

**For the Irishtown/Ringsend/Sandymount Catchment Area**  
(In association with the Dublin Waste to Energy Project)  
**Community Gain Liaison Committee**

**Meeting: Thursday 31<sup>st</sup> March 2017 from 11.30am - 13.00pm**  
**Venue: Conference Room, Block 1, Floor 6, Dublin City Council,**  
**Civic Offices, Wood Quay.**

## Minute

**Attendees:**

Peter McLoone (Chairperson); John Daly (Covanta); Mary Doolin; Mary DeCourcy; John Nolan; Vincent Norton (DCC); Rose Kenny (DCC).

**Apologies:** Cllr. Chris Andrews, Cllr. Kieran Binchy, Cllr. Frank Kennedy

**In Attendance:**

Natalie Boyce, Administrator (DCC).

Before discussing any of the items on the agenda, the Committee agreed that in the absence of an elected representative the Chairperson would notify each Councillor of the matters discussed and the decisions taken. The elected members would be given the opportunity to respond accordingly before any of the Committees decisions were executed.

**Action:**

**Chairperson:** to contact each elected member regarding the outcome of each agenda item.

**1. Minute of Meeting held on 26<sup>th</sup> January 2017 and Matters Arising.**

In the absence of an elected representative the Community Gain Liaison Committee (CGLC) decided that the approval of the minute of the meeting held on the 26<sup>th</sup> January 2017 would be deferred until the next Committee meeting.

**2. Projects Grant Scheme Conditions and Criteria – Legal Requirements**

There was a general discussion on the requirement that a Legal Agreement or Deed of Charge is being applied in the case of all successful applicants receiving grants of €20,000 or more and that a 20 or 25 year 'lien' is also being applied in respect of the repayment of any such grant approved by the CGLC.

It was reaffirmed that all successful grant applicants in receipt of grant funding in excess of €20,000 must enter into a legally binding and enforceable agreement which would enable DCC to take action against a non compliant grantee. However, it was noted that this agreement must be appropriate to the individual circumstances of the organisation concerned.

The Committee agreed to review Section 2.3(b) of the Projects Grant Scheme general conditions and criteria at the next Committee meeting.

The Committee reaffirmed that the Community Gain Fund does not provide for the legal expenses incurred by the beneficiary in effecting a Legal Agreement or Deed of Charge.

**Action:**

**Administrator:** to include this item on the agenda for the next Committee meeting.

### **3. Projects Grant Scheme 2016 – Legal Matters**

#### **3.1 201609: Marian College**

The Committee members agreed that the Deed of Charge be confined to the site of the new development, associated car parking and related vehicular and pedestrian access as outlined in the letter received from Mason Hayes & Curran dated 9<sup>th</sup> March 2017. In addition the Committee agreed that the Deed of Charge be put in place for a period of 10 years.

**Action:**

**Administrator:** to notify Dublin City Council's (DCC) Law Department of the decision of the CGLC.

#### **3.2 201625: Clanna Gael Fontenoy GAA Club**

The CGLC agreed to instruct DCC's Law Department to put a Deed of Charge in place for a period of 10 years. The Committee recognises that this may not be acceptable to Clanna Gael Fontenoy GAA Club as there are already two existing charges in place. As an alternative the Committee agreed that the Law Department could arrange for a Legal Agreement to be entered into for a period of 10 years.

**Action:**

**Administrator:** to notify DCC's Law Department of the decision of the CGLC.

#### **3.3 201650: Ringsend College**

The Committee agreed to instruct DCC's Law Agent to put a Deed of Covenant in place with Ringsend College for a period of 10 years which specifies that the €120,000 grant must be utilised solely for the purposes approved by the CGLC, namely the renovation works specified in Ringsend College's grant approval letter dated the 3<sup>rd</sup> November 2016.

**Action:**

**Administrator:** to notify DCC Law Department of the decision of the CGLC and amend the Executive Managers Order accordingly.

#### 4. Projects Grant Scheme 2016 – Requests for Variation to Stages of Payment

The Committee agreed that going forward when grant recipients submit requests for extensions to the drawdown date or variations to the stages of payment the Administrator will notify the Committee members by e-mail. If no objections are received within a specified time period the Administrator will assume that the request is approved. If any objections are raised the application will be dealt with at the next Committee meeting.

##### 4.1 201622: Monkstown FC

The Committee considered Monkstown FC's request to drawdown their approved grant funding of €275,000 in three distinct stages as outlined their letter dated the 29<sup>th</sup> March 2017. The members agreed to facilitate this request subject to:

1. The Deed of Charge being executed.
2. Certification that works have been satisfactorily completed.
3. Full compliance with the requirements of the grant approval letter.

**Action:**

**Administrator:** to notify Monkstown FC of the decision of the CGLC by way of letter.

##### 4.2 201625: Clanna Gael Fontenoy GAA Club

The Committee considered Clanna Gael Fontenoy GAA Club's request to drawdown their approved grant funding of €300,000 in three distinct phases as outlined their letter dated the 21<sup>st</sup> March 2017. The members agreed to facilitate this request subject to:

1. The Deed of Charge being executed.
2. Certification that works have been satisfactorily completed.
3. Full compliance with the requirements of the grant approval letter.

**Action:**

**Administrator:** to notify Clanna Gael Fontenoy GAA Club of the decision of the CGLC by way of letter.

**5. Projects Grant Scheme 2016 Request for Drawdown - 201653: Ringsend & District Response to Drugs**

Following a lengthy discussion the Committee agreed the following:

1. To consider Ringsend and District Response to Drugs cumulative grant approval amount of €130,000 as 2 separate elements; €45,000 for the purchase of a bus and €85,000 for renovation works.
2. To approve the applicaiton to release grant funding in the amount of €43,177.00 for the purchase of a bus, as per Ashley Motors invoice dated 2<sup>nd</sup> March 2017 submitted to the CGLC.
3. To instruct DCC's Law Agent to put a legal agreement in place for a period of 5 years which must include a provision that prevents sale or disposal of the bus without prior consent of DCC.

**Action:**

**Administrator:** to notify DCC's Law Department of the decision of the CGLC and amend the Executive Managers Order accordingly.

**Administrator:** to execute the process to release grant funding of €43,177 to Ringsend and District Response to Drugs.

**6. Projects Grant Scheme 2016 – Project Updates**

**6.1 201651: Ringsend and Irishtown Community Centre Ltd. (RICC Ltd.)**

The Committee noted the letter dated the 28<sup>th</sup> March 2017 received from RICC Ltd. which provided an update on their current position with regard to their proposed development plan under the projects grant scheme.

The Committee agreed that a written request should be sent to the RICC Ltd. asking them to keep the Committee informed of any developments in relation to their proposed project. It was also agreed that this item should be listed on the agenda of the next Committee meeting.

**Action:**

**Administrator** to request the RICC Ltd, to keep the CGLC abreast of any updates regarding their project, in particular their financial strategy and the outcome of their meeting with Brendan Murray & Partners scheduled for the 11<sup>th</sup> April 2017.

**Administrator:** to list this item on the agenda of the next CGLC meeting.

**6.2 201623: Railway Union Sports Club**

The Committee noted the letter dated the 27<sup>th</sup> March 2017 received from Railway Union Sports Club which provided the Committee with an update on Railway Unions Sports Club project works schedule.

## 7. Communications

### 7.1 Response to Environment Strategic Policy Committee (SPC)

The Committee noted the response which will issue to the Environment SPC at their next meeting scheduled for the 5<sup>th</sup> April 2017.

### 7.2 South East Area Committee Motion 4

The Committee noted the response which will issue to the South East Area Committee at their next meeting scheduled for the 10<sup>th</sup> April 2017.

### 7.3 201614: Ringsend Community Services Forum (RCSF) – Request for Meeting with Community Groups

The Committee noted the e-mail received from RCSF on the 16<sup>th</sup> March 2017 proposing a meeting between Committee members and representatives from various community organisations for the purpose of assisting them with the projects grant scheme application process. The Committee agreed to facilitate this request.

**Action:**

**Administrator:** to contact RCSF and arrange a meeting if feasible.

## 8. Independent Assessor

Vincent Norton (VN) advised the attendees that he had met with Mr Brendan Moran who would, subject to the Committee's approval; act as an independent assessor on behalf of the Committee. He informed the Committee that Mr Moran had been procured through DCC's Local Enterprise Office where he is currently a mentor and had come highly recommended. He explained that Mr Moran's role would be to monitor the progress of community grant projects. This he explained would facilitate the Committee in ensuring that the projects have been carried out to an acceptable standard to justify payment of the grant.

The Committee agreed to engage the services of Mr Brendan Moran as the Projects Grant Scheme independent assessor at a rate of €70 per hour and for an initial period of 6 months. VN stated that Mr Moran's rate was in line with the LEO's mentor payment rates. Mr Moran's remit would be dictated by the Committee and his invoices would be closely monitored and reviewed. It was also agreed that he would initially liaise with Monkstown FC and Railway Union Sports Club and report back to the Committee as required.

**Action:**

**Administrator:** to formally appoint Mr Brendan Moran as the projects grant scheme's independent assessor and request him to liaise with Monkstown FC and Railway Union Sports Club.

**Administrator:** to provide the Committee with Mr Moran's monthly activity reports and invoices.

## 9. Date & Venue for Future Meeting

**Date:** Thursday 15<sup>th</sup> June 2017, 12.00noon – 15.00pm

**Venue:** Dublin Waste to Energy Facility, Poolbeg, Dublin Port

## 10. AOB

### 10.1 Dublin Waste to Energy Facility

Mr John Daly provided the Committee with an update on the current activities of the Dublin Waste to Energy facility. He briefly outlined the current employment breakdown of the facility but informed the Committee that he would circulate up-to-date detailed figures.

**Action:**

**Mr John Daly** to circulate up-to-date employment figures of the Dublin Waste to Energy facility to the Committee members.

### 10.2 Community Finance Ireland

The Committee noted the e-mail dated 27<sup>th</sup> February 2017 received from Community Finance Ireland (CFI). The Committee agreed to decline the invitation to enter discussions with CFI regarding the financial supports available to community groups approved for funding through the Community Gain Projects Grant Scheme.

**Action:**

**Administrator:** to respond to Community Finance Ireland and decline the invitation to enter discussions.

### 10.3 EPA information Note

The Committee acknowledged the information note dated March 2017 received from the Environmental Protection Agency regarding the Dublin Waste to Energy facility in Poolbeg.

### 10.4 Committee Membership

Community representative Mary DeCourcy informed the Committee that she was intending to resign from the CGLC after the next Committee meeting.

It was reaffirmed that if a Community representative decided not to continue for another term, nominations would be sought from the sector that was no longer represented. In this case, the Committee agreed to seek nominations from the Education, Sports, Arts, Culture and Environment sector. In order to maintain the balance of the Committee it was agreed that this person would represent the Sandymount area.

**Action:**

**Administrator:** to seek nominations from organisations in the Education, Sports, Culture and Environment sector within the Sandymount catchment area to be considered for appointment to the CGLC.

#### 10.5 Ringsend Community Services Forum – Query Regarding Grant Drawdown Procedure

Mary Doolin submitted a letter to the Chairperson from Ringsend Community Services Forum querying the grant drawdown process and requesting that this procedure be simplified. The Chairperson confirmed that this item would be tabled for the next CGLC meeting.

**Action:**

**Administrator:** to list the item on the agenda of the next CGLC meeting.