

Dublin City Council
Local Community Development Committee
15th May 2024
10.00 AM- 12.00
In person and remote (via zoom)
Meeting Minutes

| PRESENT – PUBLIC SECTOR MEMBERS | ORGANISATION |
|---|---|
| Councillor Racheal Batten | DCC Elected Representative |
| Councillor Carolyn Moore | DCC Elected Representative |
| Caoimhe Kerins | Adult Education Officer City of Dublin ETB |
| Greg Swift | Head of Enterprise, Dublin City Council |
| Ellen O’Dea | HSE, Head of Service Health and Wellbeing - Community Healthcare Office of Dublin North City & County |
| PRESENT – PRIVATE SECTOR MEMBERS | ORGANISATION |
| Dr Bhadmus | Dublin City PPN, Community & Voluntary Pillar |
| Sandra Dillon | Dublin City PPN, Social Inclusion Pillar |
| Anne Fitzgerald | ILDN – CEO of the Ballyfermot & Chapelizod Partnership |
| Prof. Deiric O’Broin | Social and Economic (NorDubCo) |
| Paul Rogers | ILDN – CEO of the Northside Partnership |
| Lee Dillon | Dublin City PPN, Community & Voluntary Pillar |
| Karen Smollen | Social and Economic (SIPTU) |
| APOLOGIES | ORGANISATION |
| Councillor Vincent Jackson | DCC Elected Representative |
| Councillor Tom Brabazon | DCC Elected Representative |
| Michelle Robinson | A/Executive Manager, Housing and Community Services, Dublin City Council |
| Councillor Daithí Doolan | DCC Elected Representative |
| Claire Wheeler | Dublin City PPN, Environmental Pillar |
| Dr Sarah Miller | Social and Economic (CEO, Rediscovery Centre) |
| Michelle Murphy | Dublin City PPN, Social Inclusion Pillar |
| ALSO PRESENT | ORGANISATION |
| Margaret McQuillan | Adjunct Observer - HSE Head of Service for Health and Wellbeing, Dublin South, Kildare, West Wicklow Community Healthcare Office (CH07) |

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| Imelda Halton | Adjunct Observer - HSE A/Head of Service, Health & Wellbeing, Community Healthcare East |
| Nuala Nic Giobúin | Dublin City South CYPSC |
| Shauna McIntyre (Chief Officer) /Brenda O'Reilly/ Sarah Fagan/Molly Maher (LCDC Admin Team), Kayanne O'Mahony, A/Senior Executive Officer. | Dublin City Council (Housing & Community Services) |

1. WELCOME AND MATTERS ARISING

The Chair opened the meeting, welcomed members and confirmed a quorum was present.

There were no matters arising.

The Chair proceeded to discuss Item 4 on the Agenda next.

2. Presentations

The Chief Officer informed members that the presentation Inner City Organisations Network (ICOM) were due to make on a programme funded through the DRCD's Community Development Programme stream and overseen by the LCDC is postponed until the September 18th meeting.

The Chief Officer introduced Nuala Nic Giobúin from Dublin City South CYPSC to give a presentation on the Local Area Child Poverty Pilot. Nuala's presentation focused on the background and purpose of the pilots, the criteria for the proposals and the application timelines. Nuala also discussed the application the Dublin City South CYPSC will make.

Margaret McQuillan confirmed she would be interested in speaking with Nuala.

Agreed Action:-

- 1. Nuala Nic Giobúin's contact details to be given to Margaret.**
- 2. Nuala Nic Giobúin's presentation to be circulated to members.**

3. CONFIRMATION OF MINUTES OF MEETING on 31st January 2024.

Draft minutes from the Dublin City LCDC meeting of the 31st January 2024 were proposed as agreed by Cllr Batten and seconded by Deiric O'Broin.

The Chief Officer confirmed she had spoken to the Department of Rural and Community Development in relation to Claire Wheeler's concerns on the SICAP tender evaluation process.

4. LCDC Membership

The Chief Officer informed members that Blake Hodgkinson tendered his resignation. Blake was a member since 2018 and Shauna thanked Blake for his valuable contribution over this timeframe. The Chief Officer confirmed Caoimhe Kerins from the City of Dublin Education and Training Board will

replace Blake. Caoimhe was given an opportunity to introduce herself to members. Caoimhe's role is Adult Education Officer in the South Inner City Adult Education Service for Dublin 2, 4, 6 & 8.

The Chief Officer also informed members that Imelda Halton replaces Aisling Heffernan, as an observer for the HSE. Aisling was a member since January 2022 and the Chief Officer thanked her for her valuable input. Imelda was given an opportunity to introduce herself to members. Imelda is the HSE A/Head of Service, Health & Wellbeing, Community Healthcare East.

5. LCDC BUSINESS MATTERS

(a) Funding Streams

- i. **SICAP** – The Chief Officer gave a presentation on the SICAP Programme Implementers budgets for 2024, including the New Arrivals budgets and actions as per their Annual Plans. The costs include a breakdown of both admin costs and action costs. The 2024 Annual Plans were proposed as agreed by Cllr Batten and seconded by Deiric O'Broin.

The Chief Officer informed members that Michael Bowe, former CEO of Dublin Northwest Area Partnership has retired and Niamh McTiernan has replaced him as the new CEO.

- ii. **Local Enhancement Programme (LEP)** – Sarah Fagan, LCDC Admin Team gave a presentation of the LEP grant. Sarah re-capped over the whole programme from announcement of funding, launch of application process, number of applications received, assessment process and breakdown of the number and amount of small, medium and large grants approved by the LCDC per administrative area.

Cllr Moore thanked the Admin Team for their huge undertaking in this rigorous but fair process. Paul Rogers seconded this.

The Chief Officer sincerely thanked both Cllr Moore and Paul Rogers for their time and effort in the LEP sub-committee assessments.

There was a brief discussion among members on the difficulties community groups are experiencing in maintaining their community buildings. Deiric O'Broin mentioned a UK-wide report launched in Stormont last week titled 'Unleashing Community Ownership'. This report is to be circulated to Members.

Members requested for the Admin Team notify to them when the DRCD announce the list of Dublin City LEP approvals.

Agreed.

- iii. **Community Recognition Fund** – Kayanne O'Mahony gave a verbal update on the fund informing members that the DRCD announced a further €2,140,584 to Dublin City Council in March 2024, for communities in welcoming and supporting people from Ukraine and other countries. The €2.1million is to deliver capital projects over 2024 and 2025 that will provide long term benefits to those living in the areas selected. Applicants can apply for a minimum of €50,000 and a maximum of €500,000. Examples of projects that can be

funded were discussed. All Projects must be delivered by 2026. DCC advertised the fund and sought expressions of interest by 6th May. 30 proposals were received summing to a total value of over €5million. DCC must report back to the DRCD by 31st May on the 30 proposals received.

Both Kayanne O'Mahony and Paul Rogers expressed concerns about the difficulties with procurement when such high thresholds of funding are involved, particularly for smaller groups.

Agreed Action:-

1. 2024 SICAP Annual Plans to be moved to 'LCDC approved' on IRIS.
2. Deiric O'Broin to forward report on 'Unleashing Community Ownership' to the LCDC Admin Team who will circulate to members.
3. Admin Team to notify members when the DRCD make the Dublin City LEP announcements.

(b) LCDC Sub Committees

- i. **Health and Wellbeing** - The Chief Officer gave a verbal update. She has met with both Ellen O'Dea and Margaret McQuillan to examine the structure of the sub-committee and for now this is still work in progress.
- ii. **Standing Orders** – The Chief Officer gave a verbal update. The Department are reviewing the Guidelines at the moment and we are waiting to receive a copy before we review our Standing Orders.

(C) Recruitment / Staff

- i. **Local Authority Integration Team** – The Chief Officer gave a verbal update on the recruitment of a Grade 7, two Grade 6's and an internal Grade 4. In total 150 applications were received for the Grade 7 and two Grade 6 positions. Shortlisting will be completed by 17th May. It is expected that interviews will be held at the end of June. The contract will be for 3 years.

Margaret McQuillan requested the job description.

Greg Swift recommended putting a panel in place when the interview process takes place.

- ii. **Healthy Ireland Co-ordinator** – The Chief Officer gave a verbal update. The post needs sanctioned by the Department of Housing. This was not done previously because the post was filled from within DCC resources. Furthermore, it is the intention of the Department of Health to combine the co-ordinator role and local development officer role so that vacancies for either post can be filled from the same panel. Dublin City Council HR department require the duration of funding, how many posts are to be created for DCC and sanctioning for same before running a competition.
- iii. **Additional Staff Resources** – The Chief Officer informed members that €150,000 is being allocated from DRCD for 2024, this is an increase in just over €70,000 on 2023 funding.

Shauna is working on a business case for an additional worker to join the LCDC Admin Team.

The Chair offered to write to the Chief Executive to express concerns on the lack of admin support. It was agreed that this correspondence would be endorsed by the members.

(D) Local Economic and Community Plan (LECP)

The Chief Officer gave a verbal update on developments since the joint meeting with the Economic Development & Enterprise SPC on 24th April where the objectives and actions were agreed. Next steps are to initiate the SEA & AA screening process, review the socio economic profile, complete the full document including LECP framework and initial 2-year implementation plan and submit to EMRA for inclusion on their September meeting agenda.

Agreed Action:-

1. Job description of the Local Authority Integration Team to be forwarded to Margaret McQuillan.
2. The Chair to write to the Chief Executive in relation to lack of Admin support.

6. AOB

The Chief Officer confirmed the next meeting will be held on 17th July. Calendar requests are to be sent to members for the remaining three meetings in 2024.

Agreed Action:-

1. Calendar requests to be sent to members for the remaining three meetings in 2024.

DATES OF NEXT MEETINGS

Future 2024 dates are:-

1. Wednesday 17th July 2024 (postponed)
2. Wednesday 18th September 2024
3. Wednesday 20th November 2024

Signed:



Chairperson

Print Name: Cllr. Rachael Batton

Signed:

Shauna McIntyre

Chief Officer

Print Name: Shauna McIntyre