



Comhairle Cathrach  
Bhaile Átha Cliath  
Dublin City Council



Coiste um Fhorbairt Pobail Áitiúil  
Chathair Bhaile Átha Cliath  
Dublin City Local Community Development  
Committee

**Dublin City Council**  
**Local Community Development Committee**  
**31<sup>st</sup> January 2024**  
**10.00 AM- 11.00 AM**  
**In person and remote (via zoom)**  
**Meeting Minutes**

<b>PRESENT – PUBLIC SECTOR MEMBERS</b>	<b>ORGANISATION</b>
Councillor Racheal Batten	DCC Elected Representative
Councillor Carolyn Moore	DCC Elected Representative
Councillor Vincent Jackson	DCC Elected Representative
Greg Swift	Head of Enterprise, Dublin City Council
Ellen O'Dea	HSE, Head of Service Health and Wellbeing - Community Healthcare Office of Dublin North City & County
<b>PRESENT – PRIVATE SECTOR MEMBERS</b>	<b>ORGANISATION</b>
Dr Bhadmus	Dublin City PPN, Community & Voluntary Pillar
Sandra Dillon	Dublin City PPN, Social Inclusion Pillar
Dr Sarah Miller	Social and Economic (CEO, Rediscovery Centre)
Prof. Deiric O'Broin	Social and Economic (NorDubCo)
Paul Rogers	ILDN – CEO of the Northside Partnership
Karen Smollen	Social and Economic (SIPTU)
Claire Wheeler	Dublin City PPN, Environmental Pillar
<b>APOLOGIES</b>	<b>ORGANISATION</b>
Councillor Tom Brabazon	DCC Elected Representative
Michelle Robinson	A/Executive Manager, Housing and Community Services, Dublin City Council
Councillor Daithí Doolan	DCC Elected Representative
Blake Hodgkinson	Director of Further Education and Training, CODETB
Anne Fitzgerald	ILDN – CEO of the Ballyfermot & Chapelizod Partnership
Lee Dillon	Dublin City PPN, Community & Voluntary Pillar
Michelle Murphy	Dublin City PPN, Social Inclusion Pillar
Aisling Heffernan	Adjunct Observer - HSE Head of Service for Health and Wellbeing, Community Healthcare Office East Dublin

Margaret McQuillan	Adjunct Observer - HSE Head of Service for Health and Wellbeing, Dublin South, Kildare, West Wicklow Community Healthcare Office (CH07)
<b>ALSO PRESENT</b>	<b>ORGANISATION</b>
Shauna McIntyre (Chief Officer), /Brenda O'Reilly/ Sarah Fagan/Caroline Hickey (LCDC Admin Team).	Dublin City Council (Community and Social Development Section)

## 1. WELCOME AND MATTERS ARISING

The Chief Officer opened the meeting, welcomed members and confirmed a quorum was present for the first time in a number of months. She explained that as there is currently no Chair, she will Chair the meeting until a new chair is selected.

The Chief Officer also informed members that the LCDC meeting will be followed by a joint meeting with the Economic Development & Enterprise SPC to discuss the LECP draft High Level Goals.

There were no matters arising.

## 2. CONFIRMATION OF MINUTES OF MEETING on 22<sup>nd</sup> November and 21<sup>st</sup> JUNE 2023

Draft minutes from the Dublin City LCDC meeting of the 22<sup>nd</sup> November 2023 were proposed as agreed by Cllr Moore and seconded by Greg Swift.

Draft minutes from the 21<sup>st</sup> June 2023 meeting were proposed by Prof. Deiric O'Broin and seconded by Cllr Batten.

## 3. LCDC BUSINESS MATTERS

### (a) Expressions of Interest

- i. **Position of the Chair of the LCDC** – The Chief Officer confirmed one nomination has been received for this position from Cllr. Batten. This nomination was proposed as agreed by Cllr. Jackson and seconded by Cllr Moore.

Cllr. Batten chaired the meeting from here.

**Agreed.**

- ii. **Position of the Chair of the Health and Wellbeing Sub-committee** – The chief Officer asked Ellen O'Dea to give a brief description of what this sub-committee entails – the schedule of the meetings, the different funding programmes discussed at the meetings including updates from the Local Development Officers on the Sláintecare programme and updates on the Healthy Cities programme for Dublin.

The Chief Officer informed members that we currently don't have a Healthy Cities Co-ordinator but she is in contact with the City Council's HR Department in this regard.

Cllr Jackson agreed to join and be the Chair the Health & Wellbeing sub-committee.

**Agreed.**

iii **Members to join a sub-committee to review the LCDC Standing Orders**

Cllr Batten, Cllr Moore and Greg Swift agreed to join the sub-committee to review the Standing Orders.

The Chair asked the Admin Team to obtain copies of Standing Orders from other LCDC's. She is anxious to have them reviewed so the LCDC can function and noted the upcoming local elections meaning possible end of term for the existing councillors.

**Agreed.**

iv **Membership to join a Funding sub-committee**

The Chief Officer confirmed two nominations were received from Cllr Moore and Paul Rogers to join this sub-committee. Cllr Batten confirmed she is willing to join also.

The Chair requested back-up nominations. Cllr Jackson is willing to be a backup.

**Agreed.**

**(b) LCDC Funding Streams**

The Chief Officer gave a presentation on the various DRCD funding streams totalling €12 million that the LCDC are responsible for administering.

The Chief Officer also informed members about an email she received from the Dublin City South CYPSC in relation to joint funding from the DRCD and the Department of Children, Equality, Disability, Integration and Youth (DCEDIY) to conduct a pilot programme to establish at least four Local Area Child Poverty Action Plans. The overall objective is to ensure that disadvantaged families and children access the services that they need in their local areas.

As this correspondence was only received and there was no opportunity to look into this further, the Chair requested more detail on this funding.

Ellen O'Dea requested that the details be circulated to members.

In relation to the SICAP funding – Claire wheeler stated she has knowledge of the SICAP tender evaluation process from the last programme. She requested the LCDC lobby the DRCD to eradicate the competitive tendering process.

The Chair agreed that this can be communicated to the Department.

Dormant Accounts Funding – The members agreed that the LCDC Admin Team can make the decisions on how to administer the €49,560.20 between the three LGBTI+ organisations approved by the DRCD to support the delivery of Action 6.3, National LGBTI+ Inclusion Strategy.



**Agreed Action:-**

1. Dublin City South CYPSC correspondence to be circulated to members.
2. Chief Officer to communicate Claire Wheeler's concerns to the Department of Rural and Community Development.
3. LCDC Admin Team to proceed with the administration of the Dormant Accounts Funding to the three approved organisations.

**(C) DCC Local Economic and Community Plan (LECP)**

The Chief Officer gave a verbal update. She confirmed that the matter will be dealt with in the following joint meeting with Economic Development & Enterprise SPC but gave a brief update that the public consultation has concluded, KPMG are collating the feedback and confirmed the joint meeting is about approving the draft High Level Goals.

Ellen O'Dea requested that any relevant LECP documentation be forwarded to the members in advance on the next meeting in March.

**4. AOB**

- i. The Chair spoke about attendance and asked the Admin Team to contact the members as soon as possible in advance of the meeting on 20<sup>th</sup> March to ensure members will be available to attend given the week the meeting falls on. Members to reply to the Admin Team regarding availability and a quorum.
- ii. The Chair request that expressions of interest be requested from members for the position of vice-chair.
- iii. The Chair requested the Admin Team re-circulate the meeting dates for 2024.

**Agreed Action:-**

1. Admin Team to contact Members regarding their availability to attend the meeting on 20<sup>th</sup> March.
2. Formal Invitation to be sent to the Members for expressions of interest for position of Vice-Chair.
3. Admin Team to re-circulate the meeting dates for 2024.

**4. LCDC BUSINESS MATTERS**

**(d) SICAP Update**

*Note this item was moved to the end of the meeting for confidentiality and conflict of interest reasons.*

The Chief Officer gave a verbal update informing members the 5 contracts were awarded, that the programme is being rolled out and that the contracts are in place for 5 years.

#### **DATES OF NEXT MEETINGS**

- Next hybrid meeting is 10.00 to 11.00, Wednesday 20<sup>th</sup> March, 2024, which will be followed by a joint meeting with the Economic Development and Enterprise SPC.

Future 2024 dates are:-

1. Wednesday 15<sup>th</sup> May 2024
2. Wednesday 17th July 2024 (Instead of 26th June)
3. Wednesday 18th September 2024
4. Wednesday 20th November 2024

Signed: \_\_\_\_\_

Chairperson

Print Name:

Signed: \_\_\_\_\_

Chief Officer

Print Name: SHAUNA MCINTYRE