Claire Wheeler	Dublin City PPN, Environmental Pillar
Prof. Deiric O’Broin	Social and Economic (NorDubCo)
Anne Fitzgerald	ILDN – CEO of the Ballyfermot & Chapelizod Partnership
Lee Dillon	Dublin City PPN, Community & Voluntary Pillar
Paul Rogers	ILDN – CEO of the Northside Partnership
Karen Smollen	Social and Economic (SIPTU)
Kelley Bermingham	Dublin City PPN, Community & Voluntary Pillar
APOLOGIES	ORGANISATION
Michelle Murphy	Dublin City PPN, Social Inclusion Pillar
Frank d’Arcy	Director of Operations, Housing and Community Services, Dublin City Council
Sandra Dillon	Dublin City PPN, Social Inclusion Pillar
Blake Hodkinson	Director of Further Education and Training, CODETB
Cllr Noeleen Reilly	DCC Elected Representative

Cllr Colm O'Rourke	DCC Elected Representative
ALSO PRESENT	ORGANISATION
Dr Dáithí Downey (Chief Officer), Elaine Hess, Brenda O'Reilly)	Dublin City Council - Community, Social Development and Research Section
Ruth Powell and Beatriz Cintas Cantarero	PPN Resource Officer and PPN Support Officer

1) WELCOME

The Chair opened the meeting and welcomed members to the online meeting. The meeting had been planned to be a hybrid meeting, but due to unforeseen circumstances the meeting was held online and the time was changed back to the original 10am-11.30 timeslot.

2) MINUTES AND MATTERS ARISING

Minutes from the Dublin City LCDC Meeting of the 25th May 2022 were proposed by Kelley Birmingham and seconded by Councillor Racheal Batten.

There were no matters arising.

3) LCDC BUSINESS MATTERS

(a) LCDC Funding Schemes

i. Community Activities Fund (CAF) 2022 – report for adoption

Brenda O'Reilly (DCC) presented a detailed confidential report on the Communities Activities Fund 2022, including an update on the assessment process, summary breakdown of completed applications received per area and the CEP sub-committee's recommendations for approval per area.

Key points:-

- The total sum of funds available is €427,358.
- A total of 157 complete applications were received online seeking approximately €2.4 million. An additional 64 draft applications were also received.
- The 157 completed applications were pre-assessed by the LCDC admin staff.
- The CEP sub-committee met and assessed the applications on 7th June and 13th June 2022 and recommended 61 groups for approval.
- The LCDC admin team will continue to work with the CEP sub-committee to develop a finalised reserve list of applications that can be allocated any unspent and refunded funding from the current Community Activities Fund (CAF) as well as a shortlist for approvals under any forthcoming second round of funding if appropriate.

Agreed Action:-

- 1) Councillor Racheal Batten proposed that the report summarising the finalised list of applicants recommended for approval by the CEP Sub-committee for funding under the Communities Activities Fund (CAF) 2022 allocation would be approved. Ellen O'Dea seconded the proposal.
- 2) The report will be circulated to members and members were asked to treat the report as confidential until all applicants have been informed whether they have been successful or not. Once applicants have been informed a report outlining the list of grantees will be uploaded on the Dublin City Council website.
- 3) The LCDC admin team will provide an input into the PPN's Festival of Fundraising planned for September with a view to providing general advice to local community groups on how best to apply for LCDC related grants.

(b) SICAP Mid-Year Report – report for adoption

The Chair informed members that the continued funding of SICAP is subject to positive findings from reviews by Pobal and the LCDC and confirmation that KPI targets are being met. Two Financial and Monitoring (Fin & Mon) reports are submitted annually for each of the five Annual Plans /five Lots in Dublin City, at mid-year.

The SICAP 2022 mid-year review is underway and at the early stages. It will assess the programme implementers' (PIs) performance at the mid-point of the year through the review of their Mid-Year Financial and Monitoring Reports – five in total.

It is an opportunity for the Local Community Development Committee (LCDC) to take stock of the performance of their PIs in delivering SICAP in accordance with the 2021 Annual Plan, SICAP Programme Requirements and the Funding Agreement, prior to the end of year review. Any issues identified as part of the review process will be communicated to the PIs, with a timeline to address these issues. Once any issues are addressed and assuming Pobal and Dublin City LCDC are then satisfied with the outcome, Dublin City LCDC will aim to formally approve the reports by Friday 29th July 2022 deadline.

As the LCDC is not meeting in July, the Chair suggested that the Chief Officer formally approve the mid-year finance and monitoring reports by 29th July 2022 on behalf of the LCDC assuming he is satisfied with the outcome of the mid-year review.

Agreed Action:-

- 1) Kelley Birmingham proposed members accept the Chair's suggestion that the Chief Officer, would formally approve the mid-year finance and monitoring reports by 29th July 2022 on behalf of the LCDC assuming he is satisfied with the outcome of the mid-year review. This was seconded by Greg Swift.

4) LCDC HEALTH AND WELLBEING SUB-COMMITTEE

(a) Adoption of agreed ToR (Governance, role and activity, membership (Proposed))

The Chair presented the updated draft Health and Well Being Sub-committee ToR.

Agreed Action:-

- 1) Kelley Birmingham proposed that the Health and Well Being Sub-committee ToR (subject to minor wording edits to be agreed between the Chief Officer and the HSE) would be approved. This was seconded by Councillor Racheal Batten.
- 2) Paul Rogers and Anne Fitzgerald expressed verbal interest in joining the Health and Well Being Sub-committee. Ellen O’Dea will confirm HSE members to be put forward as members.
- 3) Further expressions of interest from LCDC members to join the Health and Well Being Sub-committee are to be returned via email to the Chief Officer by the end of July.

5) Dublin City Council PPN

(a) Presentation from Ruth Powell

Ruth Powell, Resource Officer for the Dublin City Public Participation Network (PPN) gave a presentation on the PPN’s 5 year strategic plan including reference to its role, structure and its first ever 5 year strategic plan. This presentation had been previously circulated to members.

Agreed Action:-

- 1) Ruth will arrange that hard copies of the PPN Strategic Plan will be given to the Chief Officer who will arrange dissemination to LCDC members.
- 2) Ruth will attend the September LCDC to update on recommendations for the PPN arising from the Mazars Review 2022.

6) LECP ADVISORY GROUP AND LECP 2022 WORK PROGRAMME UPDATE

Greg Swift informed members that a socio economic and community statement was being prepared. Work is underway to develop a “Your Dublin Your Voice” survey, which is Ireland’s first local government-led online opinion panel in Ireland, as the first vehicle for engaging the public on the new LECP.

The fourth LECP Advisory Group Meeting was to take place later today but has been deferred to the 6th July 2022. The Chair and Councillor Deacy mentioned that the week of the 6th July was a busy week with scheduled City Development Plan meetings so it may be difficult for Advisory Group members

who are Councillors to attend. The Chief Officer and Greg Swift took this under advisement and will re-consider the date of the next meeting as a result.

6) ANY OTHER BUSINESS

None.

DATE OF NEXT MEETINGS

The Chief Officer noted that forthcoming LCDC meetings remain as planned and to be held in the Guinness Enterprise Centre (with remote attendance as an option at this venue) at time that also allows co-ordination with and attendance to follow-on LECP Advisory group meetings. This is subject to finalisation in September.

- Next meeting is 9.00 to 10.30 (tbc), Wednesday 21st September (Guinness Enterprise Centre)
- Future 2022 meeting dates:
 - Nov 23rd (Guinness Enterprise Centre, 9.00 to 10.30 (tbc))



Signed: _____

Chairperson

Print Name: Councillor Carolyn Moore



Signed: _____

Chief Officer

Print Name: Dáithí Downey