

## Lord Mayor's Prize

Students taking the Certificate in Local Studies at **Dublin City Library & Archive** 2022-2023 will be eligible for the Lord Mayor's Prize which is awarded for the best dissertation submitted by that class. The Lord Mayor's Prize will be presented during the ceremonial presentation of Certificates in Winter 2023.

## Local Alumni Group

Students who have completed the Lord Mayor's Certificate in Local Studies will be eligible to join the Local Alumni Group, which has been in operation at Dublin City Library & Archive for some years. Membership of this group is free of charge. Members give papers based on their research in a supportive setting; outings are arranged from time to time.

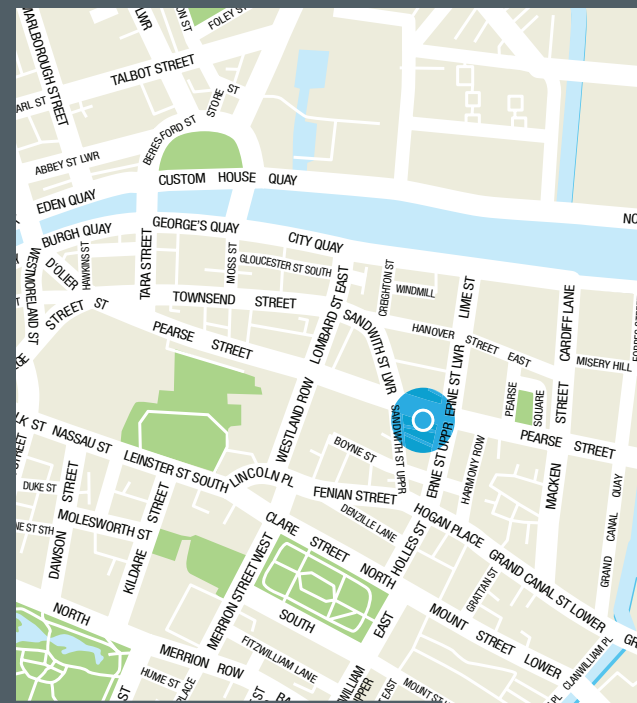


Canoeing, County Kildare, Fáilte Ireland Collection

## Course Timetable

Classes will take place on **Tuesday evenings** from October 2022 to May 2023 starting at 5.30 p.m. and concluding at 8.00 p.m. Subject to confirmation, the dates for the classes are:

2022	2023
4 October	10 January
11 October	17 January
18 October	24 January
25 October	31 January
1 November	07 February
8 November	14 February
15 November	21 February
22 November	28 February
29 November	07 March
6 December	14 March
13 December	21 March
-	28 March
-	04 April
-	11 April
	18 April
	25 April
	02 May



Dublin City Library and Archive on Pearse Street, Dublin 2

Dublin City Library and Archive,  
139 – 144 Pearse Street, Dublin 2, D02 HE37

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# Lord Mayor's Certificate in Local Studies 2022-2023



# 2022 - 2023

Leabharlann agus Cartlann Atha Cliath  
Dublin City Library and Archive

Bewley's Cafe Dublin, Fáilte Ireland Collection

The Lord Mayor's **Certificate in Local Studies** is offered by Dublin City Council as part of its commitment to life-long learning. The course examines the local dimension of Ireland's past and is presented in a lively and accessible manner.

Commencing in October 2022, classes will be held on Tuesday evenings at Dublin City Library & Archive, 139-144 Pearse Street, Dublin 2.

The closing date for applications is **5.00 p.m. on Monday 19<sup>th</sup> September 2022**. (See attached form).

## Course Aims

The course gives participants a formal and practical training in how to carry out research in local studies, with an emphasis on the history and heritage of local places, and how to write up their findings in the form of a dissertation.

## Course Duration

The course consists of 100 hours part-time from October 2022 to May 2023. This comprises 70 hours of online or class-based tuition; a presentation of the holdings of Dublin City Library & Archive; and two full-day field trips.

## Course Venue

The Certificate in Local Studies will be taught under the auspices of **Dublin City Library & Archive**, 139-144 Pearse Street, Dublin 2. DCLA consists of the Dublin & Irish Special Collections, along with the Dublin City Archives, which together contain historic collections of civic and national importance, providing unique and unrivalled public access to all aspects of Dublin's multi-faceted history. All meetings/visits will be conducted according to public health guidelines.

## Course Content

### Section 1: Overview and background

- ← An introduction to academic and community-based local studies in Ireland
- ← Comparative traditions in other countries
- ← Contemporary developments and challenges in the field of local studies

### Section 2: Sources for Local Studies

- ← Introduction to primary and secondary sources
- ← Guidelines for critical appraisal of sources
- ← Guidance on location and consultation of selected major sources

### Section 3: Presenting Local Studies

- ← Writing conventions
- ← Oral and visual presentations
- ← Fieldwork

## Course Conventions

Conventions in place for the course will include Dublin City Council's Customer Charter and Code of Conduct for members of the public. Copies of both documents are available on request, e-mail [cityarchives@dublincity.ie](mailto:cityarchives@dublincity.ie)

## Who should apply?

The course will appeal primarily to people who have an active interest in local history and who would like to research a particular topic for a dissertation. Topics don't have to be based on Dublin – other places in Ireland are very feasible and welcome. Topics based on locations outside Ireland may also be considered.

## Course Assessment Procedures

Participants will be required to:

- ← Attend a minimum of 80% of classes
- ← Prepare a dissertation containing between 3,500 and 5,000 words and submit this to the Course Tutor by the 1<sup>st</sup> of June 2023 (80% of marks)
- ← Complete an in-class document test set by the Course Tutor (20% of marks).

## Course Tutor

The Course Tutor for the Certificate in Local Studies at Dublin City Library & Archive will be Dr. Seamas Ó Maitiú. Seamas Ó Maitiú holds an MA in Local History and was awarded a Ph.D. by the National University of Ireland for his thesis on the development of the Dublin suburbs in the 19<sup>th</sup> century. For many years a secondary school teacher, he has lectured in UCD, in Maynooth University and in other third-level colleges.

## Fees

- ← The fee is €550, payable to Dublin City Council via online payment link (provided following application). The course is subsidised by Dublin City Council; fees charged are essential to cover teaching expenses.

- ← **NOTE:** In order for the course to proceed, a minimum of **12** participants will be required. If the course does not proceed, fees will be refunded.

- ← There is an upper limit of **16** participants. Applicants will be given places on a first-come, first-served basis, subject to receipt of completed application form and online fee paid to Dublin City Council.

- ← **Please note:** At present, tax relief is not allowed by the Revenue Commissioners in respect of fees paid for a one-year course of duration at or under 100 hours. Fees paid in respect of the Certificate in Local Studies are not therefore eligible for tax relief.

## Bursaries

Dublin City Council will offer two bursaries in part-payment of fees for students taking the Certificate in Local Studies at Dublin City Library & Archive for the academic year 2022-2023. Persons employed by Dublin City Council or employed by the public service are not eligible for these bursaries. For further details, e-mail [cityarchives@dublincity.ie](mailto:cityarchives@dublincity.ie) or visit our web-site [www.dublincity.ie](http://www.dublincity.ie)

**Closing date for applications for bursaries is 5.00 p.m. On Thursday 15th September.**

## Presentation of Certificates

A ceremony for presentation of Lord Mayor's Certificates in Local Studies 2022-2023 will be held in Winter 2023.

## Apply Online

Apply online please scan the QR code or visit <https://dcpla.ie/local-studies-2022>



## Application Form (detachable)

I wish to apply for the Lord Mayor's Certificate in Local Studies, session 2022-2023, to be held at Dublin City Library & Archive, 139-144 Pearse Street, Dublin 2.

<b>Name:</b>	<input type="text"/>
<b>Address:</b>	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
<b>Tel:</b>	<input type="text"/>
<b>E-Mail:</b>	<input type="text"/>

This is to certify that I have read this brochure relating to the Certificate in Local Studies; and that I accept the conditions under which this course is being offered:

**Signature:**

**Please return this form to: The City Archivist, Dublin City Library & Archive, 139-144 Pearse Street, Dublin 2 to arrive not later than 5.00 p.m. on Monday 19<sup>th</sup> September 2022. . If the course does not proceed, your fee will be returned to you.**

Tríd an bhfoirm seo a shíniú agus trí na boscaí a thiceáil tá tú ag dearbhú go bhfuil tú ag tabhairt cead do Leabharlann agus Cartlann Bhaile Átha Cliath do shonraí pearsanta a choimeád agus a phróiseáil [ainm, seoladh, teileafón, ríomhphost] chun críocha riaracháin chúrsa Teastais an Ardmeára 2022-2023 amháin. Tá meas againn ar do phríobháideacht agus ní dhéanfaidh muid do chuid sonraí a roinnt le tríú páirtí ar bith ná teagmháil a dhéanamh leat chun críocha ar bith eile.

Dearbhaím do Leabharlann agus Cartlann Bhaile Átha Cliath dul i dteagmháil liom tríd an bpost ar an teileafón nó ar ríomhphost

(Cuir tic sna boscaí ina dtugann tú cead le do thoil)

By signing this form and ticking boxes below you are confirming that you consent to Dublin City Library and Archive holding and processing your personal data [name, address, telephone, e-mail] for the purposes of course administration for the Lord Mayor's Certificate 2022-2023 only. We value your privacy and will not share your data with any third party or contact you for any other purposes.

I consent to Dublin City Library and Archive contacting me by  post  phone or email (Please tick the boxes where you grant consent)