



## Application Form to place a **Skip** on a Public Road or Footpath

Please note that all applications for permits must be received by Dublin City Council 3 working days (excluding Sat & Sun & Bank Holidays), prior to the delivery of the skip to allow for proper assessment of the application. Dublin City Council cannot guarantee permits for any application that fails to adhere to this requirement.

Location of Skip: (road / street name)	
Location of Waste: (house no. / shop name)	
Proposed dates of permit:	From: ___ / ___ / _____ @ ___ : ___ hrs To : ___ / ___ / _____ @ ___ : ___ hrs
Skip Operator Name:	
Skip Operator Licence No:	
No of Parking Spaces required:	

### Size Of Skip

Please tick appropriate box

### Area to be affected

Please tick appropriate box

Mini – approx. 2.5 cubic yards	Large – 14 cubic yards	Paid Parking	Carriageway
Midi – approx. 4 cubic yards	Roll on roll off – 20 or 35 cubic yard	Footpath	Yellow Lines
Standard – 6 cubic yard	Other	Loading Bay	Other

Name of Applicant	
Address of Applicant:	
Contact Name:	
Telephone Number(s):	
E-mail Address:	

I hereby confirm that all details provided by me on this form are correct.

Signature of applicant: _____
Name (in block CAPITALS): _____
Date: _____

Permit fee: €27.00 per day (or part thereof) per 5 metres of road/footpath space, except where the skip is placed in a Paid Parking area, the charge for the suspension of the meter in the relevant tariff zone applies: -

Low Demand	-	€19.00	High Demand	-	€41.00
Average Demand	-	€27.00	Very High Demand	-	€50.00

**NB:** If your application is approved, the Roadworks Control Unit will contact you via your email address in order to arrange payment for your Skip Permit.

**Note 1** Completed forms - along with any up-to-date photos of the location of skip - may be e-mailed to the address above.

**Note 2** Fees are non-refundable after the permit has been issued to applicant.

## **Applicant's rights under the General Data Protection Regulations (GDPR) 2018**

- Dublin City Council is the data controller
- The DPO's contact details are [dataprotection@dublincity.ie](mailto:dataprotection@dublincity.ie) and 01 2223775
- Data Subject's rights:
  - the right to access the personal data that we hold about you, together with other information about our processing of that personal data;
  - the right to require us to rectify any inaccuracies in your personal data;
  - the right to require us to erase your personal data;
  - the right to request that we no longer process your personal data for particular purposes;
  - the right to object to our use of your personal data or the way in which we process it; and
  - the right to receive your personal data, which you provided to us, in a structured, commonly used and machine-readable format or to require us to transmit that data to another controller.
- Make a complaint to the Data Protection Commission (DPC)
  - If you are not satisfied with the outcome of the response you received from Dublin City Council in relation to your request, then you are entitled to make a complaint to the Data Protection Commission who may investigate the matter for you.
  - Contact details: - Lo Call Number: 1890 252 231; [info@dataprotection.ie](mailto:info@dataprotection.ie)
  - Postal Address: Data Protection Commission, Canal House, Station Road, Portarlinton, Co. Laois. R32 AP23

For further information please check our website <http://www.dublincity.ie/privacy-statement>

### **General Data Protection Regulations ( GDPR ) — Privacy Notice, Roadworks Control Section**

Your information is collected to process an application to place a skip on a public road or footpath. The legal basis for this is provided for under Section 72 of the Road Traffic Act 1993 and Dublin City Council Skip Bye-Laws 1999. Information collected by us is generally limited to the location of the proposed skip and your contact details. Credit card details, if provided, are deleted as soon as payment is confirmed.

The information (other than credit card details) may be shared internally with:

- Other sections within the Environment & Transportation Department - whose assistance is necessary to process work associated with your request.
- Other departments within Dublin City Council – for the purpose of providing a record of road & footpath use

Your information may be retained for a minimum of 6 years as part of the record of traffic management in Dublin City Council's administrative area.

For more information contact: Roadworks Control Section  
Environment & Transportation Department  
Dublin City Council  
Block 2, Floor 6  
Civic Offices  
Wood Quay  
Dublin 8

**Office opening hours:** 09.30 to 16.00

Tel: (01) 222 2222

Email: [roadworks.control@dublincity.ie](mailto:roadworks.control@dublincity.ie)