

Based Letting – 2 Bed Masionette Collins Place, Finglas

Procedure and Application Form

- 1. THE FINGLAS AREA OFFICE WILL BE ALLOCATING THE ABOVE 2 BED MAINSONETTE UNDER THE CHOICE BASED LETTING SCHEME**



Dublin City Council is inviting applicants from all our waiting lists who have selected Area E as their area of preference to express an interest in the above **2 bedroom maisonette**. It is strongly recommended that you familiarise yourself with this dwelling/location before applying. This property consists of 2 bedrooms, kitchen, bathroom and sitting room. The unit on offer is fully refurbished; including gas central heating and double-glazed throughout. **Furnishings and white goods are not provided.**

- 2. All Applicants must be listed for **Area E**. Only applicants whose requirements are for **2 bedroom accommodation** can apply.**
3. Applicants are invited to register their interest with Dublin City Council. Properties that become available for re-let in this area will be advertised in the Finglas Civic Offices, Mellows Road, Dublin 11, or Housing Allocations, Civic Offices, Fishamble Street, Dublin 8 and the Dublin City Council web site, <https://www.dublincity.ie/residential/housing/i-am-looking-home/choice-based-lettings>
- 4. Start date of CBL advertisement is **Friday 25th October 2024** Closing date is **15th November 2024** at 5.p.m**
5. This application form must be returned to the centre of your choice mentioned in **section 3** above **or online application through the link on Dublin City Councils website**
6. If a number of applicants express an interest in the same property, the final offer will be made to the applicant with the highest position on the list. This will be subject to Estate Management clearance. As the final offer is made to the applicant in the highest position there is no supporting documentation required as only position on your waiting list is considered.
7. All Applications will be examined on estate management grounds including rent arrears.

8. A successful applicant who refuses a Choice Based Letting will not be eligible for consideration for another Choice Based Letting Unit for a period of one year.
9. Under the choice based letting scheme only the successful candidates will be notified.
10. If you need Further information regarding the choice based letting scheme, please contact Tel. 012225400
- 11. Please Note Late Applications Will Not Be Considered.**
12. As per your Social Housing Application form, Dublin City Council will process your Choice Based Letting application in line with GDPR Guidelines. Please see Dublin City Council Privacy Statement on Dublin City Council website.

Application Form

Name _____

Address _____

Family Size _____

Housing Ref. No. _____

PPS Number _____

Your Telephone/ Mobile Number _____

Did you read and understand the procedures above Yes _____ No _____

Signature _____