



WASTE FACILITY PERMIT & CERTIFICATE OF REGISTRATION

APPLICATION FORM

DUBLIN CITY COUNCIL

Application Form Contact Person	
Contact Name:	
Tel:	
Mobile:	
Fax:	
E-mail:	
Applicant's Name	

In order to make the application process as efficient as possible it may be necessary for Dublin City Council to contact the applicant or a representative of the applicant while processing the application. The application form contact person must have a good knowledge of this application and the details within.

For Office Use Only:	<div style="border: 1px solid black; height: 150px; width: 100%;"></div> <p style="text-align: center;">Date Received Stamp</p>
Application Reference Number:	
Return Number (If Applicable):	
<div style="border: 1px solid black; height: 25px; width: 100%;"></div>	

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Fourth Schedule page 141-146 (click on link below)

<https://www.epa.ie/pubs/advice/waste/wastepermitregulations/wfpguidancemanualweb.pdf>

1. General

1.1 Introduction

This form is for the following purposes under the Waste Management (Facility Permit and Registration) Regulations 2007 as amended, (hereafter referred to as the Regulations).

- (a) The making of an application for a Waste Facility Permit; or
- (b) The making of an application for a Review of a Waste Facility Permit; or
- (d) The making of an application for a Certificate of Registration; or
- (e) The making of an application for a Review of a Certificate of Registration.

The Guidance Manual can be accessed by the link below:

<https://www.epa.ie/pubs/advice/waste/wastepermitregulations/wfpguidancemanualweb.pdf>

In order to make the application process as efficient as possible it may be necessary for Dublin City Council to contact the applicant or a representative for the applicant while processing the application. The contact person detailed on the application form must have a good knowledge of the application form and the detail within. For this reason it is recommended that the application contact person should be the person who has completed the application form and any relevant supporting information.

1.2 Pre-application consultation

It is highly recommended that pre-application consultations or discussions with Dublin City Council are undertaken before a formal submission of any of the above types of applications.

The pre-application consultation also fulfils requirements under the Environmental Impact Assessment (EIA) Regulations, for sites that may require an EIA – **click on link below**

<http://www.epa.ie/monitoringassessment/assessment/eia/>

It may be that you need to hold a separate meeting with Dublin City Council's planning department.

If clarification is required under Article 11 of the Regulations, **click on link below**

<http://www.epa.ie/licensing/licques/article11declarations/>

It is recommended that the applicant familiarise themselves with the application form and regulations before beginning to complete the application. In addition applicants need to be aware of the requirements of the Eastern Midlands Region Waste Management Plan and the National Hazardous Waste Management Plan 2014 – 2020

Eastern Midlands Region Waste Management Plan 2015 – 2021 **[click on link below](#)**

<http://emwr.ie/download-the-eastern-midlands-regional-waste-management-plan>

The National Hazardous Waste Management Plan 2014-2020 produced by the EPA **[click on link below](#)**

http://www.epa.ie/pubs/reports/waste/haz/NHWM_Plan.pdf

If you need to contact Dublin City Council, Waste Regulations Section concerning your application, please email waste.regulation@dublincity.ie

1.3 Guidance on the Application Form

An application for a Waste Facility Permit is made under Article 10 of the Regulations. The contents of an application and the information to accompany an application are specified in this Article.

An application for a Review of an existing Waste Facility Permit by a permit holder is made under Article 31.

An application for a Certificate of Registration is made under Article 37.

An application for a Review of an existing Certificate of Registration is made under Article 38.

Additional attachments may be included to supply further information supporting the application. Attachments should be clearly referenced.

Consistent measurement units must be used throughout the application form. For the calculation of weight of waste in the absence of a weighbridge use the following table:

Table 1. Volume to weight conversion factors

Waste category	Typical waste types	Cubic metres to tonnes - multiply by:	Cubic yards to tonnes – multiply by:
Inactive or inert waste	Largely water insoluble and non or very slowly biodegradable: e.g. sand, subsoil, concrete, bricks, mineral fibres, fibreglass etc.	1.5	1.15

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General industrial waste - non-special, not compacted. (As compaction can significantly increase the density of this category of waste, if compacted wastes are accepted it will be necessary to uplift the conversion factor accordingly)	Paper and plastics.	0.15	0.11
	Card, pallets, plasterboard, canteen waste, sawdust, textiles, leather.	0.4	0.3
	Timber, building and construction wastes, factory waste and sweepings, etc.	0.6	0.46
	Foundry sands, slags, pulverised fuel ash, ashes from waste incineration.	1.5	1.15
Household waste - not compacted	Non-special, non-inert wastes from domestic premises, including collected household waste.	0.2	0.15
Household waste - compacted (includes all bulk disposals)	Non-special, non-inert wastes from domestic premises, including collected household waste.	0.4	0.30
Commercial waste - not compacted. (As compaction can significantly increase the density of this category of waste, if compacted wastes are accepted it will be necessary to uplift the conversion factor accordingly)	Non-special, non-inert wastes from shops, hospitals, leisure centres, offices, etc., including civic amenity waste, parks and gardens waste, supermarket, shop and restaurant waste, general office waste.	0.2	0.15
Other wastes not otherwise referred to		1.0	0.76

Note: If a consignment of waste falls into more than one of the categories specified the higher conversion factor shall apply to all of the waste.

1.4 Additional Documents to be Included

Documents and information, which must be supplied with the application, are presented as a checklist in **Appendix 1** of this application form. The applicant is advised to complete the checklist before submitting the completed application form.

NOTE: Please submit the original form including all documentation plus three copies.

1.5 Freedom of Information (FOI) Act 2014

Dublin City Council is subject to the provisions of the Freedom of Information (FOI) Act 2014. If you consider that any of the information supplied by you is either commercially sensitive or confidential in nature, this should be highlighted and the reasons for its sensitivity specified.

In such cases, the relevant material, will, in response to FOI request, be examined in the light of the exemptions provided for in the FOI Act.

2. WASTE FACILITY PERMIT & CERTIFICATE OF REGISTRATION APPLICATION FORM

Section A: Type of Application

A.1 Please tick the relevant box to which this application applies (Only one box may be ticked).

Application for a Waste Facility Permit	<input type="checkbox"/>
Application for a Review of a Waste Facility Permit	<input type="checkbox"/>
Application for a Certificate of Registration	<input type="checkbox"/>
Application for a Review of a Certificate of Registration	<input type="checkbox"/>

A.2 Is the application being completed by a Consultant/Agent?

Yes

No

If **yes** give the Consultant's/Agent's name, address and contact details below.

Name:	
Address:	
Tel:	
Fax:	
e-mail:	
Contact Name:	

Section B: About the Applicant

This section relates to the applicant(s) who will be operating the waste facility.

B.1 Full name of applicant(s)

Applicant(s) must be a legal entity (individual, sole trader, partnership or body corporate).

Name(s):	
Name(s):	
Name(s):	

B.2 All trade name(s) used or proposed to be used by the applicant(s)

Trade Name:	
Trade Name:	

If the applicant(s) is a sole trader, section B3 and B4 do not need to be completed.

B.3 Is the applicant(s) a body corporate?

Yes

No

(i) If yes please give the company number and supply a copy of the appropriate certificate issued by the Companies Registration Office

(ii) If yes please give the specified Company Registration or Trade Name if trading under a name.

Company Number:	
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Document(s) Reference:	
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B.4 Is the applicant(s) a partnership?

Yes

No

If the applicant is a partnership, give the names and addresses of all partners:

Name:	
Address:	
Name:	
Address:	
Name:	
Address:	

B.5 Full address of applicant(s)

The address of the principal place of business, or in the case of a body corporate the registered or principal office, of the applicant(s) and, where applicable, the telephone number and e-mail address of the applicant(s), and, if different, any address to which correspondence relating to the application should be sent:

Address:	
Tel:	
e-mail:	
Contact Name:	

If the applicant(s) is a body corporate please give the name and address of any person who is a director, manager, company secretary or other similar officer of each body corporate:

Name, address and position:	
Name, address and position:	
Name, address and position:	
Name, address and position	

B.6 Legal Interest in the land

State and provide a copy of the proof of the legal interest and permission held by the applicant(s) in the land on which the proposed facility is located (e.g. leaseholder, owner, tenant, prospective purchaser):

Legal Interest:	
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Document(s) Reference:	
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B.7 Relevant Convictions/Court Order

Has the applicant, including in the case of a body corporate or any officer of that body corporate, been convicted of any offence, under any Environmental Legislation?

- Yes
- No

If yes (a) please include any prosecutions or orders imposed by the court in relation to each offence.

Document(s) Reference:	

If yes (b) please include a supplementary sheet detailing any requirement imposed on the applicant by order of the court under the Act

Document(s) Reference:	

Section C: About the Facility

C.1 The location or postal address of the facility to which the application relates

Address:	
Townland:	
National Grid Reference for centre of site (10 digit 5E,5N)	

C.2 Site Location Map and Layout Plans

The following details must also be included:

- **Original plus 3 copies** of the appropriate plans and maps (1:2500) relating to the facility including:
 - Site location map,
 - Proposed layout plan of facility
 - A clear delineation of the site boundaries, and
 - Particulars of:
 - Ordnance Survey Sheet Reference Number(s) (1:50,000 – discovery series)
 - Elevation Levels (metres) and Ordnance Datum used
 - Dimensions (metres)
 - Orientation of North Point
- In addition **the original plus 3 copies** of a site layout plan (<1:5000) must also be supplied showing how the site will be laid out and including details of (where applicable)
 - Site entrance
 - Waste Storage areas
 - Waste Treatment areas
 - Site drainage, including oil interceptor (if installed)

- Site office
- Weighbridge (if present)
- Traffic flow
- Nature of surfacing within the permitted facility
- Emission points

C.3 Planning Permission and Planning Authority

State the planning permission or planning application number (whichever is applicable at the time of submission of the application) for the facility, along with the name of the planning authority who issued it. If a certificate/declaration of exemption applies, please state this and supply a copy of the certificate/declaration of exemption:

Planning Permission Number :	
Planning Application Number:	
Local Authority:	
Document(s) Reference:	

C.4 Operating Hours

What are the proposed operating hours of the facility?

Weekdays:	
Weekends:	
Public Holidays:	

C.5 Traffic Management System

Please provide details on any proposed internal traffic management system (including queuing)

Document(s) Reference:	
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C.6 Lifetime of the facility

What is the expected lifetime, in years, of the facility or activity?

Expected Lifetime:	
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C.7 Agency declaration on type of authorisation

Has the Environmental Protection Agency declared what type of authorisation the proposed activity requires? If yes, please enclose a copy of this declaration.

Yes

No

Document(s) Reference:	
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D.3 Class or classes of the waste activity

Identify the class or classes of activity that will take place at the facility, in accordance with;

- (i) Recovery activities as per the third and fourth schedules of the Waste Management Act 1996 (**see Appendix 4**); **and**
- (ii) Classes of Activity subject to waste facility permit application to a local authority as per Part I of the third schedule of the Regulations (see **Appendix 5**) **or**
- (iii) Classes of Activity subject to certificate of registration with the local authority or the Agency as per Part II of the third schedule of the Regulations (**see Appendix 5**)

Where two or more activities are carried out at the facility, identify the principal activity as per the Regulations. Please use a separate sheet if required.

Recovery activities as per the fourth schedule of the Waste Management Act 1996 as amended	
Insert Class Number:	Insert Class Description
Classes of Activity subject to waste facility permit application to a local authority as per Part I of the third schedule of the Regulations	
Insert Class Number:	Insert Class Description
Classes of Activity subject to certificate of registration with the local authority or the Agency as per Part II of the third schedule of the Regulations	
Insert Class Number:	Insert Class Description
Principal Activity:	
Document(s) Reference:	

D.4 Waste Volumes:

Detail the annual quantity of waste to be handled at the facility, for each class. Please provide specifics of the following, where relevant:

- The lifetime tonnage for WFP Class 5&6 and CoR Class 5&6.
- The amount of residual waste for WFP Class 7&10 and CoR Class 7, 10
- Days of storage for CoR Class 1&10
- Quantity at any one time for WFP Class 8 and CoR Class 11, 12 & 13

Class	Upper Threshold as per 3 rd Schedule	Proposed Volume

Please state units used, which may be tonnes, cubic metres or number of units dependent upon waste type. **Refer to the table at 1.3 of the application.**

Site Throughput (with Units):	
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Where waste is accepted by volume, or estimations are used, the volumes to weight conversion factors shall be detailed on a separate sheet.

Document(s) Reference:	
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D.5 Waste Types

State below the waste types to be handled at the facility. To see the current waste list of waste (LoW) code(s), **click on link below**

https://www.epa.ie/pubs/reports/waste/stats/wasteclassification/EPA_Waste_Classification_2015_Web.pdf

LoW Code (6 digits)	Quantity/units

D.6 Improvement or development of land

Does the proposed activity involve the improvement or development of land?

Yes

No

If yes, please supply details of

- The existing and final profiles and contours of the land
- Average and maximum depth of fill
- Facility closure plan
- Purpose of fill (landscaping, engineering, etc.)
- Supporting statement as to the purpose of the placement of waste on land from agricultural advisor, engineer, landscape architect or other technical expert

If necessary some of this information may be supplied in drawing plan form.

Document(s) Reference:	
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D. 10 Emissions from the Facility

Will the facility create any emissions to air (including dust and odour), water, land, sewer or noise?

Yes

No

If yes, please detail the source, location, nature, composition, quantity, level and rate of these emissions. State whether the emissions will be continuous or periodic and if periodic please give details.

If necessary, continue onto additional sheets, ensuring that all sheets are numbered and labelled.

Document(s) Reference:	
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D.11 Monitoring Emissions at Source

Detail how the emissions and the environmental impact of such emissions will be monitored. Include on the site layout plan details of monitoring and sampling points, including a key to allow clear identification of these points.

If necessary, continue onto additional sheets, ensuring that all sheets are numbered and labelled.

Label emissions and sampling/monitoring points as follows:

- Discharge points to water and associated sampling/monitoring locations - SW1, SW2, etc
- Discharge points to sewer – S1, S2, etc
- Discharge points to air and associated sampling/monitoring locations - A1, A2, etc
- Noise sources and associated monitoring locations – N1, N2, etc

- Discharges to land (for example, via percolation area or sludge for landspreading) – LD1, LD2
- Soil Sampling: SS1, SS2
- Surface water ambient sampling/monitoring locations – ASW1, ASW2, etc
- Groundwater – GW1, GW2
- Air ambient sampling/monitoring locations – AA1, AA2, etc
- Noise ambient monitoring locations – AN1, AN2, etc

If necessary, continue onto additional sheets ensuring that all sheets are numbered and labelled.

Document(s) Reference:	
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D.12 Minimising Environmental Impact of Emissions

What are the likely environmental impacts of these emissions? Include details of how these emissions will be minimised to prevent the following:

If necessary, continue onto additional sheets, ensuring that all sheets are numbered and labelled.

- (i) adverse environmental impact
- (ii) Litter
- (iii) Dust
- (iv) Odour
- (v) Noise

Document(s) Reference:	
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D.13 Housekeeping

What are the measures in place to prevent unauthorised or unexpected emissions from the facilities and minimise the impact on the environment of any such emissions, including emergency measures for incidents such as spillages.

If necessary, continue onto additional sheets, ensuring that all sheets are numbered and labelled.

Document(s) Reference:	
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Description of the proposed measures to be taken for pest and nuisance control (for example, flies, birds and rodents)

Document(s) Reference:	
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D.14 Facility Security

Provide details of the on-site security measures, including details of how unauthorised disposal of waste at the facility will be prevented.

If necessary, continue onto additional sheets, ensuring that all sheets are numbered and labelled.

Document(s) Reference:	
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D.15 Other Procedures

Provide details of any other operational or housekeeping procedures on site, not already covered (for example accident and emergency, EMS/EMAS, environmental reporting).

If necessary, continue onto additional sheets, ensuring that all sheets are numbered and labelled.

Document(s) Reference:	
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D.16 Arrangements for the off-site recovery or disposal of wastes

Provide a description of any proposed arrangements for the off-site recovery or disposal of wastes. If this waste is destined for another waste facility, include the site name and permit / licence number of the site(s) which it is proposed to use:

If waste is destined for export relevant details (for example, waste broker, proposed National Trans Frontier Shipment Office (NTFSO) arrangements, etc.) should be provided.

Document(s) Reference:	
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D.17 Animal By-Products

Does the facility biologically treat animal by-products within the meaning of Regulation (EC) 1774/2002 as amended

Yes

No

If yes, please supply details of any application made to the Minister for Agriculture and Food for veterinary authorisation for the facility.

Document(s) Reference:	
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D.18 Food Waste

Does the facility involve the treatment of food waste within the meaning of Waste Management (Food Waste) Regulations 2009 as amended

Yes

No

If yes, please supply details of how the applicant intends to manage food waste collected in accordance with the Waste Management (Food Waste) Regulations 2009 as amended

Document(s) Reference:	
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Section E: Facility Setting

E.1 Please provide an appropriate assessment screening

Is the proposed facility located in, or adjacent to, or impinges upon any European (for example Special Areas of Conservation (SAC's), Special Protection Areas (SPA's) or Ramsar) sites? Does the facility sit within any other designated sites (for example Natural Heritage Areas (NHA'S)?

Designation	Yes	No
Special Area of Conservation (SACs)		
Special Protection Area (SPAs)		
Ramsar		
Natural Heritage Areas (NHAs)		
Nature Reserves		
Refuge for Flora or Fauna		
Wildfowl Sanctuaries		
Management Agreements		

If yes, please give details of the sites and identify on a map their location relative to site of the activity:

Affected Sites:	
Document(s) Reference:	

E.2 Water Catchment

Is the site located in the immediate catchment of a water courses?

Yes

No

If yes, please supply details of the flood studies undertaken to ensure that the potential for increased run-off or contamination of the watercourse is adequately mitigated.

Document(s) Reference:	
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E.3 Land Use

Please provide details of the following:

Current use of the land:	
Historic Use of the Land:	
Condition of the land (for example contamination):	
Adjacent land use:	North:
	South:
	East:
	West:

E.4 Correspondence with Minister/National Parks and Wildlife Service

Please supply details of any discussions or correspondence which have taken place with the Minister for the Environment, Heritage and Local Government and/or the National Parks and Wildlife Service.

Document(s) Reference:	
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E.5 Biodiversity Please provide details of the biodiversity of the site.

Document(s) Reference:	
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Section F: Additional Information

F.1 Additional Information

If there is additional information, which the applicant feels may be required by the authority in making its decision and any information identified as part of pre-application consultation, should be included here.

Supporting documents may be provided.

Document(s) Reference:	
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Section G: Statutory Declaration

I declare that the information given in the application by (Legal Entity)

_____ for the purpose of obtaining a (select whichever is appropriate) Waste Facility Permit / Certificate of Registration is correct, and that no information which is required to be included in the said application has been omitted.

I make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declarations Act 1938 as amended

I authorise Dublin City Council to make any enquiries from official sources as it may consider necessary for the purpose of determining this application and, pursuant to section 8 of the Data Protection Act 1988 as amended, I consent to the disclosure of details of convictions for relevant offences specified under article 10 of the Waste Management (Facility) Permit Regulations 2007 as amended.

Signature:

Name (block capitals)

Declared before me at _____ this _____ day of _____,

_____, 20____ #

To be completed by a Solicitor / Commissioner of Oaths / Notary Public / Peace Commissioner / Garda Síochána.

Signature of Witness

Occupation

Date _____

WARNING: Any person who gives false or misleading information for the purpose of obtaining a (select whichever is appropriate) Waste Facility Permit / Certificate of Registration renders themselves liable to severe penalties.

APPENDIX 1: CHECKLIST OF INFORMATION TO BE SUPPLIED WITH APPLICATION

Information required	Included
A copy of the relevant page from the newspaper(s) in which notices in accordance with Articles 7 and 8 have been published.	<input type="checkbox"/>
A copy of the text of the notices erected or fixed in accordance with Articles 7 & 8 must also be supplied.	<input type="checkbox"/>
Details of any court hearing, case, nature of the offence and any penalty or requirements imposed by the court under the Environmental Legislation.	<input type="checkbox"/>
A full Safety Statement for the Waste Facility	<input type="checkbox"/>
Site location plan, with clearly marked site boundaries in red, and North point indicated, Ordnance survey reference sheet number(s), the site elevation with reference to the ordnance datum used must be included	<input type="checkbox"/>
Proposed site layout must be included, with the North point indicated and site dimensions in metres. This plan should identify all monitoring and sampling point locations, and any emission point(s) clearly marked. There should be a clearly legible key for the identification of the relevant points. All maps/drawings/plans must be no larger than A3 size and scaled appropriately such that they are clearly legible.	<input type="checkbox"/>
An additional copy of the site location plan, detailing the site boundary in red, with the locations of the notice erected or fixed in accordance with article 8 clearly marked on it.	<input type="checkbox"/>
An email for the Revenue Commissioners with details of the current tax clearance / C2 certificate issued to the applicant(s) or appropriate certificate from the relevant tax authority for non-domiciled applicants.	<input type="checkbox"/>
Where applicable, a copy of proof of the company registration and trade name must be supplied i.e. a copy of the Certificate of Incorporation and / or Certificate of Registration of Business Name.	<input type="checkbox"/>
<u>APPROPRIATE FEES</u> – email waste.regulation@dublincity.ie for Electronic Fund Transfer (EFT) payment details Application for a Waste Facility Permit <ul style="list-style-type: none"> • Classes 5, 6 and 7 = €2,000 • All other Activities = €1,000 Application for a review of a Waste Facility Permit <ul style="list-style-type: none"> • Classes 5,6 and 7 = €1,000 • All other Activities = €500 • Minor changes not requiring a full review = €100 Application for a Certificate of Registration <ul style="list-style-type: none"> • Classes 5, 6, 7 and 10 = €600 • All other Activities = €300 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

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<p>Application for a review of Certificate of Registration</p> <ul style="list-style-type: none"> • Classes 5, 6, 7, and 10 = €300 • All other Activities = €150 • Minor changes not requiring a full review = €100 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p>Please supply the granted planning permission, or if applicable copy of the Certificate of Exemption issued by the relevant planning authority.</p>	<input type="checkbox"/>
<p>Proof of the interest held by the applicant in the land e.g. copy of the Land Registry Folio or copy of the Lease Agreement or letter from the applicant's solicitor.</p>	<input type="checkbox"/>
<p>Appropriate Assessment Screening</p>	<input type="checkbox"/>
<p>Original signed Financial Commitment Discharge Declaration, signed by the applicant's Bank Manager or Accountant.</p>	<input type="checkbox"/>
<p>Original signed Statutory Declaration, signed in the presence of a Solicitor / Commissioner of Oaths / Notary Public / Peace Commissioner / Garda Síochána.</p>	<input type="checkbox"/>
<p>Original signed Public Liability Insurance Declaration, signed by the applicant's insurer / insurance broker.</p>	<input type="checkbox"/>
<p>If Dublin City Council decides to grant a waste facility permit, the applicant will be asked for the following two items prior to issuing the permit: A monitoring fee to cover the cost of inspecting the facility over the lifetime of the permit.</p>	
<p>A financial bond (the level of which will depend on the nature and extent of the activity to be carried out on site).</p>	

Please supply the original application form and 3 copies of the form including all required documentation.

APPENDIX 2: Financial Commitment Discharge Declaration Waste Facility Permit Application

This document must be completed to satisfy Dublin City Council that the applicant meets the full definition of a 'fit and proper person' as defined in the Waste Management (Facility Permit and Registration) Regulations 2007, as amended.

Please note that a local authority shall not grant a Waste Facility Permit unless it is satisfied that the applicant is a fit and proper person.

In order to satisfy the requirements all applicants are required to submit a signed declaration stating their financial ability to properly carry out waste handling / storage activity in a manner that will not cause environmental pollution or breach environmental standards.

The following declaration below is to be completed by a financial representative of the applicant, e.g. company accountant or bank manager, or finance director/manager etc.

An applicant can also submit any non-confidential financial information e.g. company accounts etc with the declaration in support of the financial declaration.

Signed Financial Declaration

It is my opinion that the applicant _____
(please insert the name of the Applicant) is likely to be in a position to meet any financial commitments or liabilities that will be entered into or incurred by the applicant in carrying out the waste handling activity to which the Waste Facility Permit relates in accordance with the terms of the permit or in consequence of ceasing to carry on that activity.

Signature: _____

Name (Block Capitals): _____

Position: _____

Financial Institution (If applicable): _____

Date: _____

Warning: Any person who gives false information or misleading information for the purpose of obtaining a Waste Facility Permit renders themselves liable to severe penalties.

APPENDIX 3: Public Liability Insurance Declaration

This document must be completed to satisfy the nominated authority that the applicant meets the full definition of a 'fit and proper person' as interpreted in the Waste Management (Facility Permit) Regulations, 2007 as amended.

Please note that under Article 18(4)(e) a nominated authority shall not grant a waste facility permit unless it is satisfied that the applicant is a fit and proper person.

All applicants are required to provide the attached signed declaration which must be completed by their insurer/ insurance broker stating that their Public Liability Insurance Policy meets the criteria outlined below and is to the satisfaction of the Dublin City Council.

Signed Declaration:

I confirm that the applicant (Name) _____ has the following **Public Liability** insurance in place to cover their activities which are the subject matter of their waste facility permit:-

1. Policy No: _____

2. Insurer: _____

3. Limit of indemnity of at least €6.5 million for any one occurrence, including sudden/unforeseen pollution risks Yes No

4. Expiry Date of Policy: _____

Signature: _____

Name (Block capitals): _____

Position or Title: _____

Insurance Broker or Company : _____

Date: _____

Official Stamp

Warning: *It is an offence under Article 43 (1) of the Waste Management (Facility Permit) Regulations 2007, as amended, for any person to provide false or misleading information for the purposes of obtaining a waste facility permit or certificate of registration.*

**APPENDIX 4 RECOVERY ACTIVITIES AS PER THE THIRD AND
FOURTH SCHEDULES OF THE WASTE MANAGEMENT
ACT 1996 AS AMENDED**

**FOURTH SCHEDULE
WASTE RECOVERY ACTIVITIES**

R1. Use principally as a fuel or other means to generate energy: This includes incineration facilities dedicated to the processing of municipal solid waste only where their energy efficiency is equal to or above:

- 0.60 for installations in operation and permitted in accordance with applicable Community acts before 1 January 2009,
- 0.65 for installations permitted after 31 December 2008

Using the following formula, applied in accordance with the reference document on Best Available Techniques for Waste Incineration:

$$\text{Energy efficiency} = (E_p - (E_f + E_i)) / (0.97 \times (E_w + E_f))$$

Where –

‘E_p’ means annual energy produced as heat or electricity and is calculated with energy in the form of electricity being multiplied by 2.6 and heat produced for commercial use multiplied by 1.1 (GJ/year),

‘E_f’ means annual energy input to the system from fuels contributing to the production of steam (GJ/year).

‘E_w’ means annual energy contained in the treated waste calculated using the net calorific value of the waste (GJ/year)

‘E_i’ means annual energy imported excluding E_w and B_f (GJ/year)

‘0.97’ is a factor accounting for energy losses due to bottom ash and radiation.

- R2. Solvent reclamation/ regeneration.
- R3. Recycling/ reclamation of organic substances which are not used as solvents (including composting and other biological transformation processes), which includes gasification and pyrolysis using the components as chemicals.
- R4. Recycling/ reclamation of metals and metal compounds.
- R5. Recycling/ reclamation of other inorganic materials, which includes soil cleaning resulting in recovery of the soil and recycling of inorganic construction materials.
- R6. Regeneration of acids or bases.
- R7. Recovery of components used for pollution abatement.
- R8. Recovery of components from catalysts.
- R9. Oil re-refining or other reuses of oil.
- R10. Land treatment resulting in benefit to agriculture or ecological improvement.
- R11. Use of waste obtained from any of the operations numbered R1 to R10.
- R12. Exchange of waste for submission to any of the operations numbered R1 to R11 (if there is no other R code appropriate, this can include preliminary operations prior

to recovery including pre-processing such as, amongst others, dismantling, sorting, crushing, compacting, pelletising, drying, shredding, conditioning, repackaging, separating, blending or mixing prior to submission to any of the operations numbered R1 to R11).

- R13. Storage of waste pending any of the operations numbered R1 to R12 (excluding temporary storage (being preliminary storage according to the definition of 'collection' in section 5(1)), pending collection, on the site where the waste is produced).

APPENDIX 5

THIRD SCHEDULE PART I AND PART II

Extract from the Waste Management (Facility Permit and Registration) Regulations, 2008 as amended

PART I OF THE THIRD SCHEDULE

CLASSES OF ACTIVITY SUBJECT TO WASTE FACILITY PERMIT APPLICATION TO A LOCAL AUTHORITY

The carrying on by a person (other than a local authority) at a facility (other than a facility located in whole or in part in an area which is not within the functional area of a local authority) of any of the following activities, provided that –

- (a) the activity is not an activity which is carried on in, on or adjacent to, a facility at which a licensable activity is being carried on, and
- (b) In the cases of Class 5 and Class 6 the upper limits on the amount of waste, which may be accepted, shall relate to
 - (i) the total quantity of waste which has been received and is proposed to be accepted at the facility at any time, or
 - (ii) in the case of an activity which is carried on in, on or adjacent to, a facility at which a waste-related activity is being carried on which is the subject of a waste facility permit or certificate of registration, the total quantity of waste which has been received at both the facility itself and all such facilities at any time.

CLASS NO.	DESCRIPTION
1.	<p>The reception and temporary storage, pending collection, other than by a local authority, where not otherwise regulated by a waste licence or certificate of registration, or exempted in accordance with the provisions of article 39 of the Waste Management (Waste Electrical and Electronic Equipment) Regulations 2005 of –</p> <p>household hazardous waste (other than WEEE and mercury containing waste or used batteries and accumulators) at a civic amenity facility, recycling centre or central collection point, or</p> <p>WEEE at any premises</p> <p>for the purpose of onward transport and submission to recovery at an authorised facility.</p> <p>Annual intake shall not exceed –</p> <ul style="list-style-type: none"> (i) in the case of liquid waste, 100,000 litres, (ii) in the case of non-liquid waste, 100 tonnes.
2.	<p>The Reception, storage (including temporary storage) and recovery of waste vehicles (other than end-of-life vehicles) having regard to the provisions of</p>

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	articles 14 and 15 of the Waste Management (End-of-Life Vehicles) Regulations 2006 (S.I. No. 282 of 2006).
3.	The reception, treatment and recovery of WEEE (including removal of all fluids and dismantling or disassembly or removal of WEEE substances, preparations and components prior to treatment) in accordance with the provisions of articles 20 and 21 of the Waste Management (Waste Electrical and Electronic Equipment) Regulations (S.I. No. 340 of 2005). Annual intake shall not exceed 10,000 tonnes per annum.
4.	<p>The reception, storage and recovery of scrap metal, including scrap metal arising from end-of-life vehicles, waste vehicles (other than end-of-life vehicles) and WEEE where scrap metal from –</p> <p>(1) end-of-life vehicles shall be subject to appropriate treatment and recovery in accordance with the provisions of articles 14 and 15 of the Waste Management (End-of-Life Vehicles) Regulations 2006 (S.I. No. 282 of 2006) prior to acceptance at the scrap metal facility, and as appropriate,</p> <p>waste vehicles (other than end-of-life vehicles) shall be subject to appropriate treatment and recovery having regard to the provisions of articles 14 and 15 of the Waste Management (End-of-Life Vehicles) Regulations 2006 (S.I. No. 282 of 2006) prior to acceptance at the scrap metal facility, and as appropriate,</p> <p>(3) WEEE shall be subject to appropriate treatment and recovery in accordance with the provisions of articles 20, 21 and 22 of the Waste Management (Waste Electrical and Electronic Equipment) Regulations 2005 (S.I. No. 340 of 2005) prior to acceptance at the scrap metal facility.</p>
5.	Recovery of excavation or dredge spoil, comprising natural materials of clay, silt, sand, gravel or stone and which comes within the meaning of inert waste, through deposition for the purposes of the improvement or development of land, where the total quantity of waste recovered at the facility is less than 100,000 tonnes.
6.	Recovery of inert waste (other than excavations or dredgings comprising natural materials of clay, silt, sand, gravel or stone) through deposition for the purposes of the improvement or development of land, where the total quantity of waste recovered at the facility is less than 50,000 tonnes.
7.	<p>Recovery of inert waste arising from construction and demolition activity, including concrete, bricks, tiles, or other such similar material, at a facility (excluding land improvement or development) where –</p> <p>the annual intake shall not exceed 50,000 tonnes, and</p> <p>(b) the maximum quantity of residual waste consigned from the facility for collection, onward transport and submission to disposal at an authorised facility shall not exceed 15% of the annual intake.</p>
8.	<p>The reception, storage and biological treatment of biowaste at a facility where –</p> <p>the maximum amount of compost and biowaste held at the facility does not exceed 6,000 cubic metres at any time, and</p> <p>the annual intake shall not exceed 10,000 tonnes.</p>
9.	<p>The reception, temporary storage and recovery of used batteries and accumulators where-</p> <p>from 26 September 2008, the treatment and recycling of used batteries and accumulators meets the requirements of article 12 of Directive 2006/66/EC on</p>

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	batteries and accumulators and waste batteries and accumulators, and (b) the annual intake shall not exceed 1,000 tonnes.
10.	The recovery of waste (not mentioned elsewhere in this part of the third schedule), other than hazardous waste or an activity where there is a scheduled requirement to hold an IPPC licence or a waste licence, where – the annual intake does not exceed 50,000 tonnes, and the maximum quantity of residual waste consigned from the facility for onward transport and submission to disposal at an authorised facility shall not exceed 15% of the annual intake.
11.	The reception, storage and transfer of waste (other than hazardous waste) for disposal at a facility (other than a landfill facility) where the annual intake does not exceed 7,500 tonnes.
12.	The reception, treatment and recovery of End of Life vehicles.

Note: Where the waste-related activities being undertaken within a facility encompass a number of the classes as set out within Part I of the third schedule, the quantity of waste concerned shall be taken as meaning the total quantity of waste accepted at the facility taking account of inputs relating to all classes of activity and compared to the threshold of the principal class.

PART II OF THE THIRD SCHEDULE

CLASSES OF ACTIVITY SUBJECT TO REGISTRATION WITH LOCAL AUTHORITY OR THE AGENCY

The carrying on by a person at a facility of any of the following activities, provided that –

- (1) the activity is not an activity which is carried on in, on or adjacent to, a facility at which a licensable activity is being carried on, and
- (2) In the cases of Class 5 and Class 6, the upper limits on the amount of waste, which may be accepted, shall relate to -
 - (a) the total quantity of waste which has been received and is proposed to be accepted at the facility at any time, or
 - (b) in the case of an activity which is carried on in, on or adjacent to, a facility at which a waste-related activity is being carried on which is the subject of a waste facility permit or certificate of registration, the total quantity of waste which has been received at both the facility itself and all such facilities at any time.

CLASS NO.	DESCRIPTION
1.	The storage, pending collection, of household hazardous waste (other than WEEE) at a civic amenity facility, recycling centre or central collection point, where not otherwise regulated by a waste licence or waste facility permit for the purpose of onward transport and submission to recovery at an authorised facility where- (a) annual intake shall not exceed - (i) in the case of liquid waste, 25,000 litres (ii) in the case of non-liquid waste, 25 tonnes, and (b) the maximum period of storage of waste does not exceed 30 days.
2.	The reception and temporary storage of waste (other than WEEE) deposited by members of the public at a central collection point (including a temporary central collection point) when such activity is undertaken by, on behalf of, or with the approval of the local authority, where the maximum amount of waste stored at any time does not exceed 1,000 tonnes.
3.	The reception and interim storage of crashed or immobilised vehicles, other than end-of-life-vehicles, pending decisions by the registered owners of these vehicles, or as appropriate, by an authorised person of a local authority, or a member of An Garda Síochána on whether the vehicles are to be classed as end-of-life vehicles. The number of vehicles stored at any one time shall not exceed 6 at any one location and at any one time.
4.	Reception and temporary storage, pending collection for recovery of - less than 1000 kilograms of used batteries and accumulators, or less than 1 tonne of discarded equipment containing chlorofluorocarbons (other than WEEE), or less than 540 cubic metres of household WEEE,

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	<p>(b) 12,000 units of WEEE categories in accordance with Category 5 of the first schedule of the Waste Management (Waste Electrical and Electronic Equipment) Regulations, 2005 (S.I. No. 340 of 2005) or, as appropriate</p> <p>(c) 300 kilograms of mobile phones,</p> <p>for the purpose of onward transport to an authorised treatment facility of WEEE when undertaken in accordance with the requirements of article 39 of the Waste Management (Waste Electrical and Electronic Equipment) Regulations 2005.</p>
5.	<p>Recovery of excavation or dredge spoil, comprising natural materials of clay, silt, sand, gravel or stone and which comes within the meaning of inert waste, through deposition for the purposes of the improvement or development of land, where the works do not constitute exempted development within the meaning of Classes 11 (b) and 11(f) of Exempted Development – Rural within part 3 of the second schedule of the Planning and Development Regulations 2001 (S.I. No. 600 of 2001), and the total quantity of waste recovered at the site shall not exceed 25,000 tonnes.</p>
6.	<p>Recovery of inert waste (other than excavations or dredgings comprising natural materials of clay, silt, sand, gravel or stone), for the purpose of the improvement or development of land where the works do not constitute exempted development within the meaning of Classes 11 (b) and 11(f) of Exempted Development – Rural within part 3 of second schedule of the Planning and Development Regulations 2001 (S.I. No. 600 of 2001), and the total quantity of waste recovered at the site shall not exceed 10,000 tonnes.</p>
7.	<p>Recovery of inert waste arising from construction and demolition activity, including concrete, bricks, tiles, or other such similar material, at a facility (excluding the improvement or development of land) where –</p> <p>(a) the annual intake shall not exceed 10,000 tonnes, and</p> <p>(b) the maximum quantity of residual waste consigned from the facility for submission to disposal at an authorised facility shall not exceed 15% of the annual intake.</p>
8	<p>This is a spare class.</p>
9	<p>The storage at the place of extraction, for an indefinite length of time to await possible use for site restoration of waste material arising from quarrying or excavation where –</p> <p>(a) conditions on waste management have not been imposed under section 261 of the Planning and Development Act 2000 (No. 30 of 2000), and</p> <p>(b) such material is in a chemically unaltered state.</p>
10.	<p>The reception, storage and transfer of waste by a local authority, not mentioned elsewhere in this schedule, where the annual intake does not exceed 10,000 tonnes, and –</p> <p>(a) the maximum amount of waste dispatched from the facility for onward transport and disposal does not exceed 1,500 tonnes per annum, and</p> <p>(b) a period of storage of waste for disposal does not exceed 30 days.</p>
11.	<p>The reception, storage and composting of biowaste by a local authority, not mentioned elsewhere in this schedule, where –</p> <p>(a) the annual intake does not exceed 5,000 tonnes, and</p>

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	(b) the maximum amount of biowaste and compost held at a composting facility does not exceed 2,000 tonnes at any time.
12.	The storage and composting, on the premises where it is produced, of biowaste, where – (a) the amount stored and treated does not exceed 50 tonnes per annum, and (b) the maximum amount of biowaste and compost held at the facility at any time does not exceed 20 tonnes.
13	Recovery of organic waste, other than manure and sludge when used in agriculture for the purposes of benefit to agriculture or ecological improvement, where the total quantity of organic waste recovered at the facility shall not exceed 1,000 tonnes per annum.
14.	The reception and temporary storage of – (a) waste, returned or recovered refrigerant gases in refrigerant containers, or (b) waste, returned or recovered halons in halon containers, or (c) waste, returned or recovered fluorinated greenhouse gases in fluorinated greenhouse gas containers, pending collection or onward transport prior to submission to recycling, reclamation or destruction in accordance with the relevant legislative requirements for the specific type of refrigerant gas, halon or fluorinated greenhouse gas, where recovery has the meaning assigned to it under Regulation (EC) No. 2037/2000 and Regulation (EC) No. 842/2006, and where the total quantity stored at any one time on a premises does not exceed 18 tonnes.

Note: Where the waste-related activities being undertaken within a facility encompass a number of the classes as set out within part II of the third schedule, the quantity of waste concerned shall be taken as meaning the total quantity of waste accepted at the facility taking account of inputs relating to all classes of activity and compared to the threshold of the principal class.