

CERTIFICATE IN ORAL HISTORY

FEES

- The fee is **Euro 500** payable by cheque or bank draft made out to **Dublin City Council**. Receipts will be issued for all cheques/bank drafts received. The course is subsidised by Dublin City Council; fees charged are essential to cover teaching expenses.
- NOTE:** In order for the course to proceed, a minimum of 12 participants will be required. If the course does not proceed, cheques/bank drafts will be refunded.
- An upper limit of 16 participants will apply. Applicants will be given places on a first-come, first-served basis, subject to receipt of completed application form and cheque or bank draft for fees made out to Dublin City Council.
- Please note:** At present, tax relief is not allowed by the Revenue Commissioners in respect of fees paid for a one-year course of duration under 100 hours. Fees paid in respect of the Certificate in Oral History are not therefore eligible for tax relief.

BURSARIES

Dublin City Council will offer two Bursaries in part-payment of fees for students taking the Certificate in Oral History at Dublin City Library & Archive for the academic year 2015-2016. Persons employed by Dublin City Council or employed by the public service are not eligible for these Bursaries. For further details, e-mail cityarchives@dublincity.ie or visit our web-site www.dublincityarchives.ie Closing date for applications for Bursaries is 5.00 p.m. on Friday 28 August 2015.



PRESENTATION OF CERTIFICATES

A ceremony for presentation of Lord Mayor's Certificates in Oral History 2015-2016 will be held in December 2016.

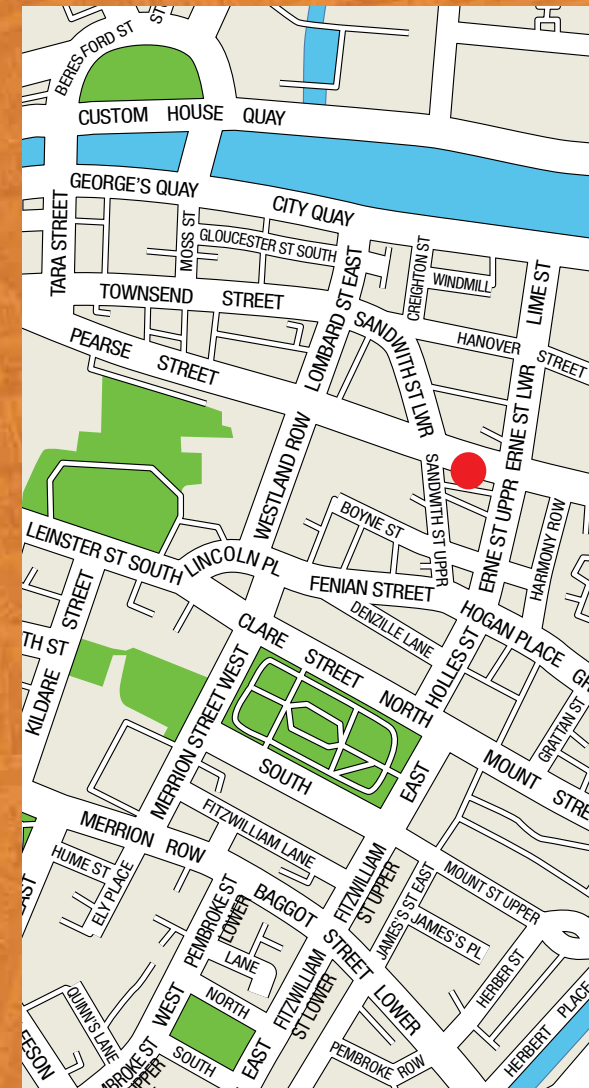
LORD MAYOR'S PRIZE

Students taking the Certificate in Oral History at Dublin City Library & Archive 2015-2016 will be eligible for the Lord Mayor's Prize, which is awarded for the best oral history research project submitted by that class. The Lord Mayor's Prize will be presented during the ceremonial presentation of Certificates in December 2016.

COURSE TIMETABLE

The course will be held on **Monday evenings** (5.30 – 8.00 p.m.) from September 2015 until April 2016 as follows:

2015	2016
14 September 2015	11 January 2016
21 September 2015	18 January 2016
28 September 2015	25 January 2016
5 October 2015	1 February 2016
12 October 2015	8 February 2016
19 October 2015	15 February 2016
2 November 2015	22 February 2016
9 November 2015	29 February 2016
16 November 2015	7 March 2016
23 November 2015	14 March 2016
30 November 2015	21 March 2016
7 December 2015	4 April 2016
15 December 2015	11 April 2016
	25 April 2016



Map to Dublin City Library & Archive

Dublin City Library & Archive,
138–144 Pearse Street, Dublin 2



Lord Mayor's CERTIFICATE *in* ORAL HISTORY



2015—2016

Leabharlanna Poiblí Chathair Bhaile Átha Cliath
Dublin City Public Libraries

In association with the University of Limerick



Comhairle Cathrach
Bhaile Átha Cliath
Dublin City Council

CERTIFICATE IN ORAL HISTORY

The Lord Mayor's Certificate in Oral History is offered by Dublin City Council as part of its commitment to life-long learning. The course will equip participants with skills in the preparation and conduct of oral history projects, including best practice in the collection and archiving of oral history interviews. It examines the wealth of recorded oral narrative sources in Ireland in both oral history and folklore. Classes are held on Monday evenings to facilitate attendance by a broad range of people.

Commencing in September 2015, the Lord Mayor's Certificate in Oral History will be taught at Dublin City Library & Archive, 138-144 Pearse Street, Dublin 2. The closing date for applications is 5.00 p.m. on Friday 04 September 2015. (See attached form).

COURSE AIMS

The course give participants formal and practical training in how to prepare oral history projects, conduct and transcribe interviews and present oral history research. Participants will develop writing and presentation skills and learn how to locate their research within broader historical and cultural contexts.

COURSE DURATION

The course consists of 70 hours part-time from September 2015 to April 2016. This comprises 65 hours of class-based tuition and two visits to archive services in the Dublin area.

COURSE CONTENT

A. Introduction to Oral History

This module will introduce participants to the key concepts and methodologies in oral history. It will equip students with essential skills in interviewing techniques and encourage engagement with ethical research issues.

B. Irish History: Sources and Methods

This module will assist students in the contextualisation of their own research projects in an historical and cultural context. It will introduce documentary and other sources for the study of Irish history.

C. Oral Heritage and Memory: Private and Public

This module examines the contribution of oral history to public history and commemoration. Participants are introduced to Irish folklore and a range of public oral history projects from around the world.

D. Seminar Module

A self-directed research module providing assistance in the design and development of students own oral history research.

ADMISSION REQUIREMENTS

Participants are required to have an interest in oral history together with an indication of capacity to take the course.

COURSE CONVENTIONS

Conventions in place for the course will include Dublin City Council's Customer Charter and Code of Conduct for members of the public. Copies of both documents are available on request, e-mail cityarchives@dublincity.ie

COURSE ASSESSMENT PROCEDURES

Participants will be required to:

- Attend a minimum of 80% of classes
- Each participant will be required to:
 - (i) Prepare and present an oral history research proposal
 - (ii) Complete a short written secondary source report
 - (iii) Complete their own oral history research project containing two (minimum) to five (maximum) oral history interviews.

Note: Ethical conduct is treated rigorously throughout the Cert programme and forms an essential part of course assessment

COURSE VENUE

The Certificate in Oral History will be taught at **Dublin City Library & Archive** in Pearse Street. Dublin City Library & Archive consists of the Dublin & Irish Local Studies Library, along with the Dublin City Archives, which together contain historic collections of civic and national importance, providing unique and unrivalled public access to all aspects of Dublin's multi-faceted history.

COURSE TUTORS

The Course Tutors for the Certificate in Oral History at Dublin City Library & Archive will be Dr. Catherine O'Connor and Dr. Mary McCarthy.

Dr. Catherine O' Connor completed a PhD at the University of Limerick in 2007. She has worked on post-doctoral projects using oral history and has taught oral history in the Dept of History UL, from certificate to post-graduate level. She is a founding Director of the Oral History Network of Ireland (OHNI)

Dr. Mary McCarthy completed a PhD at the University of Limerick in 2008 and has taught history in the Dept. of History UL and Oscail DCU. She has taught oral history at certificate level in University of Limerick. She is a member of OHNI.

FOIRM IARRATAIS (Inscortha)

APPLICATION FORM (detachable)

Ba mhaith liom iarratas a chur isteach ar Teastas an Ardmhéara sa Stair Bhéil, seisiún 2015-2016, a bheidh ar siúl i Leabharlann agus Cartlann Chathair Bhaile Átha Cliath, 138-144 Sráid an Phiarsaigh, Baile Átha Cliath 2.

I wish to apply for the Lord Mayor's Certificate in Oral History, session 2015-2016, to be held at Dublin City Library & Archive, 138 – 144 Pearse Street, Dublin 2.

Ainm / Name:

Seoladh / Address:

Teil / Tel:

r-phost / e-mail:

Dearbhaím gur léigh mé an bhileog seo maidir leis an Teastas sa Stair Bhéil, go bhfuil mé os cionn 21 bhliain d'aois agus go nglacaim leis na coinníollacha a théann leis an gcúrsa.

This is to certify that I am over the age of 21 years; that I have read this brochure relating to the Certificate in Oral History; and that I accept the conditions under which this course is being offered:

(Síníú) (Signature)

Seol an fhoirm seo le do thoil chuig:

An Leabharlannaí Sinsearach, Leabharlann agus Cartlann Chathair Bhaile Átha Cliath, 138-144 Sráid an Phiarsaigh, roimh 5pm Dé hAoine, 4 Meán Fómhair 2015, mar aon le seic nó dréacht bainc €500 infíoctha le Comhairle Cathrach Bhaile Átha Cliath.

Seolfar admháil chugat. Sa chás nach bhfuil an cúrsa chun dul ar aghaidh, seolfaimid an seic/dréacht bainc ar ais chugat.

Please return this form to:

The Senior Archivist, Dublin City Library & Archive, 138-144 Pearse Street, Dublin 2 to arrive not later than 5.00 p.m. Friday 04 September 2015, enclosing a cheque or bank draft in the sum of Euro 500 made payable to DUBLIN CITY COUNCIL. A receipt will be issued. If the course does not proceed, your cheque/bank draft will be returned to you. your cheque/bank draft will be returned to you.