

Dublin City Council
Local Community Development Committee
22nd November 2023
10.00 AM- 12.30 PM
In person and remote (via zoom)
Meeting Minutes

PRESENT – PUBLIC SECTOR MEMBERS	ORGANISATION
Councillor Carolyn Moore	DCC Elected Representative
Greg Swift	Head of Enterprise, Dublin City Council
Ellen O’Dea	HSE, Head of Service Health and Wellbeing - Community Healthcare Office of Dublin North City & County
PRESENT – PRIVATE SECTOR MEMBERS	ORGANISATION
Dr Bhadmus	Dublin City PPN, Community & Voluntary Pillar
Lee Dillon	Dublin City PPN, Community & Voluntary Pillar
Sandra Dillon	Dublin City PPN, Social Inclusion Pillar
Karen Smollen	Social and Economic (SIPTU)
Claire Wheeler	Dublin City PPN, Environmental Pillar
APOLOGIES	ORGANISATION
Councillor Racheal Batten	DCC Elected Representative
Councillor Tom Brabazon	DCC Elected Representative
Michelle Robinson	A/Executive Manager, Housing and Community Services, Dublin City Council
Councillor Daithí Doolan	DCC Elected Representative
Blake Hodkinson	Director of Further Education and Training, CODETB
Anne Fitzgerald	ILDN – CEO of the Ballyfermot & Chapelizod Partnership
Dr Sarah Miller	Social and Economic (CEO, Rediscovery Centre)
Michelle Murphy	Dublin City PPN, Social Inclusion Pillar
Prof. Deiric O’Broin	Social and Economic (NorDubCo)
Paul Rogers	ILDN – CEO of the Northside Partnership
Aisling Heffernan	Adjunct Observer - HSE Head of Service for Health and Wellbeing, Community Healthcare Office East Dublin
ALSO PRESENT	ORGANISATION

Margaret McQuillan	Adjunct Observer - HSE Head of Service for Health and Wellbeing, Dublin South, Kildare, West Wicklow Community Healthcare Office (CH07)
Shauna McIntyre (Chief Officer), /Brenda O'Reilly/Sophia Brennan/Sarah Fagan/Philomena Cleary (LCDC Admin Team), Fiona McDonnell (Local Development Officer), Kayanne O'Mahony – Administrative Officer, Housing & Community Services.	Dublin City Council (Community and Social Development Section)

1. WELCOME AND MATTERS ARISING

Cllr Moore opened the meeting and welcomed members. Cllr Moore expressed her deepest sympathy and those of the LCDC Members to Paul Rogers on the loss of his father. She noted there was no quorum so the meeting was informational only as no decisions could be made. Cllr Moore noted that this is not the first time this has happened this year.

Cllr Moore welcomed Shauna McIntyre the new Chief Officer.

There were no matters arising.

2. CONFIRMATION OF MINUTES OF MEETING 21st JUNE 2023

As there was no quorum, the draft minutes from the Dublin City LCDC meeting of the 21st June 2023 could not be agreed. Minutes will be brought forward to the January 2024 meeting for agreement.

3. LCDC BUSINESS MATTERS

(a) (i) Councillor Moore – Conclusion of tenure.

As Councillor Moore's three year tenure is up, she invited applicants to take up the position as Chair. As there was no quorum, this matter would also have to be brought forward to the January 2024 meeting.

Cllr Moore thanked the members. She said it had been a pleasure and a privilege to chair the meetings. She expressed how she felt the work of the LCDC and the Chair is under appreciated and under resourced and not acknowledge in the same way as the SPC's. Cllr Moore highlighted this with the City Council's Protocol Committee. The Lord Mayor, Daithí de Roíste, wrote to Minister Joe O'Brien to raise these concerns.

Cllr Moore thanked the LCDC Admin Team in relation to their work with the LCDC and in particular with their work on the Community Enhancement Programme over the years, in the assessment and approval of grants for local community and voluntary groups.

Ellen O'Dea, HSE, thanked Cllr Moore for her enthusiasm and for being an excellent Chair. Ellen requested that a formal invite be sent by email to the Members seeking expressions of interest for the position of Chair.

The Chief Officer thanked Cllr Moore for her work and commitment during her reign as Chair and for also acknowledging the work of the LCDC Admin Team. The Chief Officer chaired the meeting from here - per the Guidelines for the Operation of LCDC's, the Chief Officer will act as Chairperson until a Chairperson is selected.

Agreed Action:-

1. Formal Invitation to be sent to the Members for expressions of interest for position of Chair.

(ii) PPN Community & Voluntary Representative – Welcome Dr Bhadmus following Kelley Bermingham's resignation.

The Chief Officer welcomed Dr Bhadmus and thanked him for his work and commitment on the SICAP Tender Evaluations.

The Chief Officer also thanked Kelley Bermingham for her contribution over the years and especially for all her work at the various CEP Sub-Committees and LECP Advisory Group meetings.

The Chief Officer also informed the Members that Michelle Robinson is the new A/Executive Manager and will be attending future meetings in place of Frank d'Arcy.

(iii) Cllr Sophie Nicoullaud's Resignation.

The Chief Officer informed Members that the Standing Orders, LCDC Guidelines and Legislation state that *DCC 'members and officials, who are board members of any community or voluntary organisation, community development body or local development body already represented on the LCDC, cannot be members of the LCDC'*. Both Cllr Nicoullaud and Cllr Doolan are board members of Ballyfermot/Chapelizod Partnership with Cllr Doolan also being a board member of Dublin South City Partnership and they were informed in writing of the conflict of interest issue.

Cllr Nicoullaud tendered her resignation prior to this meeting. The Chief Officer thanked Cllr Nicoullaud for her contribution and for chairing the Health & Wellbeing sub-committee.

Since correspondence was sent to Cllr Nicoullaud and Cllr Doolan, DCC's Law Agent, Yvonne C. Kelly, has confirmed that the guidelines recognise the potential for conflicts of interest to arise but it is not an automatic ground for disqualifying someone from being a member of an LCDC. An LCDC is required to have in its standing orders provisions addressing situations where conflicts of interest arise.

The Chief Officer concluded that given the above issue, the Standing Orders should be reviewed from January and asked for members to join a sub-committee in order to do so.

Ellen O'Dea and Margaret MacQuillan (HSE) both acknowledged how complex it is for DCC and suggested that such members affected should abstain themselves from any decisions where conflict arises.

At this stage, Cllr Moore confirmed she will forward the reply received from Minister Joe O'Brien to the LCDC Admin Team which will be forwarded to Members.

Agreed Action:-

- 1. Formal Invitation to be sent to the Members for expressions of interest to join a sub-committee to review the Standing Orders.**
- 2. Minister Joe O'Brien's reply to be circulated to Members.**

(b) SICAP

The Chief Officer gave a verbal update. The tender evaluation process is still ongoing. A report will be presented at the next meeting on 31st January, 2024.

(C) Community Recognition Fund

Kayanne O'Mahony, DCC's Housing & Community Services, gave a verbal update. Kayanne reminded Members that Liam Bergin gave a presentation at the May 24th LCDC meeting on the €2.3 capital grant. Administration of this grant has recently been assigned to Kayanne since Liam's departure from DCC. Kayanne informed Members that 30 projects have been approved by the DRCD, ranging from €1,500 to €770,000. Kayanne has a number of issues with groups submitting receipts for operating/running costs and other groups who are not aware of/or following procurement guidelines. Kayanne has yet to engage with two approved groups. She asked Members for assistance in relation to procurement for the groups concerned.

(d) Healthy Ireland Fund Dublin City and Sláintecare Healthy Communities Programme Update

Fiona McDonnell, DCC Local Development Officer gave a verbal update. Fiona informed the Members that one of the Local Development Officers, Patricia Tallon, has begun maternity leave. The other three LDO's continue to do community engagement in the areas they are based. Seed fund projects are currently underway and being developed and an area based health needs assessment is taking place in each area in partnership with RCSI. Ethical approval was granted so this will begin in 2024. A pilot was done in Finglas in 2023 and was presented at the European Public Health Conference.

The Chief Officer informed Members that the Dublin Healthy City Co-ordinator's position hasn't been filled. The proposal to hold a regional competition was discussed with Vinnie O'Shea, the National Coordinator for Healthy Ireland Local Government, who confirmed that each local authority must hold their own competition.

Ellen O'Dea (HSE) expressed disappointment that the Health and Wellbeing Subcommittee has been stepped down and requested it be re-convened in the new year. As Councillor Nicoulaud is no longer a Member of the LCDC and the position of chair is vacant, she asked for expressions of interest for the position to be sent to the Members.

Agreed Action:-

- 1. Formal Invitation to be sent to the Members for expressions of interest to become the Chair of the Health and Wellbeing Sub-committee.**

(e) DCC Local Economic and Community Plan (LECP) 2024-2029

The Chief Officer gave a verbal update. She informed Members that KPMG have been engaged and outlined the expected timeline involved for completion of the plan. A meeting with DCC's Executive Managers had taken place on 11th November and a public consultation had begun on 13th November running until 15th January. As part of this, two in-person workshops are being held on 27th November in the Morrison Hotel, where targeted community groups are invited to attend. A World Café Style event will take place to finish the consultation process. Members will be invited to attend this event. The Libraries, Comhairle na nÓg and the PPN will also be involved in the consultation process and will complement KPMG's work.

Claire Wheeler (PPN) asked the Chief Officer to ensure that elements of the Dublin City Climate Action Plan be incorporated into the LECP.

Cllr Moore requested that the Chief Officer and Ross Curley make a presentation to the SPC's before the end of the consultation process.

Greg Swift had concerns in relation to the 2 year implementation plan, given the team were already under resourced.

Agreed Action:-

- 1. Chief Officer/Ross Curley to make presentations to the SPC's.**
- 2. Invitations to the World Café Style event to be forwarded to Members.**

(f) 2024 Meeting Dates

The Chief Officer confirmed the dates with the Members present and they confirmed they are happy with the Guinness Enterprise Centre venue.

4. AOB

- (i) The Chief Officer gave a verbal update on the Empowering Communities Programme (ECP). There are 3 DCC/LCDC ECP Programmes in place with funding provided to Northside Partnership, Ballyfermot/Chapelizod Partnership & Dublin Northwest Area Partnership. Dublin North West Area Partnership are currently delivering the Empowering Communities Programme (ECP) in 3 areas in Dublin – Cabra West B, Finglas South B and Inns Quay B. Dublin Northwest Area Partnership are of the view that the ECP in Inns Quay B would be better overseen and delivered by the Dublin Inner City Community Co-Op, as Inns Quay B is within their SICAP catchment area. The Co-Op are agreeable to the transfer of the programme area. The DRCD have also agreed that the ECP can be transferred to the Co-Op but have asked that it is agreed by the LCDC. Members are agreeable.
- (ii) Ellen O'Dea (HSE) expressed concern in relation to the issue with not getting Quorums at the meeting as it is not workable and practical as no business matters can be agreed. Ellen also requested the LCDC Admin Team issue diary dates for the 2024 meetings.

Agreed Action:-

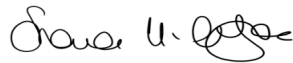
1. Diary dates for the 2024 meeting to issue to Members.

DATES OF NEXT MEETINGS

- Next hybrid meeting is 10.00 to 12.30, Wednesday 31st January 2024.

Future 2024 dates are:-

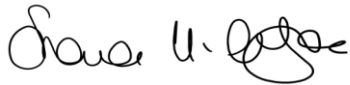
- Wednesday 20th March 2024
- Wednesday 15th May 2024
- Wednesday 26th June 2024
- Wednesday 18th September 2024
- Wednesday 20th November 2024



Signed: _____

Chairperson

Print Name:



Signed: _____

Chief Officer

Print Name: