



## Privacy Notice

### Department/Section

The Heritage Office is situated in the Department of Planning, Property and Economic Development in Dublin City Council. We work to implement the Dublin City Strategic Heritage Plan 2024-29, which aims to improve our understanding, appreciation for and safeguarding of the rich and complex cultural heritage of Dublin city, both tangible and intangible.

The Dublin City Queer Oral History Project is an action of the Dublin City Strategic Heritage Plan 2024-29. The project aims to create a record of the lived experiences of LGBTQ+ individuals, particularly those whose stories have been previously underrepresented, in Dublin from the 1970-90s through oral history interviews which will be made available to the public via the Digital Repository of Ireland.

### 1. Reason for Processing Personal Data

We collect your information if you choose to participate in the project.

We will use your Personal Data for the following purposes:

- Capture your lived experience during the 20th century as an LGBTQ+ person.
- Create and maintain a record of your experience in the Digital Repository of Ireland.
- Provide historical and social information about the LGBTQ+ community in the twentieth century to aid future research in the form of
- To manage the identification and authentication of the data for historical and archival purposes.

### 2. The Legal Basis for Processing Personal Data

The collection of your data adheres to the National Archives Act 1986 and GDPR legislation.

Article 9(2)(j) of GDPR legislation states that processing is “necessary for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes in accordance with article 89 (1), which shall be:

**proportionate** to the aim pursued

**respect the essence of the right to data protection** and

provide for **suitable and specific measures** to safeguard the fundamental rights and interest of the Data Subjects.”

### 3. Sharing Personal Information

Only authorised members in the Dublin City Heritage Office (the Data Controllers) will have access to your contact information, and unedited transcripts/audio. Members of the Dublin City Queer Oral History Project Advisory Group will have access to



anonymised transcripts only in order to monitor for consistency of quality, and to advise on how to improve the interview process as the project progresses. In addition, we may share your information with third parties in accordance with statutory and regulatory obligations.

#### **4. Information Required**

Personal data required for the project - Email, first name and surname, phone number, town/city of residence, year of birth, sexual orientation and/or gender identity.

#### **5. Retention Period**

Consent forms, transcripts and audio files will be deleted from the project's secure Google Drive once they are deposited with the Digital Repository of Ireland, and no later than December 2026 (depending on the progress of the project). You will have the option to consent to your contact information (name, email address, phone number) being held by the Data Controller (Dublin City Council's Heritage Office) until the end of the project in order to inform you of future uses of your data (as outlined in the consent forms), and to invite you to participate in future project reminiscence events. Should you choose to withdraw your participation at any point, your data will be destroyed.

#### **6. Contact Details** (where to go if you have a query about your personal data in addition to the data protection unit)

For further information about the processing of your personal data, please contact [heritage@dublincity.ie](mailto:heritage@dublincity.ie) or call 012222856.

You have the right to ask for a copy of any of your personal data held by Dublin City Council.

You also have a right to have your personal data amended or removed in certain circumstances. To access your data or make a complaint please contact the Data Protection Office, Dublin City Council, Civic Offices, Dublin 8, email [dataprotection@dublincity.ie](mailto:dataprotection@dublincity.ie) or Tel: 01 2223775. More detail is contained on our website address <http://www.dublincity.ie/privacy-statement>.

Finally, if you are not satisfied with how Dublin City Council responds to your request you can make a complaint to the Data Protection Commissioner by email [info@dataprotection.ie](mailto:info@dataprotection.ie), refer to their website for more information



Comhairle Cathrach  
Bhaile Átha Cliath  
Dublin City Council

[www.dataprotection.ie](http://www.dataprotection.ie), or write to the Data Protection Commission, 6 Pembroke Row,  
Dublin 2, D02 X963.