

# APPLICATION FORM

# PRACTICAL DRIVING TEST



## FOR OFFICIAL USE ONLY

APPLICATION NO. 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Using a credit or debit card you can apply for your driving test online at [www.drivingtest.ie](http://www.drivingtest.ie)

When you have the application form completed, **you can detach this page** and please forward it together with the correct fee to the address given below. If you have not heard from us within two weeks, please contact The Road Safety Authority (contact details below). Any personal information which you volunteer on this application will be treated by the RSA strictly in accordance with the Data Protection Acts, 1988 & 2003.

(Please complete in BLOCK capitals)

## 1. Details

### DRIVER NUMBER IS COMPULSORY — YOUR APPLICATION FORM CANNOT BE PROCESSED WITHOUT THIS

What is your Driver Number? (see note 7 on page 5)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

If you are a first time learner permit holder, you cannot take a driving test until 6 months after the issue date of the permit for a car, motorcycle or works vehicle. (see note 7 on page 5)  
Learner Driver Training requirement for all first time learner permit holders. (see note 8 on page 5)

TITLE: Mr  Mrs  Miss

SURNAME:	
FIRSTNAME:	
CURRENT ADDRESS:	
TOWN:	
COUNTY:	

DATE OF BIRTH: 

DAY			MONTH			YEAR				
-----	--	--	-------	--	--	------	--	--	--	--

GENDER:  MALE  FEMALE

DAYTIME PHONE NUMBER: 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

MOBILE PHONE NUMBER: 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

We may use texts from time to time to remind you about your test appointment and other application information

E-MAIL ADDRESS: 

--

Please  tick which method you want us to use to correspond with you e.g. to acknowledge your application and notify you of appointment date (please tick one box) EMAIL  **or** POST   
If you select email, please check your email account regularly, as we will send your test appointment details via email only.

PERSONAL PUBLIC SERVICE NUMBER (PPS No): (see note 3 on page 4) 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

If you have received lessons from an Approved Driving Instructor, please provide their permit number: (See note 12 page 5) 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--











# APPLICATION FORM INFORMATION

## PRACTICAL DRIVING TEST



PLEASE READ NOTES CAREFULLY BEFORE COMPLETING YOUR APPLICATION FORM

### 1. Driver Licence Categories

Licence Category	Vehicles in Licence Category
A 	Motorcycles with or without a sidecar. <sup>1</sup>
A1 	Motorcycles with an engine size up to 125cc., and/or a speed capability over 45 km/h., and with a power rating not exceeding 11 kw., with or without a sidecar. <sup>1</sup>
M 	Two wheeled vehicles with an engine size not exceeding 50cc., and/or a speed capability of not more than 45 km/h.
B 	Vehicles (cars and light vans) with passenger accommodation <sup>3</sup> for not more than 8 persons and having a design GVW <sup>2</sup> not over 3,500 kg.
EB* 	Vehicles in Category B with trailer attached.
C 	Vehicles with passenger accommodation <sup>3</sup> for not more than 8 persons and having a design GVW <sup>2</sup> over 3,500 kg.
C1 	Vehicles (large vans and light trucks) with passenger accommodation <sup>3</sup> for not more than 8 persons and having a design GVW <sup>2</sup> over 3,500 kg., but not over 7,500 kg.
EC* 	Articulated Trucks and Trucks in Category C with a trailer attached.
EC1* 	Vehicles in Category C1 with trailer attached – the combination must not exceed 12,000 kg., GVW. <sup>2</sup>
D 	Vehicles with passenger accommodation <sup>3</sup> for more than 8 persons.
D1 	Vehicles in Category D with passenger accommodation <sup>3</sup> for more than 8 persons but not more than 16 persons.
ED* 	Vehicles in Category D with trailer attached.
ED1* 	Vehicles in Category D with trailer attached – the combination must not exceed 12,000 kg., GVW. <sup>2</sup>
W 	Work vehicles and land tractors with or without a trailer attached.

\* To take a driving test in these categories, you must be the holder of a full licence for the drawing vehicle eg. in order to take a test for a full EB licence you must hold a full B licence and a learner permit for EB.

<sup>1</sup> For a motorcycle driving test, a sidecar is not permitted for test purposes except in the case of a person with a disability.

<sup>2</sup> Design GVW means design gross vehicle weight i.e. maximum permissible laden weight - in the case of trucks this is normally set out on a metal plate on the inside of the door of the cab. If you have a doubt the vehicle manufacturer or your driving instructor will be able to give you advice.

<sup>3</sup> Passenger accommodation means seating accommodation for passengers in addition to the driver.

You must provide the vehicle for the driving test. The type of vehicle required and the vehicle specifications will be advised to you in your appointment letter for the test.

## 2. Driver Certificate of Professional Competence

New rules apply to persons who want to drive trucks and buses professionally (drive for a living). From 10 September 2008 in the case of a bus driver and 10 September 2009 in the case of a truck driver you must hold a Driver Certificate of Professional Competence (Driver CPC) to work as a professional driver.

If you want to drive either a truck or bus professionally and you don't hold a full driving licence (before 10 September 2008 for a bus or 10 September 2009 for a truck) either for the vehicle you want to drive or some other vehicle in the vehicle category you must take an extended two part driving test to qualify for the Driver Certificate of Professional Competence.

A person who has a full driving licence, if for example you hold a C1 licence before 10 September 2009 and after that date you want to take a C licence to drive professionally you need only take the normal driving test to get the full C licence. As you already hold the C1 full licence you will gain an exemption from the extended Driver CPC test.

Part one is the existing bus and truck test, which lasts approximately 90 minutes. Part two is a test of knowledge, lasting approximately 30 minutes, covering aspects of driver safety and proper procedure. These tests can be scheduled separately on different dates or together on the same day as requested by the test applicant.

Before taking the driving test a person must pass both the normal driver theory test and a special two part Driver CPC theory test.

A person who is taking a bus or truck driving test and does not plan to drive professionally but decides to do so at a later date can take Part Two of the test to qualify for Driver CPC providing this (and the necessary Theory Test) is done within a two year period.

You must provide a PPSN in all cases when applying for a (Driver CPC). For more information on Driver CPC including details of drivers exempt from the new rules please visit our [www.rsa.ie](http://www.rsa.ie) website and click on the Driver CPC link under the Professional Driver Icon.

## 3. PPSN

The Personal Public Service Number (formerly RSI number) is your unique reference number to help you to access benefits and information from public service agencies.

If you do not know your PPSN you should contact your local office of the Department of Social Protection. This office will try to trace a number for you or in the event of you not having a number, will get one for you. New applicants for a PPSN will be asked to produce documentary proof of identity and residence in this country.

## 4. Test Centres

Driving test centres are located countrywide as set out in the table below.

Athlone	Dundalk	Naas
Ballina	Dungarvan	Navan
Birr	Ennis	Nenagh
Buncrana	Galway	Newcastle W.
Carlow	Gorey	Portlaoise
Carrick-on-Shannon	Kilkenny	Roscommon
Castlebar	Killarney	Shannon
Cavan	Kilrush	Skibbereen
Clifden	Letterkenny	Sligo
Clonmel	* Limerick City	Thurles
Cork	Castlemungret	Tipperary
Donegal	Woodview	Tralee
Dublin City	Longford	Tuam
*Churchtown/Rathgar	Loughrea	Tullamore
Finglas	Mallow	Waterford
Tallaght	Monaghan	Wexford
Raheny	Mullingar	Wicklow

\* In some cases you may be tested at either test centre.

You can apply for a driving test at any test centre and as far as possible your test will be scheduled for the centre you nominate. Driving tests for licence categories C1, C, EC, EC1, D1, D, ED and ED1 are conducted only at a limited number of the larger centres and if you apply for a test in these licence categories you will be scheduled at the centre nearest to you where it is conducted.

If you visit our website at [www.rsa.ie](http://www.rsa.ie) you can view a site map and waiting times for each centre. If you are applying for a test in category W (tractor/works vehicle) you can request to have the test conducted at a town nearer to you than any of the above centres and every effort will be made to facilitate you.

## 5. Availability

The aim of the Road Safety Authority is to have an average of a ten week waiting time for driving tests at test centres. From time to time waiting times will be longer or shorter given demand at individual test centres. Therefore, if you are not available at some point within 10 weeks of applying you should note this on the application form. Up to date waiting times, by test centre, are available on the [www.rsa.ie](http://www.rsa.ie) website.

Cancellations become available, often at short notice and if you can take a test with notice from as little as two days, and up to ten days, please advise this on the application form.



## 6. Disability

If you use a car that is adapted to enable you to drive because of a disability please let us know so that appropriate arrangements can be made for you on the day of the test. If you are deaf or have profound hearing loss please let us know. You will be asked a number of questions on the rules of the road at the beginning of the test; to help us make arrangements and to help you with instructions for the test on the day you can bring along a relative or a friend, but not a driving instructor. This person cannot however accompany you on the driving part of the test.

## 7. Learner Permit

The learner permit was previously known as the provisional licence. The Driver Number is a nine digit number under item 5 on your learner permit. The learner permit reference code is a three digit number eg. 991, 992 noted opposite the category under the column marked restrictions information on your learner permit. Please supply the reference code and date of issue for the licence category in which you are applying for a test.

In order to take a driving test, you must hold a learner permit for the licence category in which you wish to be tested. A first time holder of a learner permit (permit will have code 991 noted opposite the category under the column marked restrictions / information) for licence categories A, A1, M, B, EB and W (Motorcycle, Car and Works Vehicle) must hold the learner permit for six months before taking the test.

A holder of a current full driving licence from another jurisdiction for more than six months is exempt from the requirement to hold a first learner permit for more than six months before they undergo a driving test. Before undergoing a driving test you must forward a letter of entitlement from your licensing authority together with your driving licence to the Customer Service Manager, Driver Testing Section, RSA, Ballina, Co. Mayo where your licence will be authorised and a test date scheduled for you if appropriate.

In certain circumstances, you can only hold a learner permit if you already hold a full driving licence for a smaller/ lighter vehicle. Before applying for the test, you should ensure that you hold the correct learner permit.

Eligibility for a third or subsequent learner permit for any category of vehicle is dependent on you having taken a driving test within the previous two years or providing confirmation that you have applied for a driving test in the vehicle category in question.

For more information on learner permits visit [www.rsa.ie](http://www.rsa.ie) and click on the Driver Licensing icon.

If you have any doubt about your eligibility for a learner permit you should enquire immediately with your local Motor Taxation Office. Telephone numbers for Motor Taxation Offices can be located under the City and County Councils heading of the green pages in the telephone directory.

## 8. Learner Driver Training

As part of a programme of improving driving standards and safety on our roads, all new first time learner permit holders will be required to undertake structured Learner Driver Training with effect from 6th December 2010 for motorcycles and 4th April 2011 for cars

**Cars:** Those taking out a first time car learner permit (permit will have code 991 noted opposite the category in the column marked Restrictions/Information) on or after 4 April 2011 will have to take structured lessons. Car learner drivers must complete a training programme known as Essential Driver Training (EDT) with an Approved Driving Instructor (ADI) before taking a driving test. The course will be 12 hours for car licences.

**Motorcycles:** In the case of a motorcycle learner it applies to those taking out a first learner permit (permit will have code 991 noted opposite the category in the column marked Restrictions/Information) on or after 6 December 2010. Motorcycle learners must complete a training programme known as Initial Basic Training (IBT) with an Approved Driving Instructor (ADI). IBT must be completed before going on the road unsupervised with a motorcycle. The IBT course will last for 16 hours.

Information about EDT and IBT is available on our website at [www.rsa.ie](http://www.rsa.ie) and can be accessed by clicking on the Learner Driver link. You can also view a list of Approved Driving Instructors under the ADI Link

## 9. Driving Test Fee

Your application must be accompanied by the correct fee for each test licence category. These are set out hereunder and are **non-transferable and non-refundable**. Payment should be made by postal order, money order or cheque, crossed and made payable to the Road Safety Authority. DO NOT SEND CASH. Applications accompanied by an incorrect fee will be returned. (For administrative reasons, no refunds will be made in respect of €2 or less in excess of the fee for the category concerned).

Categories A, A1, B, EB, M and W	€85
Categories C, C1, D and D1	€120
Categories EC, EC1, ED and ED1	€120
CPC Driving Test (Bus and Truck Category)	€152 [Part 1 - €120] [Part 2 - €32]

## 10. Cancellation of Test Appointment

Test appointments are normally issued four to five weeks before the date of the test. The Road Safety Authority is working towards a target of an average of a ten week or shorter waiting time for a driving test, you should be mindful of this when applying and preparing for your driving test. You will find details of waiting times for test centres at [www.rsa.ie](http://www.rsa.ie) A minimum ten days notice of a cancellation must be given, otherwise the fee is forfeited. If you cancel your appointment more than twice the test fee will be forfeited.

## 11. Irish Language

An Irish language version of this form is available. If this application form is completed in Irish or you complete an Irish language version of the form your driving test will be conducted in Irish.

## 12. Test Preparation

To prepare for your driving test you should study The Rules of the Road booklet which can be bought at bookshops or visit the [www.rulesoftheroad.ie](http://www.rulesoftheroad.ie) website. Take driving lessons with an approved driving instructor (ADI) and practice under the supervision of a competent accompanying driver (see note 8 page 5). You can view a list of approved driving instructors by visiting the [www.rsa.ie](http://www.rsa.ie) website and clicking on the ADI icon. Each approved driving instructor has an ADI permit number eg. F11111, which is on the card on display in his/her vehicle.

## 13. Customer Care

The Road Safety Authority is committed to continually improving its services and welcomes feedback. If you want to give feedback, make a complaint or give a compliment please write to the Customer Service Officer, Driver Testing Section, Road Safety Authority, Moy Valley Business Park, Primrose Hill, Ballina, Co. Mayo. You can also make contact by locall 1890 40 60 40, by email [drivingtest@rsa.ie](mailto:drivingtest@rsa.ie) or on our website at [www.rsa.ie](http://www.rsa.ie)



# Working To Save Lives

Rev.2.2011

Údarás Um Shábháilteacht Ar Bhóithre  
Road Safety Authority

An Rannóg Tástála Tiomána, Páirc Ghnó Ghleann na Muaidhe, Cnoc an tSabhaircín,  
Bóthar Bhaile Átha Cliath, Béal an Átha, Co. Mhaigh Eo  
Driver Testing Section, Moy Valley Business Park, Primrose Hill, Dublin Road, Ballina, Co. Mayo  
local: 1890 40 60 40 fax: (096) 78 290 email: [drivingtest@rsa.ie](mailto:drivingtest@rsa.ie) web: [www.rsa.ie](http://www.rsa.ie)