



Breviate of Meeting of the Corporate Policy Group Held on 30th August 2019

In accordance with Standing Orders of the City Council, the Breviate of the Meeting of the Corporate Policy Group held on 30th August 2019 is submitted herewith.

1 **Role of Corporate Policy Group**

D. Ni Raghallaigh outlined the Departmental Guidelines for the Corporate Policy Group (CPG). The CPG is a committee of council and acts a type of cabinet where policy decisions affecting the whole council are explored. It has a role in preparing the budget, the formation and monitoring of the Corporate Plan and co-ordinates the works of the SPCs

2 **Role of Chair of SPC**

The role of the SPC Chair was outlined. Members were reminded that training on chairing of meetings was available. SPC chairs were advised by the Lord Mayor to be familiar with Standing Orders and to work closely with management on constructing agendas and running effective meetings. It was agreed that caution should be exercised in setting up either subcommittees or working groups to ensure there was a clear brief and time duration. The CPG would need to assent to ensure there was no overlap in functions. Joint SPC meetings are a possibility for certain topics.

3 **SPC Scheme update**

The CPG was briefed on the report going to Council regarding the adoption of the SPC scheme. It was envisaged that once adopted the PPN would commence its selection process for Community/Voluntary, Environment, and Social Inclusion sectors and the other sectors would be invited to make nominations. SPC Council Members would make their selections between the 30th and 9th of October. A draft calendar of dates would be proposed at that meeting.

4 **Audit Committee**

As the nomination process had not concluded, K Quinn proposed the Audit report be deferred until the next CPG meeting and requested that the report be withdrawn from the September Council Meeting.

5 **Corporate Plan 2020-2024**

E. Quinlivan and Helen O'Leary (Transformation Unit) outlined the requirements of the Corporate Planning Process and the role of the CPG in that process. It was requested that the CPG meet in late September to focus on the Corporate Plan. This request for an extra meeting was agreed.

- 6 **Budget Process**
K. Quinn outlined the key dates in the Budget Process and the potential oversight role of the CPG in that process. In previous years a budget advisory group of Councillors had been formed. The Finance Department would be advised by the CPG on what mechanism was appropriate.
- 7 **Format of Meetings**
Future meeting would consist of updates from the SPC chairs on the work programme of their SPC, budgetary matters, service delivery as well as overarching policy matters.
- 8 **Service Delivery**
Overall Service Delivery reports will be brought to the CPG by Eileen Quinlivan on a regular basis.
- 9 **Any Other Business**
Questions were raised on the number of Councillors on the Local Community Development Committees, the formation of the Joint Policing Committees and Deputising for Chairs of SPCs.
- 10 **Next Meeting - 27th September 3pm**

Paul McAuliffe
Lord Mayor
30th August 2019

Attendance:

Members:

Christy Burke
Paul McAuliffe
Michael Pidgeon

Members:

Gary Gannon
Seamas McGrattan

Members:

Alison Gilliland
Claire O'Connor

Officers

Dick Brady
Kathy Quinn
Eileen Quinlivan

Brendan Kenny
Deirdre Ni Raghallaigh

Eileen Quinlivan
Richard Shakespeare

Non-Members:

Helen O'Leary