

<p style="text-align: center;">Grants payable under the Domestic Lead Remediation (Financial Assistance) Regulations 2016 (S.I. No. 56 of 2016)</p>
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- ❖ **Please read the following information notes before completing the application form.**

- ❖ **All questions on the form must be answered and, where specified, supporting documents must be provided. Incomplete forms or those which are not accompanied by the appropriate documents will not be processed.**

- ❖ **If you are an Irish Water Customer, please ensure you have applied for their “Customer Opt-in Lead Pipe Replacement Scheme” before your plumber has commenced the replacement of lead pipes and fittings in your home.**

Information Regarding the Scheme

1. Purpose of Grant

The scheme is available to assist owners of premises connected to a domestic water supply with the costs of replacing lead piping or related fittings located within the internal distribution system of the premises, as defined in the Water Services Act 2007. The premises concerned must be occupied by the applicant as his or her principal private residence.

Note: Section 2 of the 2007 Act provides that “internal distribution system” means that part of a distribution system, within the curtilage of a premises, which is used for the provision of water for human consumption or food or drinks production.

In advance of applying for a grant, the home owner must:

- a) be in receipt of a notification from a water supplier advising that there is likely to be lead plumbing (pipes and fittings) within the curtilage of the premises **or**

- b) hold a certificate issued within the six months immediately prior to the date of application by a laboratory with accreditation for testing for lead in drinking water, showing a parametric value for lead in the water supply at the premises which exceeds the statutory limit, currently 10µg/l (10 micrograms per litre). The issuing laboratory must be accredited by the Irish National Accreditation Board (INAB)

2. Level of Grant

The level of grant aid available is determined on the basis of gross household income and is either 80% or 50% of the approved cost of the works. The table below sets out the level of grant available based on income in the previous tax year.

Household Income	% of approved costs available	Maximum Grant available
Up to €50,000	80%	€4,000
€50,001 - €75,000	50%	€2,500
In excess of €75,000	No grant is payable	No grant is payable

3. **Household Income**

Household income is calculated as the property owner's gross taxable income in the previous tax year, together with that of his or her spouse or partner.

4. **Evidence of Household Income**

The following evidence of the income of the applicant and his or her spouse or partner in the previous tax year must be included with all applications:

- In the case of applicants subject to **PAYE**, a PAYE Balancing Statement or equivalent;
- In the case of **self-employed persons**, a Notice of Income Tax Assessment or equivalent;

Note : PAYE Balancing Statements and Notices of Income Tax Assessment are issued by the Revenue Commissioners. Equivalents include signed statements or letters issued by the Revenue Commissioners and showing the taxable income for the tax year prior to the year in which the works were carried out.

- In the case of **social welfare recipients**, a statement of taxable income from the Department of Social Protection.

5. **Receipts and Certification**

Each application for grant aid must be accompanied by a receipt from each contractor engaged for the purpose of remediation / replacement works. Receipts must include details of the works carried out and the associated costs.

Each application must also include certification from the contractor engaged to carry out the works that any materials used, including pipes and fittings, are of appropriate quality and that a proper standard of workmanship has been applied. A guidance note for homeowners on the replacement of water supplies made of lead is available from your local authority or at:

<http://www.housing.gov.ie/water/water-quality/lead-drinking-water/replacement-lead-supply-pipes-guidance-note>

Note: It is the applicant's responsibility to satisfy themselves that any contractor engaged is competent to carry out the works required and that suitable materials are used.

6. Approved Cost

For the purposes of this scheme, approved cost means the actual cost of the replacement of lead pipes or fittings located within the internal distribution system of a premises, **or** the cost estimated by the local authority to be the reasonable cost of carrying out such works, whichever is the lesser. Works do not qualify where the approved cost is less than €200.

7. Tax Clearance Requirements

In the case of each contractor engaged to carry out repairs, upgrading or replacement, a copy of a current tax clearance certificate issued to the contractor by the Revenue Commissioners must be submitted.

Note: It is the applicant's responsibility to satisfy themselves that any contractor engaged holds the necessary tax clearance certificate.

8. Processing of Applications

Applications should be submitted to the local authority in whose functional area the premises in which the works are carried out are located. Applications will be processed as quickly as possible. If assistance with completing the form is required, please contact the relevant local authority.

The local authority reserves the right to examine the works carried out and to make any enquiries it considers necessary to verify information or supporting documents provided as part of an application for grant aid and may exclude from consideration for grant aid any applicant who supplies false or misleading information or documents.

RDLP1 - Application Form - Remediation of Domestic Lead Piping

Name of Applicant : _____

Address :

Eircode : _____

Daytime Telephone No: _____

General Description and cost of works carried out :
(Itemised receipt(s) must be provided)

Name and Address of Contractor(s) :

(Copy of Tax Clearance Certificate for each contractor must be provided, along with certification that the works carried out and pipes and fittings used are of appropriate quality and standard)

Total Income of applicant and spouse / partner in previous Tax Year : _____
(Evidence of income must be provided)

DECLARATION

I declare that the information provided by me on this application form is correct and I understand that the provision of any false or misleading information or invalid supporting documents may result in this application being cancelled.

Signature of Applicant: _____

Date: _____

CHECK LIST

Please ensure that the following documentation is included with your application for grant aid:

- Evidence of the taxable income of yourself and, if applicable, your spouse or partner, in the previous tax year,
- A copy of your water supplier's notification regarding possible lead pipes or Laboratory Test Results,
- Itemised receipts for the works carried out,
- Contractor's certification that the works have been carried out using suitable materials and to a proper standard.
- A copy of a current Tax Clearance Certificate for each contractor engaged.

PLEASE SUBMIT THE FULLY COMPLETED FORM RDLP1 AND SUPPORTING DOCUMENTATION TO YOUR LOCAL AUTHORITY.

For Official Use Only

DCC Staff to complete this section prior to sending form to Supplier

Staff Name: Elaine McGrory

Section: SLA Management Unit

Phone No: 01-2222027

Department: Environment & Transportation

Bank Details for the purpose of Supplier Payment Via Electronic Funds Transfer

DETAILS TO BE COMPLETED BY SUPPLIER	
Supplier Name	
Contact Address	
Phone Number	
E-mail Address	
PPS / VAT Number	
Name of Bank	
Address of Bank	
Bank Sort Code	
Bank Account Number	
BIC	
IBAN	
Signature (form will not be accepted without a signature)	
Block Capitals	
Position In Company	

PLEASE RETURN THIS FORM

BY EMAIL

SUPPLIER.SETUP@DUBLINCITY.IE

BY FAX

01-2225364

BY POST

Finance Department, Dublin City Council
Oracle Support Unit, Block 1, Floor 7, Civic Offices
Wood Quay, Dublin 8. D08 RF3F

Dublin City Council Office use only – Finance Department

Vendor No:	Date:	Input By:	Date:	Checked By: