

## Choice Based Letting

# BASIN STREET FLAT COMPLEX



## Procedure and Application Form

1. *Dublin City Council* invites applications under Choice Based Letting from all applicants who have selected **Area L** on their application for Housing. (You are not eligible to apply if you have not selected Area L as a preference).
2. Applicants are invited to register their interest with Dublin City Council. Properties that become available for re-let in this area will be advertised in the South Central Area Office, 1<sup>st</sup> Floor, Eblana House, Marrowbone Lane, Dublin 8 and Housing Allocations, Civic Offices, Fishamble Street, Dublin 8 and on Dublin City Council web site: <https://www.dublincity.ie/residential/housing/i-am-looking-home/choice-based-lettings>
3. A mixture of 3, 2 & 1 bedroom units together with some studio/bedsit units will be available.
4. Start date of this CBL advertisement is Friday the 13<sup>th</sup> of January 2023, end date is Friday the 3<sup>rd</sup> of February 2023.

5. This application form must be returned to the centre of your choice mentioned in section 2 above or email completed application to [CBLSWIC@dublincity.ie](mailto:CBLSWIC@dublincity.ie)
6. If a number of applicants express an interest in the same property, the final offer will be made to the applicant with the highest position on the Housing List. This will be subject to Estate Management clearance. As the final offer is made to the applicant in the highest position there is no supporting documentation required as only your position on the Housing List is the deciding factor.
7. All Applications will be examined on estate management grounds including rent arrears.
8. A successful applicant who refuses a Choice Based Letting will not be eligible for consideration for another Choice Based Letting Unit for a period of one year.
9. Under the Choice Based Letting scheme only the successful candidates will be notified.
10. If you need Further information regarding the choice based letting scheme, please contact tel. (01) 222 2701
11. Please note late Applications will not be considered.
12. As per your Social Housing Application form, *Dublin City Council* will process your Choice Based Letting application in line with GDPR Guidelines. Please see Dublin City Council Privacy Statement on Dublin City Council website.

#### **Application Form**

Your Name \_\_\_\_\_

Your Date of Birth \_\_\_\_\_

Your Address \_\_\_\_\_

Your Family Size \_\_\_\_\_

Your Housing Ref. No. \_\_\_\_\_

PPS Number \_\_\_\_\_

Your Telephone/ Mobile Number \_\_\_\_\_

Did you read and understand the procedures above    Yes    \_\_\_\_\_    No    \_\_\_\_\_

Signature \_\_\_\_\_