

Dublin City Council
Local Community Development Committee
21st June 2023
10.00 AM- 12.30 PM
In person and remote (via zoom)
Meeting Minutes

PRESENT – PUBLIC SECTOR MEMBERS	ORGANISATION
Councillor Carolyn Moore (Chair)	DCC Elected Representative
Councillor Sophie Nicoullaud	DCC Elected Representative
Greg Swift	Head Enterprise, Dublin City Council
Ellen O’Dea	HSE, Head of Service Health and Wellbeing - Community Healthcare Office of Dublin North City & County
Councillor Racheal Batten	DCC Elected Representative
PRESENT – PRIVATE SECTOR MEMBERS	ORGANISATION
Kelley Bermingham	Dublin City PPN, Community & Voluntary Pillar
Lee Dillon	Dublin City PPN, Community & Voluntary Pillar
Dr Sarah Miller	Social and Economic (CEO, Rediscovery Centre)
APOLOGIES	ORGANISATION
Prof. Deiric O’Broin	Social and Economic (NorDubCo)
Karen Smollen	Social and Economic (SIPTU)
Claire Wheeler	Dublin City PPN, Environmental Pillar
Sandra Dillon	Dublin City PPN, Social Inclusion Pillar
Anne Fitzgerald	ILDN – CEO of the Ballyfermot & Chapelizod Partnership
Councillor Tom Brabazon	DCC Elected Representative
Councillor Daithí Doolan	DCC Elected Representative
Paul Rogers	ILDN – CEO of the Northside Partnership
Michelle Murphy	Dublin City PPN, Social Inclusion Pillar
Frank d’Arcy	Director of Operations, Housing and Community Services, Dublin City Council
Blake Hodkinson	Director of Further Education and Training, CODETB
Margaret McQuillan	Adjunct Observer - HSE Head of Service for Health and Wellbeing, Dublin South, Kildare, West Wicklow Community Healthcare Office (CH07)
ALSO PRESENT	ORGANISATION

Aisling Heffernan	Adjunct Observer - HSE Head of Service for Health and Wellbeing, Community Healthcare Office East Dublin
Kayanne O'Mahony (A/Chief Officer), Elaine Hess/Brenda O'Reilly/Sophia Brennan/Sarah Fagan (LCDC Admin Team), Joanna Kelly (Local Development Officer).	Dublin City Council (Community and Social Development Section)

1. WELCOME AND MATTERS ARISING

The Chair opened the meeting and welcomed members. She noted there was no quorum for the second time in a row so the meeting was informational only and no decisions could be made.

There were no matters arising.

2. CONFIRMATION OF MINUTES OF MEETING 26TH APRIL AND 24TH MAY 2023

As there was no quorum, the draft minutes from the Dublin City LCDC meeting of the 26th April 2023 and the draft minutes from the Dublin City LCDC meeting of the 24th May 2023 could not be agreed so agreement would be sought via email from members.

3. PRESENTATIONS – CLLR BATTEN UPDATE ON EU FUNDING CONFERENCE

Councillor Batten gave a verbal update to LCDC members on a conference she attended on EU funding opportunities in Louvain, Belgium. The conference highlighted the vast range of EU funding schemes that local community groups, LCDC member organisations and other statutory and non-statutory organisations could tap into. She also informed members that there was limited engagement with EU funding and a low application success rate, namely due to lack of organisational manpower, skills, time and expertise to manage the highly bureaucratic application process.

She informed members about Dublin City Council's European Programme Support Office, which works to raise awareness of EU funding across City Council departments and provide training and capacity building opportunities for staff and elected representatives. The role also involves supporting staff preparing EU funding applications.

Ellen O'Dea (HSE) informed members that she would be happy to be the HSE contact for any members who wished to explore funding collaboration opportunities in relation to projects related to wellness, disability, health and sport.

Elaine Hess (DCC) reminded members that the LCDC had partnered with The Wheel to provide local community and voluntary not-for-profit groups in Dublin City with access to three funding resources which are available on Dublin City Council's website.

1. Dublin City focused Fundingpoint Local Digest – which provides up to date detailed information about viable alternative sources of local, national and EU funding to which local groups could apply. 6 issues of the Dublin City Fundingpoint Local Digest are available per year and are available on the DCC website. All LCDC members are informed via email when the latest Digest is out as well as a variety of other stakeholders including the Dublin City PPN.

2. *The Wheel's Online Fundraising Guidance Library.*
3. *The Wheel's Fundraising Helpdesk.*

Dublin City Council's European Programme Support Office will be invited to make a presentation to the LCDC members in the new year.

4. LCDC BUSINESS MATTERS

(a) LCDC Funding Schemes Update: Community Support Fund 2023

Elaine Hess (DCC) updated members verbally on the Community Support Fund. The LCDC admin team had nearly completed the pre-assessment of the 140 applications submitted. At the last LCDC meeting it was anticipated that it would be extremely challenging to organise a meeting with the CEP sub-committee to assess and recommend applications for approval to the full LCDC at today's meeting and this had proven the case. An alternative time effective mechanism for LCDC approval needed to be identified to ensure the LCDC meets DRCD deadlines as per T&Cs of the grant.

The A/Chief Officer proposed to remotely meet with the CEP Sub-committee in early July to go through applications as usual. In terms of decision making, there are two options for the LCDC to consider.

- 1) Option 1: LCDC agree to fully delegate the decision making and approvals process to the CEP SC. This option is the most time effective option.
- 2) Option 2: CEP sub-committee recommendations will be sent to the LCDC for approval via email mid-July.

As there was no quorum, the A/Chief Officer would issue an email directly to full LCDC to ask them to vote on what option they want to go for.

(b) Healthy Ireland Fund Dublin City and Sláintecare Healthy Communities Programme Update

The A/Chief Officer gave a verbal update. The implementation plan for the three year strategy focussing on increasing access to clean potable water via smart water stations so as to help encourage young people and parents to reduce consumption of sugary drinks there-by helping tackle obesity had been submitted to Pobal. Educational workshops will also be provided as part of the plan. It responded with questions about the need for more evidence based research. The plan is currently being updated and will be re-submitted. A finalised copy of the plan will be forwarded to LCDC members when approved. The RCSI is to act as the academic partner. Joanna Kelly (Local Development Officer) gave an update on how the plan will be rolled out in the Ballyfermot/Cherry Orchard area through local sports clubs, parks and leisure centres and with the support of the LCDC member organisation CODETB. Ms Kelly will act on members' ideas of maximising participation of community groups and promotion of the HI programme e.g. wrapping the water stations in Healthy Ireland logo and exploring issue of the cost of water rates for community groups.

Councillor Sophie Nicoulaud noted that as Chair of the LCDC Health and Wellbeing Subcommittee, she had taken the decision to pause the work of the sub-committee until Síle McNulty Goodwin had been replaced by a new Dublin Healthy City Co-ordinator. The A/Chief Officer informed members that the Healthy Ireland and Sláintecare programme work was continuing despite the pausing of the sub-committee. She was working with DCC HR to move forward with recruitment and was hopeful that she may have a temporary solution until the post is formally filled and was confident that the sub-committee would be in a position to be re-convened soon.

Ellen O’Dea (HSE) expressed disappointment on behalf of the HSE that the sub-committee had been paused. She acknowledged the importance of the Dublin Healthy City Co-coordinator, but she also emphasised the important active roles that the four Local Development Officers have. She hoped that the sub-committee would reconvene after the summer.

(c) DCC Local Economic and Community Plan (LECP) Update

The A/Chief Officer gave a verbal update. An in-house meeting had been held to determine how to move forward with the process. Dates of the LECP Advisory Group meetings will be set over the next two weeks. It was envisaged that public consultation would take place in September with a view to being completed in November.

Greg Swift informed members that Ross Curley (DCC) was now responsible for the economic remit in DCC and Greg was responsible for the enterprise remit.

5. AOB

Councillor Sophie Nicoullaud asked if there was any update on who would take over from Daithi Downey as the LCDC Chief Officer in the longterm. The A/Chief Officer had no update and confirmed that she would continue to be the acting chief officer until further notice.

Kelly Bermingham informed members that she was now working in Kildare and that it was proving logistically difficult to attend LCDC meetings. As a result she would be stepping down from the LCDC in the autumn and a replacement PPN rep would need to be found. She was very thankful for the opportunity to represent the PPN on the committee.

The Chair expressed her thanks to Ms Bermingham for her notable engagement and input into the work of the LCDC over the last few years.

6. LCDC BUSINESS MATTERS

(d) SICAP Update

Note this item was moved to the end of the meeting for confidentiality and conflict of interest reasons.

The A/Chief Officer gave a verbal update to members. The DRCD and Pobal’s preparatory work in relation to the tender process for the next SICAP programme 2024-2028 was underway. Work was ongoing to develop programme requirements and tender documents. As part of the work on the Request for Tender, key information including targets and local priority target groups must be set out for each Contract Area by Dublin City LCDC by the extended deadline of 23rd June. Pobal and the DRCD recommended that LCDCs delegate responsibility for approving the 2024 targets and LPTGs to a subgroup to reduce the possibility of sensitive information relating to the SICAP Request for Tender being compromised. Dublin City LCDC members (excluding observer members and members who represent current SICAP programme implementers i.e. Paul Rogers from Northside Partnership and Anne Fitzgerald from Ballyfermot & Chapelizod Partnership) had been invited by the A/Chief Officer to express interest in being part of the ad hoc group which was meeting on the 22nd June and only one member had expressed interest so far. The A/Chief Officer would welcome one more member of the sub group if possible and invited members to get in touch with her if they were interested. All members of the sub-group and DCC executive staff supporting the group would need to sign a declaration of confidentiality. An update will be provided at the next LCDC meeting

Elaine Hess (DCC) gave a verbal update to members on the Mid-Year Review 2023. The continued funding of SICAP 218-2023 is subject to positive findings from a mid-year and annual performance review. The SICAP mid-year review was underway for the final year of the current SICAP programme. Assuming Pobal and Dublin City LCDC are satisfied with the outcome of the mid-year review process, Dublin City LCDC will aim to fully approve the financial and monitoring reports by the 28th July. As the LCDC is not meeting in July, like last year the A/Chief Officer will formally approve the mid-year financial and monitoring reports on behalf of the LCDC.

DATES OF NEXT MEETINGS

- Next meeting is 10.00 to 12.30, Wednesday September 27th 2023 (Guinness Enterprise Centre with remote attendance as an option at this venue).

Future 2023 dates are:-

- Nov 22nd



Signed: _____

Chairperson

Print Name: Councillor Carolyn Moore



Signed: _____

Acting Chief Officer

Print Name: Kayanne O'Mahony