



Comhairle Cathrach
Bhaile Átha Cliath
Dublin City Council

Privacy Notice Living City Initiative Scheme
Department Section Planning and Property Development Department Active Land Management Section Living City Initiative Unit
Reason for Processing Personal Data The role of Dublin City Council Living City Initiative Unit is to administer the Living City Initiative Scheme on behalf of the Revenue Commissioners. In order to ascertain eligibility and approve living city initiative applications we are required to collect, process and use certain types of information about people and organisations. The information sought from applicants includes 'personal data' as defined by the Data Protection Acts and by the General Data Protection Regulation (GDPR)
The Legal Basis for Processing Personal Data (identify the legislation specific to your processing) The Living City Initiative is a scheme of property tax incentives provided for in Chapter 13 of Part 10 of the Taxes Consolidation Act 1997.
Sharing Personal Information (identify who the personal data is shared with) Living City Initiative Unit and the Department of the Revenue Commissioners (if requested)
Information Required (identify the personal data necessary to deliver the services being sought) Name, address, contact number, email address, Property Tax number
Retention Period (identify the legislative basis for retaining personal data) From the date of the application until the date the Letter of Certification is issued by Dublin City Council. The Letter of Certification is issued when refurbishment works are completed. The duration of works varies for each applicant.
Dublin City Council Contact Details (where to go if you have a query about your personal data in addition to the data protection unit) Contact the Living City Initiative at 01 2223480 or by email livingcityinitiative@dublincity.ie or https://www.dataprotection.ie/en Data Protection Commission Contact Details 21 Fitzwilliam Square South, Dublin 2, D02 RD28 (01) 765 01 00 or 1800 437 737