

Community Gain Liaison Committee
For the Irishtown, Ringsend, Sandymount Catchment Area
In association with the Dublin Waste to Energy Project

Meeting: Thursday 15th June 2017
from 12.00noon - 15.00pm

Venue: Dublin Waste to Energy Facility,
Poolbeg, Dublin Port, Ringsend, Dublin 4

Minute

Attendees:

Peter McLoone (Chairperson); John Daly (Covanta); Mary Doolin; Mary DeCourcy; John Nolan; Cllr. Dermot Lacey; Cllr. Paddy McCartan; Vincent Norton (DCC); Rose Kenny (DCC).

Apologies: Cllr. Frank Kennedy.

In Attendance:

Natalie Boyce, Administrator (DCC).

1.1 Minute of Meetings held on 26th January 2017 and the 31st March 2017 and Matters Arising.

The minute of the Community Gain Liaison Committee (CGLC) meetings held on the 26th January 2017 and the 31st March 2017 were approved.

2. Community Gain Liaison Committee Membership.

2.1 Appointment of Committee Members Cllr. Paddy McCartan & Cllr. Dermot Lacey.

The Chairperson welcomed Cllr. Paddy McCartan and Cllr. Dermot Lacey to the Committee.

2.2 Re-nomination of Committee Members John Nolan & Mary Doolin.

The Committee noted that Community Representatives John Nolan and Mary Doolin had been re-appointed to the CGLC for another term.

2.3 Invitation for Committee Membership – Community Representative.

The Committee noted that they are currently inviting applications for the position of Community Representative on the Community Gain Liaison Committee to represent the interests of the **Arts, Culture, Education, Environment and Sports sectors**. The Committee confirmed that the nominee will be representative of one of these sectors but will represent all of them on the Committee. The Chairperson informed the Committee that an advertisement has been placed in the NewsFour newspaper and full details, application form and catchment area map are available at www.dublincity.ie/cglc. The Committee noted that the closing date for applications is **Noon on Friday the 30th June 2017.**

3. Projects Grant Scheme General Conditions & Criteria – Legal Requirements.

3.1 Section 2.3(b) Legal Agreements & Deed of Charge.

The Committee reviewed Section 2.3(b) of the Projects Grant Scheme general conditions and criteria and agreed to apply the following modifications.

1. The Committee could exercise discretion to determine, on a case by case basis, whether a legal agreement or deed of charge is appropriate.
2. The Committee could exercise discretion to determine the period over which the charge would be applied in each particular case.

Action:

Administrator: to notify DCC Law Department of the modifications to Section 2.3(b) of the Projects Grant Scheme general conditions and criteria and amend the Executive Managers Orders accordingly.

4. Community Gain Liaison Committee – Legal Status.

4.1 Legal Opinion.

The legal opinion regarding the legal status of the Community Gain Liaison Committee was circulated. The Chairperson advised each Committee member to examine the opinion and revert at the next CGLC meeting. He also advised that the Committee should formally notify Dublin City Council of the legal opinion and request their position in relation to same.

Actions:

Chairperson: to notify Dublin City Council of the legal opinion and request their position in relation to same.

Administrator: to include this item on the agenda for the next Committee meeting.

5. Projects Grant Scheme 2016.

5.1 201651: Ringsend and Irishtown Community Centre Ltd. (RICC Ltd.).

The Committee noted the report received from RICC Ltd. which provided an update on their current position with regard to their proposed development plan under the projects grant scheme. The Committee agreed that RICC Ltd. should provide the Committee with a revised proposal and financial projections for the project. The Committee also agreed that another meeting should be scheduled with RICC Ltd. and that the independent assessor should be requested to attend. It was agreed that, after the meeting with the RICC Ltd. a letter should be issued to them detailing the requirements of the CGLC and the timeframe for compliance with those requirements.

Actions:

Administrator to set up a meeting with the RICC Ltd., circulate the date and time to all Committee members and request the attendance of the independent assessor. The Chairperson to provide an update at the next CGLC meeting.

Administrator: to list this item on the agenda of the next CGLC meeting.

5.2 201652: Ringsend Active Retirement Association – Variation to Grant Payment.

The Committee considered Ringsend Active Retirement Association's request to vary their grant funding approval. After much discussion the Committee agreed to facilitate their request subject to:

1. Receipts being submitted for the items purchased.
2. Full compliance with the requirements of their grant approval letter.

Action:

Administrator: to notify Ringsend Active Retirement Association of the decision of the CGLC by way of letter.

5.3 201622: Monkstown FC - Grant Acknowledgement Sign.

The Committee reviewed and approved the draft grant acknowledgement sign submitted by Monkstown FC, with one modification which was to include a reference to the Dublin Waste to Energy Facility.

Action:

Administrator: to notify Monkstown FC of the decision of the CGLC by way of letter.

5.4 201621: St. Patrick's B.N.S – Extension to Drawdown Date.

The Committee considered the request submitted by St. Patrick's Boys National School to extend their grant drawdown by six months.

The members agreed to facilitate this request and extend the drawdown date for a further six months to the 31st December 2017. This extension of the drawdown date is subject to full compliance with the requirements of their grant approval letter.

5.5 201623: Railway Union Sports Club.

The Committee noted the memo dated the 30th May 2017 from Dublin City Council's Law Department. The Committee agreed that the issues raised were matters for Railway Union Sports Club's solicitor and Dublin City Council's law department to discuss and resolve. The Committee affirmed that all outstanding issues must be settled before a Deed of Charge could be signed and sealed and any monies could be drawdown by the Club from the Community Gain Fund.

5.6 201614: Ringsend and Community Services Forum – Grant Drawdown Process.

The Committee reviewed the letter submitted by Ringsend Community Services Forum querying the grant drawdown process and requesting that this procedure be simplified. The Chairperson confirmed that the grant drawdown process was being executed in accordance with the Projects Grant scheme conditions and criteria and in a manner which ensured full compliance with the statutory requirements of Dublin City Council.

Mary Doolin informed the Committee that the group had encountered delays in organising training for community groups and that it was unlikely that they would be in a position to drawdown all their grant funding by their assigned drawdown date. The Committee advised that it was open to Ringsend Community Services Forum to submit to the Committee a formal written request for an extension to their grant drawdown date.

Action:

Mary Doolin: to advise Ringsend Community Services Forum accordingly.

6. Independent Assessor.

6.1 Brendan Moran Activity Report and Invoice.

The Committee noted the activity report dated the 15th May 2017 submitted by the independent assessor Brendan Moran and approved the accompanying invoice.

The Committee confirmed that Mr Moran's role was to monitor the progress of community grant projects and facilitate the Committee in ensuring that the projects have been carried out to an acceptable standard to justify payment of the grant. The members agreed that Mr Moran's role was flexible and subject to change depending on the particular requirements of the Committee in any given circumstance.

Action:

Administrator: to process Mr Moran's invoice as appropriate.

7. Projects Grant Scheme 2017.

7.1 Overview of Grant Applications.

The Committee noted the overview report on the applications submitted to the Projects Grant Scheme 2017.

7.2 Late Grant Applications.

The Committee noted the late grant applications submitted to the 2017 Projects Grant Scheme. The members agreed that all applications submitted on the 30th April 2017 would be considered for grant funding. The Committee confirmed that any application received on the 1st May 2017 and after would not be accepted as a valid application.

7.3 Grant Applications Outside of Catchment Area.

The Committee noted the applications received from organisations currently outside of the 2017 Projects Grant Scheme catchment area. The members agreed that the projects submitted would be considered for grant funding.

8. Finance.

8.1 Independent Audit.

The Committee noted that D'Arcy Lynch Partners Limited had been engaged as independent auditors and were currently auditing the Community Gain Fund accounts as required by the terms of reference of the Community Gain Liaison Committee.

8.2 Projects Grant Scheme 2016 Grant Drawdown's.

The Committee noted the report on drawdown's of grant funding from the Projects Grant Scheme 2016.

9. Communications.

9.1 Environment Strategic Policy Committee (SPC) Request for Detailed Grant Information.

The Committee considered the letter received from the Environment SPC requesting detailed grant information awarded to successful applicants. The members agreed, in the interest of transparency, to disclose the individual amounts approved for successful applicants to the Dublin Waste to Energy Community Gain Project Grants Scheme 2016.

Action:

Chairperson: to issue a response to the Environment SPC on behalf of the Community Gain Liaison Committee.

9.2 EPA information Note April 2017.

The Committee acknowledged the information note dated April 2017 received from the Environmental Protection Agency regarding the Dublin Waste to Energy facility in Poolbeg.

10. Date & Venue for Future Meetings.

10.1 Assessment Dates for Review of Projects Grant Scheme 2017 Applications.

Date: Wednesday 12th July 2017, 08.30am – 12.00 noon

Venue: Dublin City Council, Civic Offices, Wood Quay, Dublin 8

Date: Friday 14th July 2017, 10.00am – 14.00pm

Venue: Dublin Waste to Energy Facility, Dublin Port, Poolbeg, Ringsend, Dublin 4

11. AOB.

11.1 Dublin Waste to Energy Facility.

The Committee acknowledged the information note in respect of the incident at the Dublin Waste to Energy Facility on the 7th June 2017.

Cllr. Dermot Lacey suggested and the Committee members agreed that going forward any relevant information concerning the Dublin Waste to Energy Facility should be circulated to the Community Gain Liaison Committee.

Action:

Mr John Daly to circulate relevant information regarding the Dublin Waste to Energy facility to the Committee members.