



# APPLICATION FORM ROAD OPENING LICENCE



Comhairle Cathrach  
Bhaile Átha Cliath  
Dublin City Council

Environment & Transportation, Road Maintenance Services, Civic Offices, Block 2, Floor 4, Wood Quay, Dublin 8, D08 RF3F Information: 01 222 2255

## LICENCE FEE

TABLE 1

CATEGORY	TRAFFIC IMPACT NUMBER 1 & 2			TRAFFIC IMPACT NUMBER 3, 4 & 5		
	< 2m <sup>2</sup>	2 - 10m <sup>2</sup>	> 10m <sup>2</sup>	< 2m <sup>2</sup>	2 - 10m <sup>2</sup>	> 10m <sup>2</sup>
<b>ROADWAY</b>						
Concrete Surfacing	€344.50	€234.50	€184.50	€349.00	€239.00	€189.00
Bituminous Surfacing	€254.50	€164.50	€104.50	€289.00	€199.00	€169.00
Modular Concrete Paving	€314.50	€294.50	€264.50	€329.00	€309.00	€279.00
Modular Stone Paving	€434.50	€404.50	€384.50	€469.00	€439.00	€419.00
O'Connell Street	-	-	-	€769.00	€749.00	€719.00
<b>FOOTWAY</b>						
Concrete Surfacing	€334.50	€214.50	€134.50	€344.50	€224.50	€144.50
Bituminous Surfacing	€134.50	€104.50	€84.50	€144.50	€114.50	€94.50
Modular Concrete Paving	€284.50	€254.50	€234.50	€334.50	€314.50	€284.50
Modular Stone Paving	€384.50	€364.50	€344.50	€434.50	€414.50	€394.50
Gravel, Clay or Grassed Surface	€30.00	€30.00	€30.00	€60.00	€60.00	€60.00
<b>SPECIALIST SURFACING</b>	< 10 linear metres	> 10 linear metres	< 10 linear metres	> 10 linear metres		
Re-set granite kerbs	€150	€120	€200	€170		
Re-set antique granite kerbs	€330	€280	€360	€310		
Anti Skid Surfacing/Cycle/ Bus Lane	€80		€80			

Traffic Impact Numbers available at:

[http://www.dublincity.ie/SiteCollectionDocuments/roadworks\\_control\\_directive.pdf](http://www.dublincity.ie/SiteCollectionDocuments/roadworks_control_directive.pdf)

If the calculated charge for a single Road Opening Licence using the rates in Table 1 is greater than €100,000 then the following rates, for the materials detailed in Table 2, should be used to calculate the portion of the fee in excess of €100,000.

TABLE 2

ROADWAY (All Traffic Impact Numbers)		FOOTWAY (All Traffic Impact Numbers)	
Concrete	€150.00/m <sup>2</sup>	Concrete	€85.00/m <sup>2</sup>
Bituminous (Surfacing only excavated)	€85.00/m <sup>2</sup>	Modular Concrete paving	€175.00/m <sup>2</sup>

TABLE 3

ROADWAY (All Traffic Impact Numbers)		FOOTWAY (All Traffic Impact Numbers)	
Long term impact charge	€32.50/m <sup>2</sup>	Long term impact charge	€16.50/m <sup>2</sup>

Long term damages are not refundable at the end of the guarantee period in the case on trench excavations. The reinstatement deposit for road openings in areas of antique granite and/or specialist stone is non-refundable.

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## CHECK LIST

The following must be included with your application. An incomplete application will result in delays. Please tick as appropriate. Unless every box numbered (i) – (vi) is ticked “yes”, the application is incomplete, and a Road Opening Licence will not be issued. Box number (vii) must be ticked where appropriate.

### Included?

- (i) Completed Road Opening Licence application form? Yes  No
- (ii) Drawing/Sketch included?  
Location of opening is clearly shown relative to existing addresses/features. Proposed opening is clearly shown and dimensioned. Proposed manholes / boxes clearly shown and dimensioned. Yes  No
- (iii) Programme included?  
Start and completion dates of the proposed works included. Yes  No
- (iv) Letter from applicant confirming safety statement is in place?  
Applicant has a valid safety statement in place, which complies with all relevant Health & Safety legislation. Identifies the company, and their registered offices, on company letter headed paper. Signed by an authorised person, with their name and position within the company. Yes  No
- (v) Confirmation of Public Liability insurance?  
Applicant holds public liability insurance with a minimum indemnity of €6.5 million and has a specific indemnity noted to Dublin City Council on the policy. Yes  No
- (vi) Licence fee included?  
Electronic funds transfer (EFT) or by cheque.  
Account Name: DCC EFT A/C Sort Code: 93-20-86  
Account Number: 80134597 Swift Code: AIBKIE2DXX  
IBAN: IE41 AIBK 9320 8680 1345 97  
Reference Street Name and Location with payment. Yes  No
- (vii) Drainage licence from Drainage Dept. attached?  
(For Surface Water Sewer Connections Only). Yes  No

Once the application is complete, send it, along with this form, to:

Environment & Transportation, Road Maintenance Services, Civic Offices, Bl. 2, Fl. 4, Wood Quay, Dublin 8, D08 RF3F  
or e-mail to [roadmaintenance@dublincity.ie](mailto:roadmaintenance@dublincity.ie).

If you require further information or assistance please contact 01 2222255.

Dublin City Council will not be held liable for applications lost/damaged in post/transit.

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## DECLARATION

Applicant Name

Location of Opening

This licence pertains only to the opening and reinstatement of the public road / footpath.

### I HEREBY AGREE TO:

1. Fully investigate existing underground services and obtain from the appropriate bodies separate permission for any disturbances.
2. Have read and understood the Road Maintenance Services Privacy Notice in the information pack.
3. Liaise with Dublin City Council's Roadworks Control Unit in the planning and execution of the works and to fully comply with the "Directions for the Control and Management of Roadworks in Dublin City" as issued by them.
4. Ensure that any pipework or ducting is at the specified depth and restore and maintain the roadway and/or footway to the specification of Dublin City Council's "Directions for the Control and Management of Roadworks in Dublin City" & "Guidelines for Managing of Openings in Public Roads", 2017.
5. Lodge the required Licence Fee payable to Dublin City Council with Environment & Transportation, Road Maintenance Services, Civic Offices, Block 2, Floor 4, Dublin 8, D08 RF3F, with the licence application. The licence fee incorporates both the reinstatement deposit and long term impact to the road. The reinstatement deposit only will be refunded after the guarantee period if satisfactorily completed by the Contractor. The amount of long term impact is not refundable in the case of trench excavation works.
6. Alternatively the full licence fee can be offset against Dublin City Council carrying out the full permanent reinstatement.
7. The licence becomes effective when signed by the Area Engineer, Road Maintenance Services.
8. Indemnify Dublin City Council (with minimum indemnity of €6,500,000.00 for any one claim in respect of all claims, proceedings, liabilities, losses or expenses of whatever nature, howsoever arriving in connection with the activities covered by this application). The period of cover shall be from the start of the works through until taking back in charge by Dublin City Council.
9. At the request of Dublin City Council, take charge of any proceedings initiated in respect of any activities covered by this licence.
10. The applicant must give written notification to the Area Engineer on completion of the works, at which point an inspection of the works will be carried out and snags agreed, a Certificate of Completion will then be issued and a guarantee period shall commence.
11. In order to obtain a refund of the reinstatement deposit, the applicant must apply in writing to Dublin City Council at the end of the guarantee period. Subject to the reinstatement being in a satisfactory condition a refund will be made to the applicant named on the ROL application form. Refunds must be claimed within 6 years of date the Road Opening Licence is issued.
12. The applicant carries liability for the reinstatement until such time as it is formally taken back into the charge of Dublin City Council Road Maintenance Services. (i.e. "taking in charge" letter is issued).

PRINT NAME

Applicant

Amount Paid by Applicant

Signature

Applicant

Date

Total Fee Received

TR ROL

OFFICE USE ONLY

Signature

Area Engineer

Date