

DECLARATION ON DEVELOPMENT & EXEMPTED DEVELOPMENT



SECTION 5 APPLICATION FORM

PART 1 – SECTION 5 APPLICATION FORM

NAME OF APPLICANT: _____

NAME OF AGENT: _____

LOCATION OF SUBJECT SITE: (Please include Eircode)

Is this a Protected Structure or within the curtilage of a Protected Structure?

If yes, has a Declaration under Section 57 of the Planning & Development Act 2000 been requested or issued for the property by the Planning Authority?

Please provide details of works (where applicable) or proposed development. (Note: only works listed and described under this section will be assessed under this section 5 application. Use additional sheets if required.)

List of plans, drawings etc. submitted with this application

Please state Applicant's interest in this site:

If applicant is not owner of site, please provide name & address of owner on part 2 of the application form.

Are you aware of any enforcement proceedings connected to this site?
If so please supply details:

Were there previous planning application/s on this site?
If so please supply details:

Signed _____ Date _____

NOTES

Application shall be accompanied by 2 copies of an OS Map (Scale 1:1000) with site clearly outlined in red and a fee of €80.00. Please submit 2 copies of any additional plans/reports etc. you may wish to include as part of the application.

Application shall be forwarded to: Dublin City Council, Planning Registry
Section, Block 4, Floor 0, Civic Offices, Wood Quay, Dublin 8.
Contact Details: Phone: 01 222 2149 Fax: 01 222 2675

PART 2 – SECTION 5 APPLICATION FORM

ADDRESS OF APPLICANT: _____

EMAIL ADDRESS: _____

TELEPHONE NO. Day: _____ Mobile: _____

ADDRESS OF AGENT: _____

EMAIL ADDRESS: _____

TELEPHONE NO. Day: _____ Mobile: _____

ADDRESS FOR CORRESPONDENCE:

Please tick the box to indicate if correspondence is to go to the applicant or agent:

Applicant

Agent

Legal Interest

If applicant is not owner of site, please provide name & address of owner:

Section 5 Declaration for Protected Structures

Required Documents

1. *Application form* (The application form should be used to provide a numbered list of all the proposed works. Two copies of all supporting information should be submitted).
2. *Application fee* (€80)
3. 2 copies of the *OS map* (location clearly outlined in red) accessible at <https://store.osi.ie/professional-products/land-and-property.html> .
4. A photographic record of the historic fabric to be affected/impacted upon by the proposed works and a general photo of the building. (notes can be added to these photos to explain the proposed works)
5. An outline explaining justification for and assessment of the impact of the proposed works on the protected structure.
6. A method statement outlining the proposed works to include a specification of the materials to be used.
7. Elevation, plan and detail drawings where appropriate.

The Department of Housing, Local Government and Heritage Advice Series documents are recommended reading before submitting a Section 5 application for proposed works to a protected structure. These publications contain the best practice advice for conservation work and knowledge of best conservation practice, which must be clearly demonstrated in all applications. (See links to guidance documentation below)

<https://www.buildingsofireland.ie/resources/>

[A Guide to the Repair of Historic Brickwork:](#)

[The Repair of Wrought and Cast Iron Work:](#)

[Maintenance, A Guide to the Repair of Older Buildings:](#)

[A Guide the Repair of Historic Windows:](#)

[Roofs - A Guide to the Repair of Historic Roofs.pdf](#)

[Ruins - The Conservation and Repair of Masonry Ruins.pdf](#)

[Energy Efficiency in Traditional Buildings.pdf](#)

[Access - Improving the Accessibility of Historic Buildings & Places.pdf](#)

[Places of Worship - The Conservation of Places of Worship 2011.pdf](#)

[Disaster: A Guide to Prevention and Preparedness in the Historic Built Environment](#)

[Paving: the Conservation of Historic Ground Surfaces](#)

[The Architectural Heritage Protection Guidelines for Planning Authorities \(2011\)](#)