

Application Form to place a **MOBILE CRANE on a Public Road or Footpath**

Please note that in order to allow for proper assessment of the application, it may take up to 7 days (excluding weekends & Bank Holidays) prior to granting any permission for road/footpath placement of Mobile Crane. Dublin City Council cannot guarantee permits for any applications received at short notice.

Please note that applications will not be processed unless all relevant details are submitted.

Road / Street Name:			
Property name / address no. or between junctions:			
Details of any extra equipment:			
Date of Use:		Operational Hours:	
Purpose for parking of Crane:			
Contractor:			
Contractor Address:			
Contact Name:			
Telephone Number(s):			
E-Mail Address:			

STATUTORY DECLARATION

I hereby apply for a permit to place a Mobile Crane / Equipment on a public road or footpath at location above and understand that I the applicant will be liable for all or any damage to footpath/carriageway resulting from this work. I hereby confirm that a Health and Safety statement is in operation at this site. and that I have indemnified Dublin City Council (minimum €6.5m in respect of any single claim) against all claims for damages whatsoever which may arise from the positioning and operation of the Mobile Crane. I am aware that the granting of a permit/licence does not represent agreement by DCC to contravene any conditions of an associated planning permission e.g. permitted working hours.

Signed: _____ Date: _____

This Department has no objection to the positioning of Mobile Crane / Equipment as detailed above, subject to compliance with the following conditions:

- A full Traffic Management Plan and Method Statement to be submitted with this form**
- Health & Safety Statement to be prepared by competent person.
- Local Gardaí are notified Banksman / pointsmen are on duty
- Provision is made for the safe passage of vehicular/ pedestrian traffic around the mobile crane
- The Permit/Licence (if issued) to be retained on site for inspection by Dublin City Council Officials
- Identification signs are displayed
- Prepayment for any metered, pay & display or disc parking bays that will be affected by the positioning of the crane is received by this office
- If crane is being located on a pedestrian zone during its operational hours, then arrangements for the movement of the crane to and from site must be approved by the Gardaí.
- This Permit/Licence (if issued) is retained on site for inspection by Dublin City Council Officials
- Traffic management arrangements are to comply with Traffic Signs Manual Chapter 8 "Temporary Traffic Measures and Signs for Roadworks" published by Department of Transport.
- Other conditions as specified below

Approved by: _____

Date: _____

Authorised Officer

NB: If your application is approved, the Roadworks Control Unit will contact you via your email address, in order to arrange payment for your Permit.

Note 1 Completed forms - along with any up-to-date photos of the location of mobile crane - may be e-mailed to the address above.

Note 2 Fees are non-refundable after the permit has been issued to applicant.

Applicant's rights under the General Data Protection Regulations (GDPR) 2018

- Dublin City Council is the data controller
- The DPO's contact details are dataprotection@dublincity.ie and 01 2223775
- Data Subject's rights:
 - the right to access the personal data that we hold about you, together with other information about our processing of that personal data;
 - the right to require us to rectify any inaccuracies in your personal data;
 - the right to require us to erase your personal data;
 - the right to request that we no longer process your personal data for particular purposes;
 - the right to object to our use of your personal data or the way in which we process it; and
 - the right to receive your personal data, which you provided to us, in a structured, commonly used and machine-readable format or to require us to transmit that data to another controller.
- Make a complaint to the Data Protection Commission (DPC)
 - If you are not satisfied with the outcome of the response you received from Dublin City Council in relation to your request, then you are entitled to make a complaint to the Data Protection Commission who may investigate the matter for you.
 - Contact details: - Lo Call Number: 1890 252 231; info@dataprotection.ie
 - Postal Address: Data Protection Commission, Canal House, Station Road, Portarlinton, Co. Laois. R32 AP23

For further information please check our website <http://www.dublincity.ie/privacy-statement>

General Data Protection Regulations (GDPR) — Privacy Notice, Roadworks Control Section

Your information is collected to process an application to place a Mobile Crane on a public road or footpath. The legal basis for this is provided for under **Section 72 of the Road Traffic Act 1993**. Information collected by us is generally limited to the location of the proposed mobile crane and your contact details. Debit or credit card details, if provided, are deleted as soon as payment is confirmed.

The information (other than credit card details) may be shared internally with:

- Other sections within the Environment & Transportation Department - whose assistance is necessary to process work associated with your request.
- Other departments within Dublin City Council – for the purpose of providing a record of road & footpath use

Your information may be retained for a minimum of 6 years as part of the record of traffic management in Dublin City Council's administrative area.

For more information contact: Roadworks Control Section
Environment & Transportation Department
Dublin City Council
Block 2, Floor 6
Civic Offices
Wood Quay
Dublin 8

Office opening hours: 09.30 to 16.00

Tel: (01) 222 2222

Email: roadworks.control@dublincity.ie