Privacy Notice

Dublin City Council is seeking the information below from you to process your application. The lawful basis for processing this information is: Article 6(1)(e) of the General Data Protection Regulation.

The data controller within the meaning of the Data Protection Act, 1988, as amended, is the Department of Enterprise, Trade and Employment. Dublin City Council is the data processor for the purpose of administering the scheme.

The personal information you provide will be used only for the purposes of submitting and processing your application for SBAS funding. It will be necessary to share a high-level description of the names and numbers of businesses applying for the grant, the amounts awarded and Covid-19 impact and numbers employed data to the Department of Enterprise, Trade & Employment for reporting purposes. Dublin City Council undertakes to retain the personal data you supply for no longer than the duration of the Small Business Assistance Scheme plus a further 5 years.

By submitting your application, you consent to the Department of Enterprise Trade and Employment and/or the relevant local authority providing the details on this application form to the Revenue Commissioners via a secure file transfer mechanism. The purpose of this is to enable the Revenue Commissioners to confirm that you have not received a Covid Restrictions Support Scheme (CRSS) payment in Quarter 1 2021. In providing this information you are expressly consenting to Revenue providing this validating information to the Department of Enterprise Trade and Employment and/or the relevant local authority.

A detailed description of how Dublin City Council will address the following data protection issues can be found by accessing the following web page links –
Dublin City Council's Data Protection Policy
Details of how you can exercise your rights as a data subject under GDPR
Contact details Dublin City Council: Data Protection Officer @ dataprotection@dublincity.ie
Dublin City Council's records retention schedule.