

Living City Initiative Tax Incentive Scheme Owner Occupier/Rented - Residential Application Form

Applicants should note: The Living City Initiative (LCI) unit in Dublin City Council deals with Residential Applications only under the Living City Initiative. All Commercial Applications should be directed to the Revenue Commissioners

Name of Applicant:	Office Use:
Address of Applicant:	
Address of property:	
Eircode & Property Tax No.	
Contact number:	
Contact email:	

Tick box as appropriate

Is your building within the Designated Special Regeneration Area?
(refer to detailed map on Dublin City Council website).

Yes No

Was the property originally built prior to 1915?

Yes No

Is your building a Protected Structure?

Yes No

If yes, has a Section 57 Declaration been issued?

Yes No

Is your building within an Architectural Conservation Area?

Yes No

Does the proposed work require planning permission?
(Please see Important Note on Page 3 of this application form)

Yes No

If yes, has this been granted?

Yes No

If Granted, please state the Planning Reference Number:

Please note the 'Living City Initiative' application process is completely separate to the Planning process.



Detailed description of work intended to be carried out:
(attach quotation for work, if available)

Office Use:

Estimated cost of eligible works only:

€

Are you applying for or receiving any State funded grants for this work?

Yes No

If Yes, please state the type of grant and amount

€

Please tick one of the following boxes, as appropriate:

1. Property will first be used as sole or main residence of applicant post refurbishment/conversion

2. Property will be let by the applicant⁽¹⁾

3. Property is being refurbished/converted for sale by the applicant

If you ticked the box at (2) above please confirm that you are not a person that is regarded as an undertaking in difficulty⁽²⁾ for the purposes of the EU Commission Guidelines on State aid for rescuing and restructuring non-financial undertakings in difficulty by signing here:

Signature:

Date:

¹ on bona fide commercial terms on an arm's length basis, post refurbishment/conversion

² A person is regarded as an undertaking in difficulty for the purposes of the EU Commission Guidelines on State aid for rescuing and restructuring non-financial undertakings in difficulty if that person, without intervention from the State, will almost certainly go out of business in the short or medium term. For further information please see paragraph 2.2 of the following link: [http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52014XC0731\(01\)&from=EN](http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52014XC0731(01)&from=EN)

The LCI unit in Dublin City Council has set up a 'One Stop Shop' Advisory Team from Planning, Architects, Fire Prevention, Building Control, Conservation, Valuers and other relevant Departments. Our team is available to meet with you and provide advice on your proposed refurbishment and/or conversion works. It is a **FREE** service but you must make an appointment in advance by contacting the Living City Initiative Unit, Planning & Property Development Department, Block 4, Floor 3, Civic Offices, Dublin 8 or by email at livingcityinitiative@dublincity.ie or phone (01) 222 3480.

Important Note to Applicant:

In order for the LCI unit to consider issuing a 'Letter of Certification' pursuant to the Living City Initiative Scheme, on completion of the works, the applicant must provide to the LCI unit, Planning and Property Development Department a 'Letter of Opinion' from a suitably qualified professional such as, an Architect, Planner or Engineer regarding the following:

- That planning permission has been obtained for the works. In some cases, certain works will not require planning permission. Should that be the case, the reason why the works are considered exempt from the requirement to obtain planning permission should be outlined in the letter or you must provide a copy of a Section 5 Declaration from the Planning Authority to the effect that the works are exempt from planning permission.
- That the basic standards of facilities regarding water, sewerage and other services have been installed.
- That the cost of the works carried out, within the qualifying period, is reasonable.

The LCI unit will not issue a 'Letter of Certification' pursuant to the Living City Initiative Scheme until the above opinion has been received.

I have signed below to indicate that, I declare that the information provided in this form is correct and accurate. Should any of this information change, the onus is on me, the Applicant, to notify the LCI unit of any such change.

Applicant Signature:

Date:

When you have completed and signed the form above, please return it to the following address:

Dublin City Council,
Living City Initiative Unit,
Planning & Property Development Department,
Block 4, Floor 3,
Civic Offices,
Wood Quay,
Dublin 8

Office Use Only
REF No.: