

Presentation of Certificates

A ceremony for presentation of Lord Mayor's **Certificates in Oral History** 2018–2019 will be held in December 2019

Lord Mayor's Prize

Students taking the **Certificate in Oral History** at Dublin City Library & Archive 2018–2019 will be eligible for the Lord Mayor's Prize, which is awarded for the best oral history research project submitted by that class. The Lord Mayor's Prize will be presented during the ceremonial presentation of Certificates in December 2019



DCLA: North Strand Bombing Photographic Collection (1941)



DCLA: Opening of Memorial Garden on 70th Anniversary of bombing, Marino College, May 2011

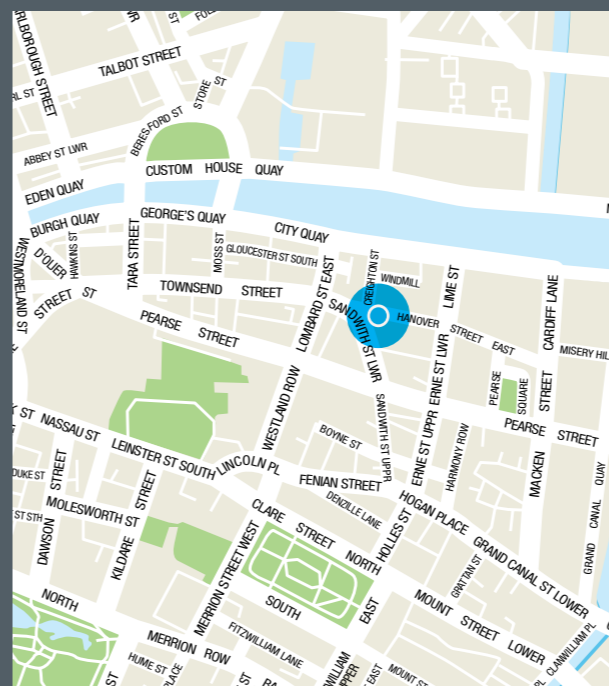


DCLA: North Strand Bombing Photographic Collection (1941)

Course Timetable

The course will be held from **5.30pm – 8pm** on Monday evenings from September 2018 until April 2019 as follows:

2018	2019
Mon 24 September	Mon 07 January
Mon 1 October	Mon 14 January
Mon 08 October	Mon 21 January
Mon 15 October	Mon 28 January
Mon 22 October	Mon 04 February
Mon 05 November	Mon 11 February
Mon 12 November	Mon 18 February
Mon 19 November	Mon 25 February
Mon 26 November	Mon 04 March
Mon 03 December	Mon 11 March
Mon 10 December	Mon 25 March
Mon 17 December	Mon 01 April



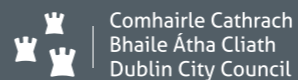
Dublin City Library and Archive facade on Pearse Street

Dublin City Library and Archive,
138–144 Pearse Street, Dublin 2, D02 HE37

Email: cityarchives@dublincity.ie

Phone: **01 674 4996/674 4848**

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Lord Mayor's Certificate in Oral History 2018 – 2019



FRONT COVER: DCLA: North Strand Bombing Photographic Collection (1941)

Leabharlanna Poiblí Chathair Bhaile Átha Cliath
Dublin City Public Libraries



The Lord Mayor's **Certificate in Oral History** is offered by Dublin City Council as part of its commitment to life-long learning. The course will equip participants with skills in the preparation and conduct of oral history projects, including best practice in the collection and archiving of oral history interviews. It examines the wealth of recorded oral narrative sources in Ireland in both oral history and folklore.



DCLA: Maeve Mooney & Noel Fitzgerald, participants in North Strand Bombing Oral History Project.

Commencing in Sept 2018 the Lord Mayor's **Certificate in Oral History** will be taught at Dublin City Library & Archive, 138–144 Pearse Street, Dublin 2. Classes are held on Monday evenings to facilitate attendance by a broad range of people. The closing date for applications is 5pm on Friday 14 September 2018. (See attached form).

Course Aims

The course give participants formal and practical training in how to prepare oral history projects, conduct and transcribe interviews and present oral history research. Participants will develop writing and presentation skills and learn how to locate their research within broader historical and cultural contexts.

Course Duration

The course consists of 70 hours part-time from September 2018 to April 2019. This comprises 65 hours of class-based tuition and two visits to archive services in the Dublin area.

Course Venue

The Certificate in Oral History will be taught at Dublin City Library & Archive in Pearse Street. Dublin City Library & Archive consists of the Dublin & Irish Local Studies Library, along with the Dublin City Archives, which together contain historic collections of civic and national importance, providing unique and unrivalled public access to all aspects of Dublin's multi-faceted history.

Course Content

A. Introduction to Oral History

This module will introduce participants to the key concepts and methodologies in oral history. It will equip students with essential skills in interviewing techniques and encourage engagement with ethical research issues.

B. Irish History: Sources and Methods

This module will assist students in the contextualisation of their own research projects in an historical and cultural context. It will introduce documentary and other sources for the study of Irish history.

C. Oral Heritage and Memory: Private and Public

This module examines the contribution of oral history to public history and commemoration. Participants are introduced to Irish folklore and a range of public oral history projects from around the world.

D. Seminar Module

A self-directed research module providing assistance in the design and development of students own oral history research.

Admission Requirements

Participants are required to have an interest in oral history together with an indication of capacity to take the course.

Course Assessment Procedures

Participants will be required to:

- Attend a minimum of 80% of classes
- Each participant will be required to:
 - (i) Prepare and present an oral history research proposal
 - (ii) Complete a short written secondary source report
 - (iii) Complete their own oral history research project containing two (minimum) to five (maximum) oral history interviews.**NOTE:** Ethical conduct is treated rigorously throughout the Cert programme and forms an essential part of course assessment

Course Conventions

Conventions in place for the course will include Dublin City Council's Customer Charter and Code of Conduct for Members of the Public. Copies of both documents are available on request, e-mail cityarchives@dublincity.ie

Course Tutor

The Course Tutor for the **Certificate in Oral History** at Dublin City Library & Archive will be Dr. Catherine O'Connor.

Dr. Catherine O'Connor completed a PhD at the University of Limerick in 2007. She has worked on post-doctoral projects using oral history and has taught oral history in the Dept of History UL, from certificate to post-graduate level. She is a founding Director of the Oral History Network of Ireland (OHNI).

Guest Lecturers/Class Visits

As an important element of the course, a number of guest lecturers are invited to share and discuss their experience of contemporary oral history projects with the class. Class visits are also organised to Richmond Barracks and UCD Folklore

Fees and Application Forms

- The fee is €550, payable by cheque or bank draft made out to Dublin City Council. Receipts will be issued for all cheques/ bank drafts received. The course is subsidised by Dublin City Council; fees charged are essential to cover teaching expenses.
 - **NOTE:** In order for the course to proceed, a minimum of 12 participants will be required. If the course does not proceed, cheques/bank drafts will be refunded.
 - An upper limit of 18 participants will apply. Applicants will be given places on a first-come, first-served basis, subject to receipt of completed application form and cheque or bank draft for fees made out to Dublin City Council.
 - Please note: At present, tax relief is not allowed by the Revenue Commissioners in respect of fees paid for a one-year course of duration under 100 hours. Fees paid in respect of the Certificate in Oral History are not therefore eligible for tax relief.
- Email cityarchives@dublincity.ie for an application form.

Bursaries

Dublin City Council will offer two Bursaries in part-payment of fees for students taking the **Certificate in Oral History** at Dublin City Library & Archive for the academic year 2018–2019. Persons employed by Dublin City Council or employed by the public service are not eligible for these Bursaries. For further details, e-mail cityarchives@dublincity.ie or visit our web-site www.dublincityarchives.ie Closing date for applications for Bursaries is 5pm. on Friday 07 September 2018.

Lord Mayor's Certificate in Oral History 2018-2019 Application Form
(Tá foirm i nGaeilge ar fáil)

I wish to apply for the Lord Mayor's Certificate in Oral History, session 2018 – 2019, to be held at Dublin City Library & Archive, 138–144 Pearse Street, Dublin 2.

I consent to Dublin City Library and Archive contacting me by

post phone email

Please tick the boxes where you grant consent. By signing this form and ticking boxes above you are confirming that you consent to Dublin City Library and Archive holding and processing your personal data [**name, address, telephone, e-mail**] for the purposes of course administration for the Lord Mayor's Certificate 2018-2019 only. We value your privacy and will not share your data with any third party or contact you for any other purposes.

Name:

Address

Tel:

e-mail:

This is to certify that I have read in full the brochure relating to the Certificate in Oral History, that I am over the age of 21 and that I accept the conditions under which this course is being offered:

Signature:

Please return this form to:

The Senior Archivist, Dublin City Library & Archive, 138 – 144 Pearse Street, Dublin 2.
To arrive no later than 5pm on Friday 14th September 2018 enclosing a cheque or bank draft in the sum of €550 made payable to DUBLIN CITY COUNCIL. A receipt will be issued. If the course does not proceed, your cheque/ bank draft will be returned to you.