

FAQ's for applying for a filming permit

Do I need a permit from Dublin City Council to conduct filming/photo-shoots?

Yes. Anyone conducting filming or photoshoots must obtain a permit from Dublin City Council for the use of a public space.

Do I have to pay a fee to film in the city?

Charges are in place for filming in the public domain see link to [schedule of fees](#)

How much notification is required to advise Dublin City Council?

An application for filming that does not have any impact on the flow of traffic (or no significant pedestrian impact) must be submitted to Dublin City Council **7 working days** before the intended date of filming. Applications that require road closures/traffic management plan require a five week lead in time prior to date of proposed filming. [Road Closure Application](#)

Is there a maximum period of time in which filming, including set-up / take-down must be completed?

The permitted hours for filming are between 7a.m. – 11 p.m. (please note in some sensitive filming locations e.g. Henrietta Street, the permitted filming times may be reduced)

Do I need public liability insurance?

Yes public liability insurance cover is required to cover the legal responsibilities of your production should your activities cause injury to a third party or damage to property.

Dublin City Council requires a copy of your public liability insurance cover with a specific indemnity for Dublin City Council to the sum of €6.4m and employers liability to the sum of €13m. Please note if you are a film company travelling from abroad your policy must extended to cover the jurisdiction of the "Republic of Ireland"

Do I need to notify businesses and residents of the filming?

Yes. Applicants are required to notify all business/residents and key stakeholders affected by your activity. This should be done in writing, with a draft copy of the letter being approved by Dublin City Council before distribution. The filming notification letter must include a contact number of the location manager. The letter must go no less than two weeks prior to proposed filming date.

What should be included in an Event Management Plan?

See link below to the guidelines for event organisers. This document contains information in relation to putting on Events; large filming is similar in some ways to small scale events. There is a template one pages 38 & 39 of the [Event Advisory Handbook](#) for an Event Management Plan.

What does my site plan need to contain?

Your site plan should contain full details of all infrastructures to be used as part of the activity such as dolly tracks; cranes; scissor lifts; lights; pedestrian access; toilets; signage; security; electrical cables; power outlets; and litter minimisation [Crane Application Form](#)

Do I need to submit a risk management plan?

Yes, a risk management plan must be submitted to Dublin City Council for **all** filming activities. It must include:

- Identification of any risks
- Measurement of the risks
- The proposed management of those risks.

Do I need to provide a schedule of activities?

Yes. A full schedule should be submitted that includes a chronological order of activity, including times, activity and responsible persons.

Do I need a location manager for filming?

It is advisable for the purpose of finding the location of filming and providing the key liaison point between Council and the production company.

Do I need to submit traffic and pedestrian management plans?

Yes if your filming/photoshoot activity affects any road or pedestrian access area, you will be required to develop and submit traffic and pedestrian management plans.

What do I do if some of the details of the filming change after I have been granted a permit, for example due to weather conditions or personnel availability?

You must contact Dublin City Council immediately to ensure that this change does not impact any other activities that may be occurring in the area of filming. Council will then confirm in writing whether the change has been approved. Please contact the Events & Tourism Promotion Unit, by email events@dublincity.ie or 01 222 2242.

If animals / stuntmen / firearms / smoke effects are being deployed on set are additional permissions required?

Yes! Permits are required for pyrotechnics. The use of Fire Arms requires a permit from the Department of Justice. The Garda Commissioners Film Office must also be advised of all scenes involving the use of fire arms. If a scene requires the burning of any material e.g. vehicles, Dublin Fire Brigade must be notified and vehicles must not be left burning after shoot has been completed.

Do I need to contact the Gardai about my filming?

It is essential that you contact the Garda representative of the Film Dublin Partnership, if you are featuring:

- Use of firearms (to include prop/replica firearms in interior or exterior locations)
- Re-creation of crimes
- Nudity or perceived nudity
- Fake vehicles
- Fake uniforms

If there are stunts taking place or management of traffic flow is needed then police supervision may also be required, in addition to permission from the local Authority.

If you are filming with any kind of weapon or replica weapon (even if you are filming inside a private location) it is essential that you contact the [Garda](#) before filming takes place. Search the "Stations Directory" in the "Contact Us" section of the site.

What happens if the location is requested by another applicant?

The application submitted first will receive priority.

When and how is payment required for a permit?

Payment is required prior to a permit being issued. The Events & tourism promotion Unit will advise the process of payment once all other documentation has been received and approved. Payment methods are by Debit/Credit Card and cheque.

Do security personnel need to be appointed?

The numbers involved will determine if the shoot requires security personnel, the applicants Health & Safety person, carrying out the site specific risk assessment will determine the number of security personnel required.

Who is responsible for litter management/clean-up following the event?

The applicant must ensure that the area is left in the condition it was found.

What fees/penalties are incurred if I wish to cancel filming?

There is no refund if filming is cancelled after a permit has been granted.