

DECLARATION ON DEVELOPMENT & EXEMPTED DEVELOPMENT

SECTION 5 APPLICATION FORM



NAME OF APPLICANT: _____

ADDRESS OF APPLICANT: _____

EMAIL ADDRESS: _____

TELEPHONE NO. Day: _____ Mobile: _____

NAME OF AGENT AND AGENT'S ADDRESS: _____

TELEPHONE NO. Day: _____ Mobile: _____

ADDRESS FOR CORRESPONDENCE *(if different from above)*

LOCATION OF SUBJECT SITE: _____

Is this a Protected Structure or within the curtilage of a Protected Structure?

Yes

No

**Please provide details of works (where applicable) or proposed development.
(Note: only works listed and described under this section will be assessed under this
Section 5 application). Use additional sheets if required.**

List of plans, drawings etc. submitted with this application

Please state Applicant's interest in this site: _____

If applicant is not owner of site, please provide name & address of owner:

Are you aware of any enforcement proceedings connected to this site? *If so please supply details:*

Where there previous planning application/s on this site?

Yes No

If so please supply details:

Signed: _____ Date: _____

NOTES

Application shall be accompanied by 2 copies of site location map with site clearly outlined in red and a fee of €80.00. Please submit 2 copies of any additional plans/reports etc. you may wish to include as part of the application.

Application shall be forwarded to: Dublin City Council, Planning Registry Section, Block 4, Floor 0, Civic Offices, Wood Quay, Dublin 8.

Contact Details: Phone: 01 222 2149 Fax: 01 222 2675

Section 5 Declaration for Protected Structures

Required Documents

1. *Application form* (The application form should be used to provide a numbered list of all the proposed works. Two copies of all supporting information should be submitted).
2. *Application fee* (€80)
3. 2 copies of the *site location map* (location clearly outlined in red).
4. A photographic record of the historic fabric to be affected/impacted upon by the proposed works and a general photo of the building. (notes can be added to these photos to explain the proposed works)
5. An outline explaining justification for and assessment of the impact of the proposed works on the protected structure.
6. A method statement outlining the proposed works to include a specification of the materials to be used.
7. Elevation, plan and detail drawings where appropriate.

The Department of Housing Local Government and Heritage Advice Series documents are recommended reading before submitting a Section 5 application for proposed works to a protected structure. These publications contain the best practice advice for conservation work and knowledge of best conservation practice must be clearly demonstrated in all applications. (See links below):

[A GUIDE TO THE REPAIR OF HISTORIC WINDOWS](#)

[A GUIDE TO THE REPAIR OF THATCHED ROOFS](#)

[A GUIDE TO THE CONSERVATION AND REPAIR OF MASONRY RUINS](#)

[A GUIDE TO THE REPAIR OF HISTORIC ROOFS](#)

[A GUIDE TO THE CONSERVATION OF PLACES OF WORSHIP](#)

[A GUIDE TO PAVING, THE CONSERVATION OF HISTORIC GROUND SURFACES](#)

[A GUIDE TO MAINTANCE, THE CARE OF OLDER BUILDINGS](#)

[A GUIDE TO THE REPAIR OF WROUGHT AND CAST IRONWORK](#)

[A GUIDE TO ENERGY EFFICIENCY IN TRADITIONAL BUILDINGS](#)

[A GUIDE TO DISASTER, PREVENTION AND PREPAREDNESS IN THE HISTORIC BUILT ENVIRONMENT](#)

[A GUIDE TO THE REPAIR OF HISTORIC BRICKWORK](#)

[A GUIDE TO ACCESS, IMPROVING THE ACCESSIBILITY OF HISTORIC BUILDINGS AND PLACES](#)