

## CHOICE BASED LETTINGS SCHEME

160 The Plaza, Ballymun, Dublin 9 – 1 Bed Apartment

**Closing Date for Applications is Friday 12<sup>th</sup> September 2025 at 5:00pm**



Dublin City Council is inviting all eligible applicants from our waiting lists who have selected **Area D** as their area preference to apply for the above property. This fourth floor apartment comprises of a kitchen, living room, bathroom and one bedroom and has lift access. Furnishings and white goods are not included. It is strongly recommended that you familiarise yourself with this dwelling/location before applying.

### **Procedure and Application Form**

1. All applicants must be listed for Area D.
2. Please apply for this property by following this link for the portal:  
[https://citizenhub.dublincity.ie/service/Choice Based Lettings Application](https://citizenhub.dublincity.ie/service/Choice%20Based%20Lettings%20Application) or

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this application form can be completed and returned to Dublin City Council, Ballymun Area Office, Main Street Ballymun, Dublin 9. **If you apply on the Portal there is no requirement to post or email your application.**

3. Start date of CBL advertisement is Friday, 22<sup>nd</sup> August 2025 to Friday, 12<sup>th</sup> September 2025 at 5:00pm
4. If a number of applicants apply for the same property, the final offer will be made to the applicant with the highest position on list.
5. All applications will be examined on estate management grounds including rent arrears.
6. **A successful candidate who refuses a Choice Based Letting will not be eligible for consideration for another Choice Based Letting unit for a period of 1 year.**
7. Under the Choice Based Letting Scheme only the successful candidates will be notified.
8. If you need further information regarding the Choice Based Letting Scheme, please contact the Ballymun Area Office on 01 2225610.
9. **Please note late applications will not be considered.**
10. As per your Social Housing application form, Dublin City Council will process your Choice Based Letting application in line with GDPR guidelines. Please see Dublin City Council Privacy Statement on Dublin City Council website

### Application Form

160 The Plaza, Ballymun, Dublin 9

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Family Size: \_\_\_\_\_

Housing Reference Number: \_\_\_\_\_

PPS Number: \_\_\_\_\_

Telephone/ Mobile Number: \_\_\_\_\_

Email: \_\_\_\_\_

Did you read and understand the procedures above: Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_