



Dublin City Council

Comhairle Cathrach Bhaile Átha Cliath

Roads Maintenance Services,
Floor 2, Block 2,
Civic Offices,
Wood Quay, Dublin 8.
p: 222 2552 f:222 2689

**ROAD OPENING LICENCE
Application Form**

Before completing this form, please read the leaflet "Information on Road Opening Licences"

This Form is to be Completed in BLOCK LETTERS:

Applicant Name: _____

Applicant Address: _____

Contact Name: _____

Contact Office Phone Number: _____

Contact Fax Number: _____

Contact Mobile Number: _____

Contact E-Mail: _____

Location of Opening: _____

(Road/Street & Building Number)

Purpose of Opening: _____

(For Drainage connections, attach letter from DCC Drainage Dept. giving approval.)

Surface Type(s): _____

(e.g. concrete path, setts etc.)

Planning Permission Number: _____

Public Liability Insurer & Policy No. _____

Minimum cover of €6.5 million, with specific indemnity to Dublin City Council

No excavation may be made in a public road/path without a Road Opening Licence.

Under Section 13 of the Roads Act (1993), any person to do so shall be guilty of an offence.

Note: Once the Road Opening Licence is issued, no work can commence on the public road/footpath until the applicant applies for, and is granted, a T2 Traffic Permit by the Roadworks Control Unit of Dublin City Council. (Block 2, Floor 4, Civic Offices, Ph: 222-2246).

Developers/Main Contractors must register with the Roadworks Control Online System (RCOS) before they can be granted a T2 permit.

ROAD OPENING LICENCE Application Form (Contd.)



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Licence Fee

Rates in force from 1st January 2009

Pavement Type

Rate € / m²

Carraigeway, Parking and Lay-By Areas	Traffic Impact 1 & 2*			Traffic Impact 3, 4 & 5*		
	< 2m ²	2 - 10m ²	> 10m ²	< 2m ²	2 - 10m ²	> 10m ²
Concrete Surfacing	360	250	200	380	270	220
Bituminous Surfacing	270	180	120	320	230	200
**Modular Concrete Paving	330	310	280	360	340	310
**Modular Stone Paving	450	420	400	500	470	450
**O'Connell St. / Henry St Specialist Stone Paving				800	780	750

Footways and Pedestrian Areas	< 2m ² 2 - 10m ² > 10m ²			< 2m ² 2 - 10m ² > 10m ²		
	< 2m ²	2 - 10m ²	> 10m ²	< 2m ²	2 - 10m ²	> 10m ²
Concrete Surfacing	350	230	150	360	240	160
Bituminous Surfacing	150	120	100	160	130	110
**Modular Concrete Paving	300	270	250	350	330	300
**Modular Stone Paving	400	380	360	450	430	410
Gravel, Clay or grassed surface	30	30	30	30	30	30
**O'Connell St. / Henry St Specialist Stone Paving				700	680	650

Re-lay Granite Kerbs	< 10 lin.m > 10 lin.m		< 10 lin.m > 10 lin.m	
	< 10 lin.m	> 10 lin.m	< 10 lin.m	> 10 lin.m
	150	120	200	170

Specialist Surfacing

(in addition to above rates)

Any area

Any area

Anti Skid Surfacing / Cycle / Bus Lane	80	80
Imprinted Asphalt (ramps)	80	80

* The Traffic Impact Numbers of roads is given in "Directions for the Control and Management of Roadworks in Dublin City", available online at:

http://www.dublincity.ie/SiteCollectionDocuments/roadworks_control_directive.pdf

** Permanent reinstatement in modular stone/ modular concrete may **only** be completed by Dublin City Council. Licence fee shall be non-refundable.

Charges for Long Term Damages (for 2009) are:

Footpaths (any Traffic Impact) : €15.50/m²

Carriageways (Traffic Impact 1 or 2) : €15.50/m²

Carriageways (Traffic Impact 3,4 or 5) : €31.00/m²

Long Term Damages are included in the above rates, but are not refundable at the end of the maintenance period in the case of trench excavations.

Fee Calculation

Pavement Type	Length (m)	Width (m)	Area (m ²)	Rate /Sq. Metre €/m ²	Total €
TOTAL (Minimum Charge €500)					

To allow for edge ravelling 0.3 metres must be added to both length and width before multiplying.
Licence pertains only to the dimensions given. Additional Fee/Licence is required for extra openings.

ROAD OPENING LICENCE
Application Form (Contd.)

**Checklist:**

The following must be included with your application. An incomplete application will result in delays. Please tick as appropriate. Unless **every** box numbered (i) – (vi) is ticked “yes”, the application is incomplete, and a Road Opening Licence will **not** be issued. Boxes numbered (vii) must be ticked where appropriate.

Included?	Yes	No
(i) Completed Road Opening Licence Application Form?	<input type="checkbox"/>	<input type="checkbox"/>
(ii) Drawing/Sketch Included? <i>2 no. copies</i> <i>Location of opening is <u>clearly shown</u> relative to existing addresses/features</i> <i>Proposed opening is clearly shown <u>and</u> dimensioned</i> <i>Proposed manholes / boxes clearly shown and dimensioned</i>	<input type="checkbox"/>	<input type="checkbox"/>
(iii) Programme included? <i>Start and completion dates of the proposed works included</i>	<input type="checkbox"/>	<input type="checkbox"/>
(iv) Letter From Applicant Confirming Safety Statement Is In Place? <i>Confirms that the applicant has a valid safety statement in place, which complies with all relevant Health and Safety Legislation.</i> <i>Identifies the company, and their registered offices</i> <i>Signed by an authorised person, with their name and position within the company identified</i>	<input type="checkbox"/>	<input type="checkbox"/>
(v) Confirmation of Public Liability Insurance? <i>Confirms that the applicant holds P.L. Insurance with a minimum indemnity of €6.5 million.</i> <i>P.L. insurance has a specific indemnity to Dublin City Council.</i>	<input type="checkbox"/>	<input type="checkbox"/>
(vi) Licence Fee included? <i>By cheque, made payable to Dublin City Council.</i>	<input type="checkbox"/>	<input type="checkbox"/>
(vii) Letter Of Approval / Drainage Licence From Drainage Dept. Attached? <i>(For Sewer Connections Only)</i>	<input type="checkbox"/>	<input type="checkbox"/>

Once the application is complete, send it, along with this form, to:

Roads Maintenance Services, Floor 2, Block 2, Civic Offices, Wood Quay, Dublin 8.

Dublin City Council will not be held liable for applications lost/damaged in post/transit.

