



**Dublin City Council**  
Comhairle Cathrach Bhaile Átha Cliath

Road Works Control Unit,  
Roads & Traffic Department,  
Block 2, Floor 4,  
Civic Offices, Dublin 8  
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www.dublincity.ie

**APPLICATION FORM - TEMPORARY ROAD CLOSURE**  
( IN ACCORDANCE WITH SECTION 75 OF THE ROADS ACT 1993 )

**5-WEEK ADVANCE NOTIFICATION**

1. Applicant: \_\_\_\_\_
2. Address: \_\_\_\_\_  
\_\_\_\_\_
3. Contact Name: \_\_\_\_\_ 4. E-mail \_\_\_\_\_
5. Tel: \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_
6. Road/Street Name: \_\_\_\_\_
7. Section of Road: From: \_\_\_\_\_  
To: \_\_\_\_\_
8. Dates Closed: From: \_\_\_\_\_ To: \_\_\_\_\_
9. Hours Closed: From: \_\_\_\_\_ To: \_\_\_\_\_ Per Day or Entire Period
10. Reason for Closure: \_\_\_\_\_
11. Length of Road affected: \_\_\_\_\_ Metres
12. Length of Disc Parking/Pay & Display affected: \_\_\_\_\_
13. No. of Paid Parking Bays effected: \_\_\_\_\_
14. Chargeability Code (Dublin City Council Applicant only) : \_\_\_\_\_

**A traffic management plan must be submitted with all applications (see condition 2) together with the advertising/administration fee of €2,375.**

**DECLARATION**

I hereby apply for approval for a temporary road closure and agree to be bound by the general conditions listed on page 1 and any specific conditions imposed by Dublin City Council.

I agree to comply with the provisions of the agreed works statement/traffic management plan.

I hereby undertake to maintain a public liability insurance policy with a minimum limit of indemnity of €2.5m for a single claim indemnifying Dublin City Council against all claims, proceedings, liabilities, losses or expenses of whatever nature arising as a result of the temporary road closure.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**Charges:**

Advertising / Administration fees to be enclosed with this application:- €2,375.00

Paid parking areas, the charge for the suspension of paid parking in the relevant tariff zone applies.

Daily Charges per linear metre, per lane for use of Public Road.

Traffic Impact 1 = € 14.00  
Traffic Impact 2 = € 14.00  
Traffic Impact 3 = € 14.00

Traffic Impact 4 = € 28.00  
Traffic Impact 5 = € 42.00

A fee will also be charged for removal/replacement/reinstatement of road markings, pay & display machines etc. – a list of charges is available on request.

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**OFFICIAL USE ONLY**

TRAFFIC IMPACT	CHARGE PER LINEAR METRE	NUMBER OF METRES	NUMBER OF LANES	NUMBER OF DAYS	TOTAL CHARGE
1	€ 14.00				
2	€ 14.00				
3	€ 14.00				
4	€ 28.00				
5	€ 42.00				

Removal and replacement of pay and display machines. € \_\_\_\_\_

Temporary removal/replacement/reinstatement of road markings € \_\_\_\_\_

Additional Charges: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ € \_\_\_\_\_

Total Charge: € \_\_\_\_\_

Particular Conditions:

\_\_\_\_\_

\_\_\_\_\_

Authorised Officer: \_\_\_\_\_

Date: \_\_\_\_\_

**CONDITIONS OF ROAD CLOSURE  
IN ACCORDANCE WITH SECTION 75 OF THE ROADS ACT 1993)**

1. Applications shall be made a minimum of five weeks prior to the proposed closure date to allow for processing of applications and advertising.
2. The applicant shall submit in writing a Traffic Management Plan which details the proposed Diversion route(s). The plan shall also give:
  - provision for pedestrians and local access
  - the location and details of signage
  - details of delivery of materials (for development sites), and
  - details of any skips (for development sites).
3. Unless otherwise directed, signs at the affected section of road should read "NO THROUGH ROAD" rather than "ROAD CLOSED".
4. As part of the Traffic Management Plan, the applicant must define the size of the works i.e. the length. This is required for fixed works i.e. works at a specific location and for moving works i.e. works which are carried out along a street or road. It is not required for closures in respect of events such as St. Patrick's Day Parade etc.
5. The applicant shall also provide a sketch of the site showing the compound, location of materials, plant etc.
6. Materials shall be stored within the area defined as the site and not in the rest of the public carriageway.
7. The public road must not be used for the location of site huts without the prior written permission of the Roadworks Control Unit.
8. No non goods vehicles shall be located within the site. Vehicles or plant not actively engaged in the work may not be kept on site.
9. The applicant shall submit a fee of € 2,375 at the time of application to cover advertising and administration costs. Additional charges may be applied after application has been considered.
10. The road will be deemed to be closed from the nearest junction leading to a through-road (of equal or greater Traffic Impact) at each end of the works area, and the charge will be applied accordingly.
11. The applicant shall indemnify Dublin City Council against all claims, proceedings, liabilities, losses or expenses of whatever nature, however arising in connection with the road closure for the period and times during which the road closure is in place.
12. Where the proposed works results in the removal of statutory signs, the signs shall be removed at the commencement of the proposed works and replaced at the completion of the works by the Roadworks Control Unit at the applicants expense.
13. Any other signage associated with the road closure and the maintenance of same shall be at the applicant's expense.
14. In addition, the applicant shall pay, where appropriate, any other expenses incurred by the Council such as the suspension of parking bays, the temporary removal and replacement of traffic signs or the temporary replacement of road markings. Any such payment shall be made prior to the insertion of the second advertisement.
15. In the case of disc parking and/or pay & display parking, 5m length is equivalent of 1 no. Parking space.
16. The charges shall be as set out in the Schedule of Charges.
17. Any breach of these conditions may result in the withdrawal of the road closure.